

Policy title	Collection Litter Bins
Responsible manager(s)	Divisional Manager Waste Services
Contact officer(s)	Waste Minimisation Officer
Directorate	Planning and Sustainability Services
Approval date	14 June 2022
Outcome area	2. Our community that welcomes, celebrates, and supports everyone.
Strategy	2.2 Encourage community spirit and enable healthy lifestyles
Delivery Program link	2.2.3 Plan for, and deliver safe and accessible recreation opportunities, guided by the Recreation and Open Space Strategy and asset management plan
Operational Plan link	2.2.3.1 Provide, maintain and renew recreation facilities

Purpose

Littering of public places is managed by providing litter bins. Litter bins have been provided at sports grounds, foreshore locations, parks, and other areas where the community and tourists gather for recreational purposes. In addition, free standing litter bins and bins in surrounds have been placed in villages and town centres.

Overall, there needs to be awareness created throughout the community that the purpose of these facilities is to avoid littering, that unauthorised use imposes additional costs on the community, and that penalties apply. This will involve Council staff providing waste education and appropriate signage; advice on services available (provided by Council and/or others) for residents, tourists and businesses; and monitoring and policing. Eurobodalla Shire Council's policy was developed to assist in the disposal of litter.

Policy aims

- Assist decision-makers to exercise discretionary powers in relation to litter bins.
- Ensure transparency, consistency, and fairness in the way Council deals with litter bins.
- Ensure compliance with legislative requirements under the Protection of the Environment Operations Act 1997.
- Promote awareness of the requirements of the Act with respect to prevention of littering.
- Take such steps as are appropriate to ensure education, monitoring and policing of appropriate disposal of litter.
- Make Council's policies and requirements for Collection of Litter Bins readily accessible and understandable to the public.

Policy details

1	Application This policy applies to litter bin facilities in the Eurobodalla Local Government area.
2	Legislation This policy ensures Eurobodalla Shire Council's compliance with the <i>Protection of the Environment Operations Act 1997</i> Protection of the Environment Operations Act 1997 No 156 - NSW Legislation

Implementation

Requirements		Responsibility
1	<p>Contract</p> <p>The collection of waste from litter bins is carried out under contract.</p>	Contractor
2	<p>Staff</p> <p>Under supervision, relevant Council staff will be responsible for ensuring that this policy is implemented appropriately within their work area, after they have received appropriate training to do so.</p>	Council officers
3	<p>Concerns</p> <p>Public concerns communicated to Council in relation to this policy will be recorded on Council's records system and handled in accordance with Council's Customer Service or Complaints policy. These records will be used to determine any follow-up actions and analyse the history of reported public concerns.</p>	Council officers
4	<p>Consultation</p> <p>Any consultation deemed necessary will occur as required with key stakeholders, which may include (but not be limited to) the community, other agencies, statutory and industry bodies. Public submissions regarding this policy are invited for consideration during the exhibition period.</p>	As applicable

Review

This policy will be reviewed every 4 years. It may also be reviewed and updated as necessary when legislation requires it; or Council's functions, structure or activities change; or when technological advances or new systems change the way that Council manages litter bins.

The policy may be revoked at the expiration of twelve months after the declaration of the poll for the next general NSW local government election, unless Council revokes it sooner.

Note: *The next general local government election is expected to be held in September 2024.*

Reviews of the effectiveness of this policy could include the following:

Performance indicator	Data source(s)
Delivery Program/Operational Plan outcomes achieved	Council reporting
Concerns or complaints registered	Council records
Customer feedback, survey responses	Surveys
Internal or external review	Audit

Governance

This policy should be read in conjunction with any related legislation, codes of practice, relevant internal policies, and guidelines.

Related legislation and policies

Name	Link
Related Council Policy or Code of Practice	Council policies Eurobodalla Council website (nsw.gov.au)
<i>Local Government Act 1993</i>	Local Government Act 1993 No 30 - NSW Legislation
<i>Protection of the Environment Operations Act 1997</i>	Protection of the Environment Operations Act 1997 No 156 - NSW Legislation

Related external references

Name	Link
Office of Local Government	www.olg.nsw.gov.au

Change history

Version	Approval date	Approved by	Min No	File No	Change
1	24 Feb 2009	Council	09/68	E06.0373 E06.0373	Policy adopted – report G09/23
2	22 Sep 2009	Council	09/291	E06.0373 E09.3418	Policy reviewed and adopted report G09/99
3	8 Aug 2017	Council		E16.0297 E06.0373	Reviewed and updated (start of new Council term)
4	14 June 2022	Council	22/138	E16.0297 E06.0373	Reviewed & updated at new Council term. Report GMR22/063

Internal use

Responsible officer	Director Planning and Sustainability Services		Approved by	Council	
Minute	22/138	Report	GMR22/063	Effective date	14 June 2022
File	E06.0373 E16.0297	Review date	Mar 2020	Pages	3