

Policy title	Community Grants
Responsible manager(s)	Corporate Manager Governance and Administrative Services
Contact officer(s)	Corporate Manager Governance and Administrative Services
Directorate	General Manager
Approval date	22 November 2022
Goal	5. Our engaged community with proactive leadership
Strategy	5.2 Proactive, responsive, and strategic leadership
Delivery Program Activity	5.2.1 Be proactive leaders with a focus on ‘community better’
Operational Plan Action	5.2.1.2 Administer community grants and donations

Purpose

Section 356 of the *Local Government Act 1993* (Act) allows Council to grant financial assistance for the purpose of exercising its functions.

Eurobodalla Shire Council recognises the value and importance of the role that community groups and organisations play in building vibrant, inclusive and healthy communities. Council provides grant funding to a range of organisations for the purpose of providing a community service or undertaking a project of benefit to the community. The purpose of this policy is to set out Council's framework for delivering grant funding to the community and provide information for Council and the community on the principles guiding the community grants program.

This policy specifically reflects Council's approach to grant-making within the Eurobodalla environment, with consideration to local government's role in achieving community cohesion, civic participation and capacity building.

Policy aims

This policy aligns community grants with Council's strategic objectives and planning and supports the community vision from the Community Strategic Plan to encourage commitment to our future and a sense of common purpose and responsibility. It establishes clear expectations around Council and community roles; provides Council with direction to develop community grants and funding programs; and sets out an accessible yet rigorous and robust approach to governance and accountability. This ensures the process of allocating and monitoring grants is fair, consistent, and transparent.

The objectives of the community grants program are to:

- increase residents' participation in their community,
- increase representation of community groups and issues,
- develop innovative approaches to local issues,
- assist groups and volunteers to develop skills and build capacity,
- encourage the sustainability and better governance of community organisations, and
- encourage partnerships between local organisations and the development of local community networks.

Policy statement

<p>1.0</p>	<p>Application</p> <p>This policy applies to all financial assistance granted by Eurobodalla Shire Council to the community. It applies to all Councillors and Council employees involved in the promotion, assessment and management of community grants that fall within the program framework. This includes managing relationships with organisations receiving Council funding, promoting various grant categories to the community, assisting applicants with grant submissions, undertaking grant assessments, and overseeing the completion of grant recipients’ funding obligations.</p>
<p>2.0</p>	<p>Legislation</p> <p>Council can financially assist others under section 356 of the <i>Local Government Act 1993</i> (Act), for the purpose of exercising its functions.</p> <p>Financial assistance granted by Council will comply with s356 of the Act to exercise Council’s service functions defined by the Act.</p> <p>Under section 377(1A) of the Act, Council may delegate its functions relating to the granting of financial assistance if:</p> <ul style="list-style-type: none"> (a) the financial assistance is part of a specified program, and (b) the program is included in Council’s draft operational plan for the year in which the financial assistance is proposed to be given, and (c) the program’s proposed budget for that year does not exceed 5 per cent of Council’s proposed income from the ordinary rates levied for that year, and (d) the program applies uniformly to all persons within Council’s area or to a significant proportion of all the persons within Council’s area. <p>Any financial assistance granted to offset or subsidise Council fees or charges is consistent with the requirements of s610E and s610F of the Act.</p>
<p>3.0</p>	<p>Program framework</p> <p>The grants program framework follows best practice and integrates Council's grant funding activities so that they strategically align with community needs identified within the Community Strategic Plan (CSP), Council’s Delivery Program (DP) and Operational Plan (OP). Grants are distributed by the program via defined streams and categories, in accordance with Council’s strategic plans, objectives and community priorities.</p> <p>The Community Grants program intends to be responsive to emerging themes, issues and trends. Priorities will be influenced by the best available current statistics and knowledge of Council and the community. Streams, objectives and themes will be reviewed regularly and may change according to emerging needs and priorities of the community. Details will be clearly articulated to the community through respective grant guidelines.</p>

4.0	<p>Grants categories</p> <p>The Community Grants program delivers financial assistance through the following grant categories:</p> <ul style="list-style-type: none"> • Annual Grants • Eurobodalla Mayoral Representative Grants • Events Grants <p>Each category includes one or more streams of funding aligned to the current community vision from the Community Strategic Plan, with individual eligibility and assessment criteria (defined in full detail in the program procedures and guidelines). Grants may be distributed in the form of monetary or ‘in-kind’ contributions.</p> <p>Further information regarding these grants can be found in subsequent sections of this policy.</p>
5.0	<p>Annual grants</p> <p>The annual grants category provides funding to community organisations, groups and clubs for activities, projects or equipment that support community-strengthening initiatives or improve the quality of life of Eurobodalla residents.</p> <p>Some of this grant funding is distributed by Council on behalf of, or in collaboration with other agencies or organisations.</p> <p>This is a competitive category with application windows opened at various times during the year, depending on the stream.</p> <p>Annual funding does not continue into subsequent years and previous recipients are invited to re-apply each year when applications are open.</p> <p>The following grants are advertised on a yearly basis:</p> <ul style="list-style-type: none"> • Healthy Community Grant • Seniors Week Grant • NAIDOC Week Grant • Youth Grant • Schools and Education Grant • Use of Council Land by Not-For-Profit Group • Waste Disposal Grant • Local Heritage Places Grant • Rates Subsidy Grant • Domestic Waste Collection Grant • Safety and Emergency Services Grant • Commodity Recycling Grants • Learning for Life Award Grant

	<p>Applications will not be offered for retrospective activities held in previous financial years. All grant funds are to be used within the financial year that the grant is applied for. If not expended, funds must be returned to Council.</p> <p>Annual grants will be assessed by a panel of at least three people, with recommendations being provided to Council for adoption.</p> <p>Guidelines and eligibility criteria will be published each year for each annual grant.</p>
<p>5.1</p>	<p>Healthy community grants <i>Approval:</i> Council resolution For projects to improve the health and wellbeing of people in the Eurobodalla.</p> <ul style="list-style-type: none"> • Council will approve a budget allocation in the Operational Plan for each financial year. • Applications are sought once per year and will not be accepted outside the annual application period. • Individual grants are generally limited to the advertised amount determined each year. However, amounts may vary and are determined on an individual basis, merit and may be subject to conditions regarding timing of use. • A panel will review applications and make recommendations to Council for approval.
<p>5.2</p>	<p>Seniors week grants <i>Approval:</i> Council resolution For projects to improve the health and wellbeing of older people in the Eurobodalla.</p> <ul style="list-style-type: none"> • Council will approve a budget allocation in the Operational Plan for each financial year. • Applications are sought once per year and will not be accepted outside the annual application period. • Individual grants are generally limited to the advertised amount determined each year. However, amounts may vary and are determined on an individual basis, merit and may be subject to conditions regarding timing of use. • A panel will review applications and make recommendations to Council for approval.
<p>5.3</p>	<p>NAIDOC week grants <i>Approval:</i> Council resolution For Eurobodalla's not-for-profit organisations, schools and community groups to run local NAIDOC (National Aboriginal and Islander Day Observance Committee) Week activities.</p> <ul style="list-style-type: none"> • Council will approve a budget allocation in the Operational Plan for each financial year. • Activities must promote partnership with the Aboriginal community or an Aboriginal organisation and encourage wider community participation in NAIDOC Week. • Applications are sought once per year and will not be accepted outside the annual application period.

	<ul style="list-style-type: none"> • Individual grants are generally limited to the advertised amount determined each year. However, amounts may vary and are determined on an individual basis, merit and may be subject to conditions regarding timing of use. • A panel will review applications and make recommendations to Council for approval.
<p>5.4</p>	<p>Youth grants <i>Approval: Council resolution</i> Support for Eurobodalla’s not-for-profit and community groups to run youth development initiatives.</p> <ul style="list-style-type: none"> • Council will approve budget allocation in the Operational Plan each year. • Applications are sought once per year and will not be accepted outside the annual application period. • The applicant group must deliver local community based projects which show evidence of tangible benefits to youth of the Shire. The benefits may include social engagement with the community, sporting and cultural opportunities, skill development, build capacity of youth through leadership and training opportunities, furthering employment and pathway opportunities. • Individual grants are generally limited to the advertised amount each year however, amounts may vary and can be determined on an individual basis, merit and may be subject to conditions regarding timing. • A panel will review applications and make recommendations to Council for approval.
<p>5.5</p>	<p>Schools and education grants <i>Approval: Council resolution</i> Council will consider a grant to local schools and education establishments for annual speech night awards, for academic and other achievement. Council will also consider granting contributions toward annual scholarships offered by universities and other educational institutions.</p> <ul style="list-style-type: none"> • Council will approve a budget allocation in the Operational Plan for each financial year. • Applications are invited once per year and will not be accepted outside the advertised application window. • Successful grantees will be granted an annual amount to contribute to school speech night awards and events, or toward annual scholarships. • Grantees are required to recognise Council’s contribution and invite the Mayor or a Councillor to the speech night or scholarship award ceremony.
<p>5.6</p>	<p>Use of Council land by not-for-profit groups <i>Approval: Council resolution</i> Support for Eurobodalla’s not-for-profit group activities during the year, where the group holds a licence for a facility or land under Council care and control. These grants offset the annual licence fee held by the group for the land use.</p> <ul style="list-style-type: none"> • Applications are invited once per year and will not be accepted outside the advertised application window.

	<ul style="list-style-type: none"> • The applicant group must provide evidence of tangible public benefit, such as social, sporting or cultural opportunities, or environmental and economic development outcomes. • Membership of the applicant group must be reasonably available to the general public and the use of the land by other members of the general public must not be unreasonably restricted by the use by the applicant group. • The applicant group may be an incorporated society or incorporated group but must not be operated for private or pecuniary gain or commercial profit. • Use of the land by the applicant group should not negatively impact on Council's budget and the land must not be solely used for storage by the applicant group.
<p>5.7</p>	<p>Waste disposal grants <i>Approval:</i> Council resolution To encourage and assist community involvement in the management of waste minimisation for the benefit of the whole community. These grants contribute toward waste disposal (tipping) fees for registered charities and not-for-profit sporting, social and cultural organisations providing community services or benefits, such as; historical societies, Schools of Arts, CWA, public halls, pre-school kindergartens, aquatic and surf clubs and the like.</p> <ul style="list-style-type: none"> • Council will approve a budget allocation in the Operational Plan for each financial year. • Applications are sought once per year and will not be accepted outside the annual application period. • Successful grantees will be granted an annual waste management facility account allowance, to cover estimated waste disposal costs.
<p>5.8</p>	<p>Local Heritage Places grants <i>Approval:</i> Council resolution To encourage conservation of heritage items identified in the Eurobodalla Local Environmental Plans and assist property owners to carry out restoration works which involve repair, maintenance or reinstatement of missing items on heritage buildings.</p> <ul style="list-style-type: none"> • Eligible projects are those related to preservation work on a heritage property that is listed as a heritage item in the <i>Eurobodalla Local Environmental Plan 2012</i>, the <i>Eurobodalla Local Environmental Plan 1987</i> or the <i>Eurobodalla Urban Local Environmental Plan 1999</i>. • Total available grant funding is determined on an annual basis and includes a grant from the Heritage Division of the NSW Office of Environment & Heritage. • The level of funding that can be made available for each project is capped at a maximum amount as advertised each year. The applicant will be required to contribute a minimum of \$1 for every \$1 offered from the grant fund. • A panel will consider applications and make recommendations for endorsement by the Heritage Advisory Committee, for approval by Council. • All works must be completed and an acquittal report submitted by the grantee at the beginning of June within the same financial year as the funds are approved.

<p>5.9</p>	<p>Rates subsidy grants <i>Approval:</i> Council resolution Council will consider a grant to partially subsidise the annual rates and charges showing on the rates assessment for registered charities and not-for-profit sporting, social and cultural organisations providing community services or benefits, such as; historical societies, Schools of Arts, CWA, public halls, pre-school kindergartens, aquatic and surf clubs and the like.</p> <ul style="list-style-type: none"> • Council will approve a budget allocation in the Operational Plan for each financial year. • Applications are invited once per year and will not be accepted outside the advertised application window. • Public notice of the amount of rates grants will be given in the draft Operational plan for the year in which the fee is to be subsidised, to satisfy section 610E of the LGA. • Rates subsidy grants can be applied to rented or leased premises where the applicant is responsible for the rates payment. • Rates subsidy grants will not be available to: organisations that have licensed premises; organisations with significant commercial or surplus income; organisations funded by another level of government; churches or other religious groups.
<p>5.10</p>	<p>Domestic waste collection grants <i>Approval:</i> Council resolution Council will consider a grant to partially subsidise the annual domestic waste collection charge, currently not shown on the rates assessment for registered charities and not-for-profit sporting, social and cultural organisations providing community services or benefits, such as; historical societies, Schools of Arts, CWA, public halls, pre-school kindergartens, aquatic and surf clubs, and the like.</p> <ul style="list-style-type: none"> • Council will approve a budget allocation in the Operational Plan for each financial year. • Applications are invited once per year and will not be accepted outside the advertised application window. • Public notice of the amount of subsidised domestic waste collection charges will be given in the draft Operational plan for the year in which the fee is to be subsidised, to satisfy section 610E of the LGA. • Domestic waste collection grants may be applied to rented or leased premises where the grantee is responsible for the rates payment. • Domestic waste collection grants will not be available to: organisations that have licensed premises; organisations with significant commercial or surplus income; organisations funded by another level of government; churches or other religious groups.
<p>5.11</p>	<p>Safety and emergency services grants <i>Approval:</i> Council resolution For their significant contribution to community safety and wellbeing, Council will consider grants toward operational costs for Surf Life Saving clubs and emergency organisations such as Volunteer Coastal Patrol and Rescue Squads, helicopter services and the like.</p> <ul style="list-style-type: none"> • Council will approve a budget allocation in the Operational Plan each financial year.

	<ul style="list-style-type: none"> • Applications are invited once per year, and will not be accepted outside the advertised application window. • Successful grantees will be granted an annual amount to contribute to operational costs associated with delivery of services. • Grantees will be required to provide an acquittal to Council with details of how the funding provided services to the community. • Applications are assessed on merit and are dependent on available funding.
<p>5.12</p>	<p>Waste – commodity recycling grants <i>Approval:</i> Council resolution To assist by donating commodity, in this instance cardboard, to an organisation providing training and employment programs for people with a disability. The grant provides a commodity for registered charities and not-for-profit groups providing a community service that benefits programs for people with a disability.</p> <ul style="list-style-type: none"> • The applicant charity or not-for-profit group must provide evidence of providing training and employment programs for people with disability. Council will approve a budget allocation in the Operational Plan for each financial year.
<p>5.13</p>	<p>Learning for life award grant The Learning for Life Award grant is to assist an Eurobodalla School with a grant that can be used for environmental projects or infrastructure.</p> <ul style="list-style-type: none"> • Council will approve a budget allocation in the Operational Plan for each financial year. • Applications are sought once per year and will not be accepted outside the annual application period. • Individual grants are generally limited to the advertised amount determined each year. However, amounts may vary and are determined on an individual basis, merit and may be subject to conditions regarding timing of use. • A panel will review applications and make recommendations to Council for approval.
<p>6.0</p>	<p>Eurobodalla Mayoral Representative Grants <i>Approval:</i> Mayor (delegated under s.377(1A) LGA)</p> <p>Financial assistance grants of up to \$400 for individuals, or up to \$750 for teams, that have been selected to represent Eurobodalla at a State, National or International level. If applying as an individual, the individual must reside in Eurobodalla. If applying as a team, the team must be based in Eurobodalla.</p> <p>Grants may be provided for expenses incurred by applicants for items such as:</p> <ul style="list-style-type: none"> • Travel expenses • Accommodation expenses • Competition entry fees • Purchase of equipment for the event

	<p>Applications are accepted at any time throughout the year but grant allocation is dependent on the remaining budget allocation allowed in the Operational Plan.</p> <ul style="list-style-type: none"> • Council delegates authority to the Mayor to distribute these grants under s.377(1A) of the Act. The purpose for the financial assistance must fall within the service functions defined by the Act. If there is any doubt as to whether a matter relates to a function of Council then it will be referred to Council for determination. • The Mayor is to report to Council in conjunction with each Quarterly Budget Review report, detailing all grants approved and declined for the quarter. • The General Manager must be consulted where there is any doubt as to the potential for a conflict of interest. Where there is any potential for a conflict of interest the General Manager will prepare a report for the consideration of Council. • The total actual donations provided by a Mayor under delegated authority should bear the same relationship to total budget as the Mayor's term of office, so that if another Mayor is elected part way through the financial year there is a commensurate amount of budget remaining to be expended.
<p>7.0</p>	<p>Events grants</p> <p>Council recognises the value and vitality that events bring to the community and has identified strategic goals to help the local economy grow and develop and promote a vibrant cultural and leisure tourism destination.</p> <p>Event grants provide support for through two streams:</p> <ul style="list-style-type: none"> • Tourism Events Sponsorship Program • Community Events Grant Program <p>Event grants are opened twice per year:</p> <ul style="list-style-type: none"> • February • August
<p>7.1</p>	<p>Tourism Events Sponsorship Program</p> <p><i>Approval:</i> Council resolution</p> <p>The Tourism Events Sponsorship Program provides grants for commercial events that directly benefit the local economy by attracting large visitor numbers to the area, or provide the area with local, national or international recognition.</p> <ul style="list-style-type: none"> • Council will approve a budget allocation in the Operational Plan each financial year. • All events will be assessed against selection criteria. Assistance is granted on the basis of the level of economic benefit to Eurobodalla. • Assistance granted may be monetary or in-kind support (see In-Kind support). • Grantees receiving financial support through the program are required to complete an event acquittal form and submit to Council no later than 60 days post event or they will become ineligible for future years of funding.

<p>7.2</p>	<p>Community Events Grant Program <i>Approval:</i> Council resolution The aim of the Community Events Grant is to support local organisations to plan and deliver successful community events.</p> <p>This stream distributes grants for local not-for-profit organisations, clubs and sporting groups to provide community events and social, cultural and sporting activities that create and foster a positive community spirit through involvement, participation, relationship-building and co-operation.</p> <p>This is a competitive category with application windows opened once per year.</p> <ul style="list-style-type: none"> • Grants provide assistance to not-for-profit community groups for use of Council-owned facilities and venues for social, cultural and recreational events and activities during the year, including charity fundraising events. • Grants also provide assistance to community activities and gatherings of a small scale, which may only require a booking for the use of a Council venue or public space such as a street, park, beach, sportsground or reserve. <p>Assistance may be monetary, such as a payment to off-set booking fees for use of a Council venue; or in-kind support (see In-Kind support).</p>
<p>8.0</p>	<p>In-kind support <i>Approval:</i> Council resolution Some applications for grants may seek to access, at no cost to the grantee, Council plant and equipment or staff time and other resources. This “in-kind” support may not involve a direct cash component but still has financial consequences and budgetary implications. In-kind support may include (but is not limited to): preparation of traffic control plans, site plans, survey, design, review of environmental factors, or formwork; provision of traffic control, road closures or special clean-up for events, including waste collection and toilets; staff support for community event planning and set up; provision of temporary fencing; physical construction, earthworks or maintenance works at a project site involving Council plant and/or labour.</p> <ul style="list-style-type: none"> • For the purposes of assessing these applications, Council will first establish the in-kind cost and then decide the application. • For approved applications, the value of the in-kind support will be recognised as a grant to offset the budget allocation from which the works were provided.
<p>9.0</p>	<p>General Conditions The following conditions apply to all applications for financial assistance from Council:</p> <ul style="list-style-type: none"> • Financial assistance will only be granted by Council as per legislation for the purpose of exercising Council’s functions as defined by the Act. • Specified grants program expenditure will not exceed 5% of Council’s income from ordinary rates for the year with limits on the maximum assistance provided to a grantee. • Financial assistance will not normally be provided unless it has been disclosed and consulted via the draft Operational Plan and subsequently included in a specific program

	<p>within the adopted Plan and budget. However, Council may by resolution approve a budget amendment to authorise an exception, within the provisions of s356 of the Act.</p> <ul style="list-style-type: none"> • Disclosure of financial assistance within the Operational Plan will be on a program basis, and may not necessarily disclose specific recipients, although decisions as to particular recipients will be publicly available. • Grant applications will be accepted only during the advertised application period for the relevant grant category or stream. • If applications for other financial assistance for matters of merit arise outside a specific grant program category or application window, Council may resolve at a public meeting to approve the application, subject to any required public notice and availability of funds. • Grant approval will be limited to the defined funding period. Approved applications will not automatically continue on to subsequent years. Grantees will be required to re-apply at the commencement of the next approval period. • Applications in competitive categories will be assessed on merit and available funding. Council may employ appropriate ranking criteria including weighted attributes to assist with assessment of applications in competitive categories. • Council may assess and approve applications on the basis of the total grants funding the applicant has been granted, across all of the program categories. • Grants will not be made by way of reductions or waiver of fees or charges, but rather any fees and charges will be recognised in full with a corresponding grant subsidy recognised in the appropriate activity cost centre. • Grant recipients names and amounts may be published in Council reports. • All grantees are required to publicly recognise Council’s contribution. • Generally, grants are not to be for private, pecuniary or commercial gain. A proposed recipient who acts for private gain is not ineligible to be granted financial assistance but must not receive any benefit under section 356(2) of the LGA, until at least 28 days’ public notice of Council’s proposal to pass the necessary resolution has been given. This public notice is <i>not</i> required if: <ul style="list-style-type: none"> (a) the financial assistance is part of a specific program, and (b) the program’s details have been included in Council’s draft operational plan for the year in which the financial assistance is proposed to be given, and (c) the program’s proposed budget for that year does not exceed 5 per cent of Council’s proposed income from the ordinary rates levied for that year, and (d) the program applies uniformly to all persons within Council’s area or to a significant group of persons within the area.
<p>10</p>	<p>Eligibility and exclusions</p> <p>To be eligible for funding through the community grants program, applicants must:</p> <ul style="list-style-type: none"> (a) apply via the appropriate online application form, (b) demonstrate how funds will be used for the purpose of exercising Council’s functions, (c) meet all specific eligibility requirements and criteria in this policy and the grants procedures and guidelines,

	<p>(d) have no outstanding debts to Eurobodalla Shire Council, (e) sign and comply with the funding agreement accepting the conditions of funding, and (f) provide any required acquittals to Council for grant funding received.</p> <p>Applications will not be accepted from the following recipients:</p> <ul style="list-style-type: none"> • Commercial or profit-making enterprises or projects (with the exception of Tourism Events Sponsorship Program); • Political parties; • Government departments. <p>Applications will not be accepted for the following purposes:</p> <ul style="list-style-type: none"> • General fundraising activities; • General shortfalls in funding by government departments; • Completed or retrospective activities/ projects; • Duplication of existing services.
11	<p>Application and assessment</p> <p>To simplify the process across the organisation, reduce administrative costs and ensure an equitable distribution of financial assistance, all grant applicants in will be required to submit a new online application for a grant to be made within each funding period. The grants program procedure and guidelines will provide full details of the application and assessment process.</p> <p>The application acceptance period will be advertised by Council for each category and stream in accordance with the grants program procedures and guidelines. Previous recipients will be invited to re-apply for the next grant application round. Grants approved during the application period will be budgeted for in the Operational Plan.</p>
12	<p>Program procedures and guidelines</p> <p>This policy will be supported by grant guidelines for applicants. Grant applications will be administered by the relevant division responsible for the respective grants offered. Applicants should refer to the guidelines for applicants for information about eligibility, how to apply and the approval process.</p>

Implementation

1	<p>Applications and Acquittals</p> <p>All applications will be made and managed through an online application process. Where grant guidelines stipulate that acquittals are required, these must be provided by the successful applicants as advised in the guidelines.</p>
2	<p>Finance</p> <p>Grants program budget allocations will be included in the annual Operational Plan and budget each financial year. Cost centres will reflect the grants categories to enable accurate</p>

	and transparent reporting of financial assistance granted to the community. Grants to subsidise fees/charges will see the fee/charge applied in full with a corresponding grant subsidy allocated to the relevant cost centre.
3	Staff Under supervision, applicable Council staff will be responsible for ensuring that this policy is implemented appropriately within their work area.
4	Concerns Concerns received by Council in relation to this policy will be recorded on Council's records system and handled in accordance with Council's Customer Service or Complaints policy. These records will be used to determine follow up actions and analyse the history of concerns.
5	Consultation Substantive changes to this policy will be placed on public exhibition for 28 days for community comment and submissions. Proposals to approve grants which may be for private gain, or which involve a subsidy toward a fee or charge not included in the Operational Plan, will be placed on public exhibition for 28 days.

Review

This policy will be reviewed within the first 12 months of a newly elected Council. It may also be reviewed and updated as necessary if legislation requires it; or when Council's related policies, functions, structure or activities change; or when technological advances or new systems change the way that Council manages community grants and financial assistance granted under s356 of the LGA.

The policy may be revoked at the expiration of twelve months after the declaration of the poll for the next general NSW local government election, unless Council updates or revokes it sooner.

Reviews of the effectiveness of this policy could include the following:

Performance indicator	Data source(s)
Customer Feedback Survey Responses	Surveys
Internal or external audit	Audit
Number of applications received and approved	Council records
Donations and grants remain within allocated budget	Council records
Acquittals confirming return on investment	Council records
No statutory breaches	Council records

Governance

This policy should be read in conjunction with any related legislation, codes of practice, relevant internal policies, and guidelines.

Related legislation and policies

Name	Link
Council policies	www.esc.nsw.gov.au

Local Government Act 1993	www.austlii.edu.au/au/legis/nsw/consol_act/lga1993182
---------------------------	--

Related external references

Name	Link
Office of Local Government NSW	www.olg.nsw.gov.au

Change history

Version	Approval date	Approved by	Min No	File No	Change
1	24 Nov 2009	Council	09/369	E06.0380 E09.3418	Policy commenced, replacing all related policies and codes.
2	10 Sep 2013	Council	13/272	E06.0380 E13.7095	Reviewed and updated.
3	1 Jul 2017	Council	17/185	E06.0380 E16.0297	Renamed 'Community Grants' policy. Completely revised and updated following review of grants program to encompass financial assistance granted by Council. Report FBD17/037.
4	22 Nov 2022	Council	22/313	E06.0380	Reviewed and updated at new Council term. Report GMR22/111

Internal use

Responsible officer	General Manger		Approved by	Council	
Min No	22/313	Report no	GMR22/111	Effective date	22 Nov 2022
File no	S014-T00007	Review date	Mar 2022	Pages	14