

POLICY

Policy name	Collection Litter Bins
Responsible manager(s)	Divisional Manager, Waste Services
Contact officer(s)	Waste Minimisation Officer
Directorate	Planning & Sustainability Services
Approval date	23 July 2013

Purpose

Littering of public places is managed by providing litter bins. Litter bins have been provided at sports grounds, foreshore locations, parks and other areas where the community and tourists alike gather for recreational purposes. In conjunction with street-scaping projects in Moruya, Batemans Bay and Narooma and the Moruya Riverside Park project, attractive bin surrounds have been introduced.

Overall there needs to be awareness created throughout the community that the purpose of these facilities is to avoid littering, that unauthorised use imposes additional costs on the community, and that penalties apply. This will involve Council staff in providing waste education and appropriate signage; advice on services available (by Council and/or others) for residents, tourists and businesses; monitoring and policing.

Eurobodalla Shire Council's policy sets the guidelines for the placement of litter bins in public places for the management of waste. The policy aims to:

- Ensure consistency and fairness in the manner in which the Council deals with waste management and litter facilities.
- Ensure compliance with legislative requirements under the *Protection of the Environment Operations Act 1997*.
- Promote awareness of the requirements with respect to litter facilities.
- Make the Council's policies and requirements for litter facilities readily accessible and understandable to the public.

Policy statement

1	<p>Application</p> <p>This policy applies to litter bin facilities in the Eurobodalla Local Government area.</p>
2	<p>Legislation</p> <p>Eurobodalla Shire Council will comply with <i>Protection of the Environment Operations Act 1997</i> www.environment.nsw.gov.au/licensing/licencePOEO.htm</p>
3	<p>Location of Facilities</p> <p>The location of all Council-managed litter facilities are recorded in detail in Council's Litter Bin Register. Facilities will be provided in the following locations:</p> <p>(a) <i>Council Facilities</i></p> <p>Litter bins provided as required eg outside Swimming Pools. Where appropriate "bin banks" are installed in Council facilities to manage the flow of waste for events etc and prevent illegal use. These "bin banks" are serviced under contract.</p> <p>(b) <i>Parks and Reserves</i></p> <p>Litter bins to be provided by Council in accordance with assessed priority/need.</p> <p>(c) <i>Event Management</i></p>

	<p>All event coordinators shall endeavour to provide adequate recycling facilities at their own cost.</p> <p><i>(d) Streets in Towns and Villages</i></p> <p>Litter bins to be provided by Council in accordance with assessed priority/need.</p>
4	<p>Types of Bins</p> <p>Standard litter bins are to be a single or double Mobile Garbage Bin (“MGB”) with the provision for general waste, including dog waste. Litter bins may also vary in size and be contained within a bin surround. There are a limited number of 55 litre bins still in service in villages.</p>
5	<p>Penalties</p> <p>Penalties are to be imposed for unauthorised use of litter facilities by commercial and residential sources. Penalties are as defined in the Protection of the Environment Operations Act 1997.</p>
6	<p>Collection Schedules</p> <p>Collection schedules for each facility are as per the provision in the collection service contract. These vary according to fluctuation in volumes relating to tourist seasons etc.</p>
7	<p>Education Programs</p> <p>Education programs are to be launched to advise residents, tourists and businesses about the service and the consequences of illegal use.</p>

Implementation

Requirements		Responsibility
1	<p>Contract</p> <p>The collection of Council litter bins is carried out under contract.</p>	Contractors
2	<p>Staff</p> <p>Under supervision, applicable Council staff will be responsible for ensuring that policies are implemented appropriately within their work area, after they have received relevant training to do so.</p>	Council Officers
3	<p>Concerns</p> <p>Concerns received regarding this policy will be recorded on council’s customer service request (CSR) or records system and handled in accordance with council’s Customer Service Request Policy. They will be used to analyse the history of concerns and requests and to help determine follow up actions.</p>	Council Officers
4	<p>Complaints</p> <p>Complaints received regarding this policy will be lodged with the Public Officer and handled in accordance with council’s Complaints Policy.</p>	Public Officer
5	<p>Consultation</p> <p>Consultation with the community and key stakeholders will occur at the review of the contract for service delivery.</p>	Council Officers Key Stakeholders

Review

The policy will be automatically revoked at the expiration of twelve months after the declaration of the poll for the next general NSW local government election, unless Council

revokes it sooner. **Note:** Automatic revocation of the policy is provided for by section 165(4) of the Local Government Act 1993. The next general local government election is expected to be held in September 2016.

This policy may also be reviewed and updated as necessary if legislation requires it; or when Council's functions, structure or activities change; or when technological advances or new systems change the way that Council manages litter collection.

Reviews of the effectiveness of this policy could include the following:

Performance indicator	Data source(s)
Complaints	Council records
Customer Feedback Survey Responses	Surveys
Internal or external audit	Audit/Council Officers

Governance

This policy should be read in conjunction with any related legislation, codes of practice, relevant internal policies, and guidelines.

Related legislation and policies

Name	Link
Local Government Act 1993	www.austlii.edu.au/au/legis/nsw/consol_act/lga1993182/
Protection of the Environment Operations Act 1997	www.environment.nsw.gov.au/licensing/licencePOEO.htm

Related external references

Name	Link
Division of Local Government	www.dlg.nsw.gov.au/

Definitions

Word/Term	Definition
MGB	Mobile Garbage Bin

Change history

Version	Approval date	Approved by	Minute No	File No	Change
1	24 Feb 2009	Council	09/68	E06.0373	Policy adopted – report G09/23
2	22 Sep 2009	Council	09/291	E09.3418	Policy reviewed & adopted G09/99
3	23 Jul 2013	Council	13/172	E13.7095	Updated Template, review date, links –report O13/112

Internal use

Responsible officer	Director, Planning & Sustainability Services	Approved by	Council
Min no	13/172	Report no	O13/112
File No	E06.0373 E13.7095	Review date	Sept 2013
		Effective date	23 July 2013
		Pages	3