# **Development Application process**

This information sheet is a general guide only. Processes may vary slightly based on the legal requirements.

# Step 1

Research the planning controls and checklists that apply to the development on <u>Council's website</u>.

# Step 2

Clarify requirements with Council's Development Help Desk 4474 1231 or arrange a <u>pre-lodgement meeting</u> with Council's planning staff.

#### Step 3

Lodge Development Application (DA) and supporting documents on the <u>NSW Planning Portal</u>.

#### Step 4

If required, Council will notify/advertise the DA and make referrals to relevant internal departments and external agencies.

# Step 5

Council receives and reviews feedback from internal departments and external agencies and carries out the assessment in line with planning controls and legistlative requirements.

#### Step 6

Council planner will contact you if more information is required or there are any concerns.

# Step 7

Council will issue a notice of determination (consent) to you, which will specify whether your DA is approved or refused.

Construction can't start until you have an approved Construction Certificate and your Principal Certifier issues the certificate.

