Dear Potential Family Day Care Educator,

Thank you for your enquiry about becoming an Educator with Eurobodalla Shire Council Family Day Care.

The list below outlines the requirements that need to be met in order to become a Family Day Care Educator.

1. Complete and return Application Form and provide 2 current Referees.
2. Pass Interview Process
   - Demonstrate knowledge of Child Protection
   - Demonstrate knowledge of the Education and Care Services National Regulations 2011
   - Demonstrate knowledge of children’s development, interests, wellbeing and learning
   - Demonstrate experience in working with children (paid /unpaid)
3. Complete a Working with Children Check. Each adult member of the household must also complete a Working with Children Check (see Fact Sheet 16 and 21)
4. Hold a current First Aid Certificate.
5. Hold a current Anaphylaxis Certificate
6. Hold a current Asthma Certificate
7. Have a current ABN number
8. Pass final Assessment of Family Day Care Business e.g. safety glass, fencing, and other modifications to meet National Regulations
9. Have qualifications in Children’s Services (Cert III as a minimum) or be actively working towards a qualification in Children’s Services.
10. Purchase a copy of the Education and Care Services National Regulations, Early Years Learning Framework, The National Quality Framework and Eurobodalla Family Day Care Policies, Procedures & Guidelines. (All of these items are included in the initial training fee of $200.00 payable to Eurobodalla Shire Council)
11. Phone 13 000 64672 or email: nhmrc@nhmrc.gov.au to receive a free copy of Staying Healthy in Early Childhood Education & Care.
12. Attend the initial Orientation /Training Sessions. (Which are conducted over 4 days)
13. Commit to a minimum of 12 months working for the Service.
14. Have an approved Fire extinguisher and Fire Blanket and Smoke detectors.
15. Attend at least two play sessions before commencing.
16. Attend at least 2 visits to another FDC Educators home before commencing.
17. Attend regular training in Moruya.

If you require further information please contact me on (02) 4474 1280.

Yours faithfully

Louise Hatton
senior coordinator children’s services

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MORUYA NSW 2537

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