

Policy title	Collection Domestic Waste Bins
Responsible manager(s)	Divisional Manager Waste Services
Contact officer(s)	Waste Minimisation Officer
Directorate	Planning & Sustainability
Approval date	25 July 2017
Focus area	Sustainable Communities
Delivery Program link	We use and manage our resources wisely
Operational Plan link	Operate and Maintain Council's waste management and collection service

Purpose

This policy defines the size of waste bins allocated by Council for domestic waste collection services. In October 2005, following an extensive media campaign, a new waste collection service was introduced to include recycling and garden organics waste collection and limiting domestic waste collection to 80 litre bins.

Eurobodalla Shire Council's policy was developed to restrict the amount of residual waste and encourage recycling within the community.

Policy aims

- Ensure consistency and fairness in the manner in which the Council deals with domestic waste bin services.
- Ensure compliance with legislative requirements under the Waste Avoidance and Resource Recovery Act 2001.
- Promote awareness of the requirements with respect to domestic waste bin services.
- Make the Council's policies for domestic waste bin services readily accessible and understandable to the public.

Policy details

1	Application This policy applies to domestic waste bins in the Eurobodalla Local Government area.
2	Legislation Eurobodalla Shire Council will comply with Waste Avoidance and Resource Recovery Act 2001 and NSW Waste Avoidance and Resource Recovery Strategy 2014-21 (WARR) http://www.epa.nsw.gov.au/wastestrategy/warr.htm
3	Bins All new customers requesting and being eligible for a domestic waste service are to be issued with a residual waste bin (80 litre with red lid), recycling bin (240 litre with yellow lid) and garden organics (240 litre with lime-green lid).
4	Service Council will provide one domestic service to each residence within the collection area and to commercial premises with a residence on same parcel of land.

5	<p>Collection Dates</p> <p>Garbage, recycling and organics bin collection dates are outlined in Council’s publication “Household Waste & Recycling Guide”. The guide is distributed annually and provides the community with a concise, easy to use information booklet.</p>
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Implementation

Requirements		Responsibility
1	<p>Contract</p> <p>The collection of domestic waste is carried out under contract.</p>	Contractor
2	<p>Staff</p> <p>Under supervision, relevant Council staff will be responsible for ensuring that this policy is implemented appropriately within their work area, after they have received appropriate training to do so.</p>	Council officers
3	<p>Concerns</p> <p>Public concerns communicated to Council in relation to this policy will be recorded on Council’s records system and handled in accordance with Council’s Customer Service or Complaints policy. These records will be used to determine any follow-up actions and analyse the history of reported public concerns.</p>	Council officers
4	<p>Consultation</p> <p>Any consultation deemed necessary will occur as required with key stakeholders, which may include (but not be limited to) the community, other agencies, statutory and industry bodies. Public submissions regarding this policy are invited for consideration during the exhibition period.</p>	Council officers

Review

This policy will be reviewed every 4 years. It may also be reviewed and updated as necessary if legislation requires it; or when Council’s related policies, functions, structure or activities change; or when technological advances or new systems change the way that Council manages waste collection.

The policy may be revoked by Council at the expiration of twelve months after the declaration of the poll for the next general NSW local government election, unless Council updates or revokes it sooner. **Note:** *The next general local government election is expected to be held in September 2020.*

Reviews of the effectiveness of this policy could include the following:

Performance indicator	Data source(s)
Delivery Program/ Operational Plan outcomes achieved	Council reporting
Concerns or complaints registered	Council records
Customer feedback, survey responses	Surveys
Internal or external review	Audit

Definitions

Word/ Acronym/ Phrase	Definition
WARR	Waste avoidance and resource recovery

Governance

This policy should be read in conjunction with any related legislation, codes of practice, relevant internal policies, and guidelines.

Related legislation and policies

Name	Link
Related Council Policy or Code of Practice	www.esc.nsw.gov.au/inside-council/council/council-policies
Local Government Act 1993	www.legislation.nsw.gov.au/maintop/view/inforce/act+30+1993+cd+0+N

Related external references

Name	Link
Office of Local Government	www.olg.nsw.gov.au

Change history

Version	Approval date	Approved by	Min No	File No	Change
1	22 Sep 2009	Council	09/291	E09.3418	Policy adopted – report G09/99
2	23 Jul 2013	Council	13/172	E13.7095 E06.0373	Reviewed and updated (start of new Council term)
3	25 Jul 2017	Council	17/237	E16.0297 E06.0373	Reviewed and updated (start of new Council term)

Internal use

Responsible officer	Director Planning and Sustainability		Approved by	Council	
Minute	17/237	Report	GMR17/024	Effective date	25 Jul 2017
File	E06.0373	Review date	Sep 2020	Pages	3