

## **SELECTION CRITERIA FOR DONATION OF COMPUTERS TO COMMUNITY GROUPS IN THE EUROBODALLA SHIRE**

Eurobodalla Shire Council is a strong proponent of the reduce-reuse-recycle philosophy. Acting on that philosophy, it will donate surplus computers to organizations that can benefit from the donation. The intent of this program is to maximize the use of surplus computer equipment that can no longer be utilized by Council. In so doing, Council hopes to assist some of the many worthwhile organizations in Eurobodalla Shire who can benefit from this surplus. Equipment is to be donated where greatest benefit to the community can be achieved.

Desktop computer equipment that no longer meets Council's minimum operating standards is available for donation. A typical unit will consist of a CPU, monitor, mouse, keyboard, and power cords. The computer may or may not have a CD-ROM, modem, sound or network card. The amount of RAM and HD size will vary by unit. All units will have Windows 95 or Windows 98 installed. Due to licensing considerations software will not be donated.

Recipients are responsible for any and all support and maintenance of donated equipment.

### **Criteria for donations**

- Recipient organisations should operate in the Eurobodalla Shire.
- The group requesting must be a 'not for profit' organization.
- If it is a requirement for operation of your program, you must be approved, accredited, or licensed.

The following groups and programs are considered as community services:

- management committees
- volunteer organisations
- non-profit groups and clubs (e.g. museums, resource centres and neighbourhood centres)
- community focussed groups or organisations established within the Shire, especially for the advancement of avenues of public education, cultural activity or recreation pursuits of the citizens of the Shire
- non-profit groups providing adult literacy, job training, self help, family and youth services, services for the aged and/or disabled, and public counselling and support services
- any other organisation that can demonstrate a benefit to the community (e.g. research activities, health promotion, heritage activities).

Eurobodalla Shire Council will not consider donations of computers for:

- Activities taking place outside Eurobodalla Shire
- Individuals and individual fundraisers
- Political or religious organisations
- Organisations or initiatives which benefit only one or a few people
- For-profit organizations

If demand for equipment exceeds the number of available PCs, a waiting list of successful applicants will be compiled and the equipment will be distributed as it becomes available.

**How to apply**

The attached application form must be completed addressing the relevant criteria.

Further information can be obtained from Carol Hodges on phone 4474 1358 or email [carol.hodges@eurocoast.nsw.gov.au](mailto:carol.hodges@eurocoast.nsw.gov.au)

**Assessment of requests**

Whilst requests are assessed on individual merit, Eurobodalla Shire Council reserves the right to select projects:

- In consideration of other projects currently in the donations portfolio
- With reference to other donations received by the community organisation
- With reference to consistency with Council donations

Please note that Eurobodalla Shire Council receives a significant volume of requests and is therefore unable to accommodate all, no matter how much we might wish to do so.

Eurobodalla Shire Council regrets that it is unable to process requests by telephone. Completed proposals should be sent to:

The Mayor  
Eurobodalla Shire Council  
PO Box 99  
Moruya NSW 2537

**APPLICATION FOR DONATION  
OF COMPUTERS FOR  
COMMUNITY GROUPS**



**EUROBODALLA SHIRE COUNCIL**

*Good Government, better living*

Address application to: The Mayor  
Eurobodalla Shire Council  
PO Box 99  
Moruya NSW 2537  
Reference: 03.7684

(Attach details if space insufficient)

<b>Name of Organisation</b>	
<b>Address of Organisation</b>	
<b>Contact Name and Phone No.</b>	
<b>What is the status of your organisation?</b> (Select one from the list of groups and programs which are considered as community services under "Criteria for donations")	
<b>Please provide confirmation that your organisation is charitable or not-for-profit.</b> (Please attach certificate, etc)	
<b>Will the activity take place within Eurobodalla Shire?</b>	
<b>Please provide a brief history of the organisation, including the number of members</b>	Please attach details
<b>How is your organisation funded?</b>	
<b>How does the organisation benefit the community?</b> Include details of sections of the community that will benefit and the specific needs that are addressed.	
<b>How will you use the computer(s)?</b>	
<b>How many computers do you require?</b>	