

**Send your application to:**

Eurobodalla Shire Council  
89 Vulcan St  
(PO Box 99)  
Moruya NSW 2537  
[council@esc.nsw.gov.au](mailto:council@esc.nsw.gov.au)

**If you need help with your application:**

Visit us at cnr Vulcan & Campbell St  
Moruya, or call (02) 4474 1000

**Office use** Receipt to 10001871001 43120

Annual Fee   
Receipt No.   
Receipt date

Privacy Statement: The information on this form is being collected by Council for purposes associated with processing your application. Access to this information is limited to relevant Council officers and it may be disclosed to another relevant government agency outside of Council as required by law. Supply of this information is required to enable accurate information and response to be provided. Your application may not be accepted or processed due to a lack of information. The information will be stored securely in Council's systems. Visit [www.esc.nsw.gov.au/privacy](http://www.esc.nsw.gov.au/privacy) for more information.

**Part 1: Applicant details**

I/ we hereby apply to operate a mobile food vending vehicle within the Eurobodalla Shire local government area, as follows:

Name(s)   
full name, no initials

Business Name

ABN

Postal Address

Daytime phone  Mobile  Vehicle registration

Email address   I agree to receive correspondence about this application by email

**Part 2: Operational details**

Description (type of mobile vendor)

Products sold

Trading locations/ venues

Dates/ times of operation

Where is food stored and prepared?

Describe waste disposal, hot/ cold water supply, handwashing, fly/ dust controls etc

### Part 3: Conditions for Mobile Vendor

All applicants are required to:

**1. Meet food safety requirements**, found at NSW Food Authority :

[www.foodauthority.nsw.gov.au/Documents/industry\\_pdf/Mobile\\_Food\\_Vending\\_Guidelines.pdf](http://www.foodauthority.nsw.gov.au/Documents/industry_pdf/Mobile_Food_Vending_Guidelines.pdf)

**2. Hold and maintain a broad form Public Liability insurance policy** appropriate to the business activities, for an amount of not less than \$20 million for any one occurrence in respect of "any liability from Personal injury or the death of any person; and Loss of or damage to property including property of the Council". Policies of insurance must be in forms acceptable to, and with insurers approved by Council.

If a notice of cancellation is provided to the applicant's insurer, then the applicant must immediately notify Council and cease to operate.

The applicant must hold the following evidence of insurance cover at all times:

- a) Up to date certificates of currency for each policy, noting the Council as an interested party.
- b) A copy of each policy duly issued, stamped and signed by the insurer.

**3. Attach copies of the following documents to this application:**

- Compliance with conditions of any Development Consent issued for this business.
- Plan or statement of locations and/or vending routes and/or details of venues and dates
- Proof of vehicle registration
- Verification of food handling/ food safety courses attended or completed

**4. Pay the annual application fee and minimum 1 inspection fee**

Fees applicable to this application are described in Council's annual schedule of Fees and Charges, available at: [www.esc.nsw.gov.au/inside-council/council/financial-information](http://www.esc.nsw.gov.au/inside-council/council/financial-information)

### Part 4: Applicant declaration

I/ we have read and will comply with these conditions, and have attached all required documentation.

Name(s)

Signature(s)

Date