



AGENDA

Ordinary Meeting of Council

9 August 2016

**ORDINARY MEETING OF COUNCIL
TO BE HELD IN THE COUNCIL CHAMBERS, MORUYA**

ON TUESDAY 9 AUGUST 2016

COMMENCING AT 10.00AM

AGENDA

(Proceedings of this meeting will be recorded as per Eurobodalla Shire Council's Code of Meeting Practice)

- | | | |
|------------|--|-----------------|
| 1. | WELCOME, ACKNOWLEDGEMENT OF COUNTRY & EVACUATION MESSAGE | |
| 2. | APOLOGIES
Nil | |
| 3. | PUBLIC FORUM (AGENDA ITEMS ONLY) | |
| 4. | CONFIRMATION OF MINUTES OF PREVIOUS MEETING | |
| 4.1 | Ordinary Meeting held on 26 July 2016 | |
| 5. | DECLARATIONS OF INTEREST OF MATTERS ON THE AGENDA
(Declarations also to be made prior to discussions on each item) | |
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| 6. | MAYORAL REPORTS | |
| 7. | NOTICES OF MOTION
Nil | |
| 8. | QUESTIONS ON NOTICE FROM COUNCILLORS
Nil | |
| 9. | PETITIONS
Nil | |
| 10. | GENERAL MANAGER'S REPORTS | |
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	Nil	
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CON16/021	Notice of Motion - Confidential <i>Item CON16/021 is confidential in accordance with s10(A)(2)(a) of the Local Government Act because it contains personnel matters concerning particular individuals (other than councillors) and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.</i>	
CON16/022	Financial Matter <i>Item CON16/022 is confidential in accordance with s10(A)(2)(di) of the Local Government Act because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.</i>	

**DR CATHERINE DALE
GENERAL MANAGER**

GMR16/014 RECOGNITION OF SERVICE

E96.0044

Responsible Officer: Dr Catherine Dale - General Manager

Attachments: Nil

Focus Area: Collaborative Communities

Delivery Program Link: C1.1 Conduct the business of Council in an inclusive, responsive and transparent manner

Operational Plan Link: C1.1.1 Support the councillors in meeting their statutory obligations and roles as community representatives

EXECUTIVE SUMMARY

In recognition of the service made to the community by non-returning Councillors after the September 2016 elections, it is proposed to invite such former Councillors to a morning tea at the first meeting of the new Council where they will be presented with Letters under Seal acknowledging their contribution to the business of Council over the preceding four years.

RECOMMENDATION

THAT:

1. Non-returning Councillors after the September 2016 elections, be invited to morning tea at the first meeting of the new Council;
2. Council resolve to present Letters under the Seal of Council to former Councillors in acknowledgement of their contribution to the business of Council over the preceding term.

BACKGROUND

It is the practice in many jurisdictions to recognise service provided by former Councillors during the previous term of Council, with the presentation of Letters under the Seal of Council acknowledging their contributions to the community and progressing the business of Council.

These letters will also outline their contributions to Council Committees and any other additional responsibilities they have undertaken in their role as Councillors.

GMR16/015 LOCAL GOVERNMENT NSW ANNUAL CONFERENCE - 2016

E15.9021

Responsible Officer: Dr Catherine Dale - General Manager

Attachments: Nil

Focus Area: Collaborative Communities

Delivery Program Link: C1.1 Conduct the business of Council in an inclusive, responsive and transparent manner

Operational Plan Link: C1.1.1 Support the councillors in meeting their statutory obligations and roles as community representatives

EXECUTIVE SUMMARY

This report presents details of the Local Government NSW Annual Conference to be held in Wollongong from 16 to 18 October 2016 and seeks a resolution from Council on the number of delegates to attend the Conference and identification of any issues, together with proposed solutions/motions, that Council may wish to have considered at the Conference.

RECOMMENDATION

THAT:

1. In order to meet the cut-off date for early bird registrations of 31 August 2016, Council nominate the Mayor and two other voting delegates, together with observers as determined, to attend the Local Government NSW Conference to be held in Wollongong from 16 to 18 October 2016;
2. The names of such voting delegates and observers to be determined at the Council meeting on 11 October 2016;
3. Council's delegates be reimbursed out of pocket expenses in accordance with Council's policy;
4. Council consider issues and proposed solutions/motions for submission to the Local Government NSW 2016 Conference.

BACKGROUND

Local Government NSW (LGNSW) is the peak industry association that represents the interests of all NSW general purpose councils, as well as special purpose councils and the NSW Aboriginal Land Council. The Annual Conference is the policy making event for the general purpose councils, where local councillors can come together to share ideas and debate relevant issues.

CONSIDERATIONS

Registrations are now open for the LGNSW Annual Conference 2016. Councils are invited to register for the Conference, nominate voting delegates and submit motions for consideration.

The Conference will be held on Sunday 16 October to Tuesday 18 October 2016 at the WIN Entertainment Centre, Wollongong.

GMR16/015 LOCAL GOVERNMENT NSW ANNUAL CONFERENCE - 2016

E15.9021

As many councils will be holding elections in September, LGNSW advises that these councils should register their delegate numbers now to take advantage of the early bird rate, with names to be advised once the new councils are elected.

A draft program and details of the 2016 Conference are available on the Local Government NSW website at: www.lgnsw.org.au/events-training/local-government-nsw-annual-conference.

Delegates

Council's policy on Councillors' Expenses and Facilities provides that all Councillors can attend the Local Government NSW Annual Conference if they wish.

Each financial member of LGNSW is entitled to a certain number of voting delegates, and in accordance with the formula for calculating members' voter entitlements, Eurobodalla Shire Council has three voting delegates. Further information on voting entitlements is available at: <http://lgnsw.org.au/events-training/local-government-nsw-annual-conference/voting-delegates-2016>.

It has been the practice for the Mayor to be one of Council's voting delegates.

Council can also nominate non-voting delegates to attend the conference as observers.

Issues for Consideration at Conference

All members (including newly merged councils which are LGNSW members) are able to put forward motions to be considered at the Conference.

The LGNSW Board is seeking ways to ensure the debate on motions centres on advancing the sector wide policy agenda. This means proposed motions should seek to be strategic, affect members State-wide and introduce new or emerging policy issues and actions.

The Board has resolved that motions will be included in the Business Paper for the Conference only where they:

1. Are consistent with the objects of the Association (see Rule 4 of the [Association's rules](#));
2. Relate to Local Government in NSW and/or across Australia;
3. Concern or are likely to concern Local Government as a sector;
4. Seek to advance the Local Government policy agenda of the Association and/or improve governance of the Association;
5. Have a lawful purpose (a motion does not have a lawful purpose if its implementation would require or encourage non-compliance with prevailing laws);
6. Are clearly worded and unambiguous in nature; and
7. Do not express preference for one or several members over one or several other members.

The Board will not include motions in the Business Paper which do not advance the local government policy agenda. Therefore a motion will not be included if it is operational, rather than strategic; not local government business; focused on a local issue only or if the motion is consistent with past policies and actions of LGNSW or the Local Government and Shire's Association.

GMR16/015 LOCAL GOVERNMENT NSW ANNUAL CONFERENCE - 2016

E15.9021

Further, for a motion to be included in the Business Paper for the Conference the submitting member council needs to provide evidence of its support for the motion to be included. Such evidence should be in the form of an attachment or addendum and may include an extract of the minutes of the meeting at which the member resolved to submit the motion for consideration by the Conference.

To allow printing and distribution of the Business Paper before the Conference, members are strongly encouraged to submit their motions by close of business on Monday 22 August.

Registration

Early bird registration is \$899 if received by 31 August 2016, or \$999 if received after that date. Cancellations up to 30 September will be eligible for a full refund less a \$110 administration fee. Cancellations after 30 September are not refundable.

Accommodation, Travel and Sustenance

Council will reimburse or pay registration fees, accommodation, meals, parking, telephone and travel expenses associated with attendance at the conference plus any other reasonable and directly related out of pocket expenses.

Accommodation is restricted to a maximum 4½ star rating and where possible at the conference venue to avoid other costs and inconvenience.

Delegates can take advantage of special accommodation rates arranged by Destination Wollongong, many of which are within walking distance of the WIN Entertainment Centre.

CONCLUSION

The Local Government NSW Annual Conference is the annual policy-making event for all councils of NSW, Associate members and the NSW Aboriginal Land Councils where local councillors can come together to share ideas and debate relevant issues.

GMR16/016 PROGRESS REPORT ON MEMORANDUM OF UNDERSTANDING E12.6443
WITH BEGA VALLEY SHIRE COUNCIL

Responsible Officer: Dr Catherine Dale - General Manager

Attachments: Nil

Focus Area: Support Services

Delivery Program Link: SS1.2 Maintain a sound governance framework within which Council operates

Operational Plan Link: SS1.2.3 Coordinate Council's governance projects and procedures

EXECUTIVE SUMMARY

At its meeting on 8 December 2015 Council endorsed the Memorandum of Understanding between Eurobodalla Shire Council and Bega Valley Shire Council.

The Memorandum of Understanding (MoU) sets out the objectives and management arrangements of the partnership between Eurobodalla Shire Council and Bega Valley Shire Council.

The intention of the MoU is to strengthen the current partnership by implementing a more formal level of cooperation between the two Councils. Since its endorsement in December 2015, this strategic partnership has achieved cooperative arrangements and established greater efficiencies for both Councils in a number of areas including:

- Council Election and Induction Processes.
- Training tender with Canberra Region Joint Organisation (CBRJO).
- Airport planning.
- Tourism opportunities with Canberra and Singapore Airlines.
- Planning process review information sharing.
- Community services, libraries and swimming pool management.

On 15 June 2016, Council formally signed the MoU with Bega Valley Shire Council.

This is the first six monthly report to Council since the commencement of the MoU.

RECOMMENDATION

THAT Council receive and note the progress to date in relation to the Memorandum of Understanding with Bega Valley Shire Council.

BACKGROUND

On 25 August 2015, Council resolved its intention to enter into a MoU with Bega Valley Shire Council.

At its meeting on 27 October 2015 Council resolved:

**GMR16/016 PROGRESS REPORT ON MEMORANDUM OF UNDERSTANDING
WITH BEGA VALLEY SHIRE COUNCIL**

E12.6443

THAT:

1. *Council notes the report on the next stage of developing an alliance with Bega Valley Shire Council.*
2. *Council appoints the Mayor, the Deputy Mayor and General Manager and one Councillor, and holds an election to appoint one Councillor, to form a working group with representatives from Bega Valley Shire Council to develop a draft Memorandum of Understanding.*
3. *The draft Memorandum of Understanding be presented to Council on 8 December 2015 for consideration.*

Subsequently, Council elected Councillor Gabi Harding as the additional Councillor on the working group.

On 2 November 2015, Council attended a meeting with Bega Valley Shire Council to further develop the draft MoU. Council was represented by the Mayor Councillor Lindsay Brown, Deputy Mayor Councillor Pollock, Councillor Harding and General Manager, Dr Catherine Dale.

The MoU outlines the approach and framework the Partnership will follow including:

- Identify opportunities for joint initiatives and cooperation focused on long term sustainability, managing community assets and infrastructure, and delivery of community services.
- Focus on delivering services more efficiently in the face of increasing costs, community expectations and other challenges.
- Review and develop opportunities to reduce expenditure and operate more efficiently and effectively.
- Implement projects through effective collaboration and resource sharing to optimise opportunities and improve outcomes for the community.
- Strengthen strategic collaboration and develop cooperative arrangements in areas such as procurement, policy development, service reviews, regional planning, corporate training, tourism, economic development, benchmarking, advocacy and asset management.
- Stimulate innovation and pursue opportunities for greater efficiencies.
- Examine areas for economic growth (tourism, business development, related infrastructure).

On 8 December 2015, Council endorsed the Memorandum of Understanding between Eurobodalla Shire Council and Bega Valley Shire Council.

On 15 June 2016, Council formally signed the MoU with Bega Valley Shire Council.

CONSIDERATIONS

A number of meetings and communication channels have been established since the commencement of the MoU.

Some of the key outcomes of the joint partnerships with Bega Valley Shire Council include:

**GMR16/016 PROGRESS REPORT ON MEMORANDUM OF UNDERSTANDING
WITH BEGA VALLEY SHIRE COUNCIL**

E12.6443

- **Council Election and Induction Processes:** Both organisations are working together to develop Councillor Induction training and will undertake joint training sessions with the Australian Institute of Company Directors, as well as a joint one day course on Local Government Planning, Risk and Finance.
- **Training tender with Canberra Region Joint Organisation:** Training tender is complete and in place with agreements signed with successful providers.
- **Airport planning:** Conversations continue between councils with effective collaboration on recent National Stronger Regions Funding grant application.
- **Tourism opportunities with Canberra and Singapore Airlines:** Eurobodalla Shire Council staff and Sapphire Coast Tourism continue to work collaboratively to grow international flights at Canberra Airport to Singapore and Wellington. The project to develop and market the new 'Canberra, Coast and Alpine Touring Route' was recently presented and supported at the Visit Canberra Regional Tourism Forum.

Collaboration continues to grow the number of international, export ready tourism products in the area. Both organisations are actively advocating Destination NSW together, to support this project and in general to grow Tourism in the southern end of the south coast.

- **Planning process review information sharing:** A joint submission to the NSW Government on Code Assessment Development has been completed. Staff are working together to finalise the documentation for the Joint Regional Planning Panel to discuss the Draft Tablelands Development Plan. Resource sharing arrangements are in place for Development Applications and Construction Certificate assessments. Representation for the Regional Weeds Action Plan is now in place. Joint discussions have been held regarding customer service feedback, service checklists and information.
- **Community services, libraries and swimming pool management:** Discussion has occurred on sharing events/visiting artists and performers for library services, swimming pool contracts and recreation asset maintenance and management plans.
- **Policies:** A number of policies have been shared including Donations Policy, Domestic Violence and Local Government Elections (caretaker period provisions) Procedure.

Legal

The MoU is not a legal document although it outlines the partnerships governance structure and source of authority. The parties agree to work together in good faith. The document is a statement of undertaking and is not intended to create a binding or legal obligation on either party.

Policy

Council's Fit for the Future proposal establishes clear actions for pursuing opportunities for greater efficiencies as an active and effective member of the South East Joint Organisation. This report outlines with outcomes of the Partnership with Bega Valley Shire Council to date.

**GMR16/016 PROGRESS REPORT ON MEMORANDUM OF UNDERSTANDING
WITH BEGA VALLEY SHIRE COUNCIL**

E12.6443

Economic Development Employment Potential

The MoU has provided an opportunity for joint advocacy for regional projects and facilities for economic growth in the areas of tourism, business development and related infrastructure.

CONCLUSION

This Memorandum of Understanding has strengthened the current relationship with Eurobodalla Shire Council and Bega Valley Shire Council and has delivered improvements and efficiencies for each council. Collaboration will continue and a report will be presented to Council every six months detailing the outcomes of the Partnership.

GMR16/017 INTEGRATED PLANNING AND REPORT - END OF TERM REPORT

E09.3479

Responsible Officer: Dr Catherine Dale - General Manager

Attachments: Nil

Focus Area: Collaborative Communities

Delivery Program Link: C3.1 Coordinate the delivery of the Integrated Planning and Reporting Framework across the organisation

Operational Plan Link: C3.1.2 Prepare the Annual Report and progress reports

EXECUTIVE SUMMARY

The purpose of this report is to present the End of Term Report (EoTR), a key reporting document in Council's Integrated Planning & reporting (IP&R) cycle.

The EoTR outlines Council's response to the Community Strategic Plan during the current term of Council in relation to social, economic, environmental and civic leadership objectives. The report aligns with the structure outlined in the Delivery program 2013-17, with information provided under the four focus areas of Liveable, Sustainable, Productive and Collaborative.

Council is required to present the EoTR at the final meeting of the outgoing Council, in line with legislative requirements, and be published with the Annual Report for the 2015-16 year. The report covers the four year period 1 July 2012 to 30 June 2016.

Key achievements against the objectives and strategies of the Community Strategic Plan – One Community, during the current Council term include:

Liveable

- Increased healthy lifestyle opportunities with programs and infrastructure.
- Revised targeted care service delivery models.
- Ongoing advocacy for improved local health services.
- Enhanced service delivery in response to key demographic indicators.
- Increased services, advocacy and education programs for community safety.
- Celebration of heritage and culture, and development of community infrastructure.

Sustainable

- Collaborative strategic direction defined for key rural resource lands.
- Advocacy and planning to address key environmental changes and impacts.
- Award winning environmental management projects and programs.
- Efficiency gains and cost savings as a result of Greenhouse Action Plan implementation.
- Enhanced strategic direction for water and sewer businesses.
- Focus on increase in recycling programs to decrease waste to landfill.

GMR16/017 INTEGRATED PLANNING AND REPORT - END OF TERM REPORT

E09.3479

Productive

- Increased targeted infrastructure renewal and provision.
- Advocacy for key economic growth infrastructure.
- Ongoing training, support and advocacy on behalf of our business community.
- Award winning destination marketing campaigns.
- Delivery of employment building initiatives.
- Collaboration with education provides to increase local opportunities.

Collaborative

- Increased focus on communication tools and methods.
- Improved engagement opportunities.
- Supported community groups, organisations and volunteers.
- Built and strengthened key partnerships.
- Collaborative development of key planning, service delivery and infrastructure strategies.
- Proven ongoing financial and organisational sustainability.

These achievements along with notable advocacy outcomes and awards are detailed in the attached EoTR.

RECOMMENDATION

THAT Council receive and note the End of Term Report for the period 1 July 2012 to 30 June 2016.

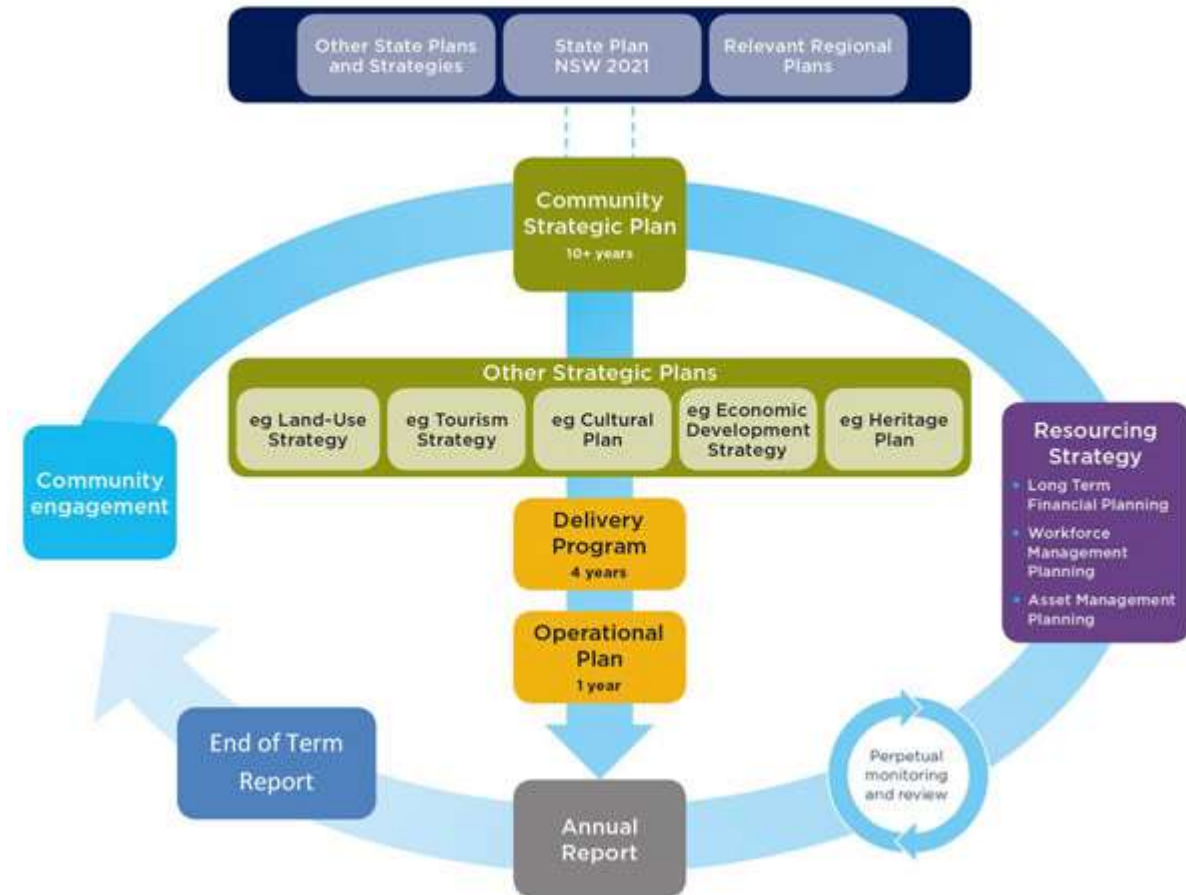
BACKGROUND

The Integrated Planning and Reporting cycle includes the development of a range of key documents, including the Community Strategic Plan, four year Delivery program, yearly Operational Plan, Annual Report, and the End of Term Report at the completion of each Council term.

GMR16/017 INTEGRATED PLANNING AND REPORT - END OF TERM REPORT

E09.3479

The following chart outlines the process for IP&R:



CONSIDERATIONS

Council prepared its Community Strategic Plan- *One Community* in consultation with the community in 2012.

The purpose of *One Community* is to identify our community's main priorities and aspirations for the future and to plan strategies for achieving these goals.

While Council has a custodial role in initiating, preparing and maintaining the plan on behalf of the community, it is not wholly responsible for its implementation. Other partners, such as State Agencies and community groups are also responsible for the delivery of the plan. The aim of the plan is to encourage council, the community and other agencies to work together as one community to deliver on our vision for the future.

The Delivery Program 2013-17 set out activities that Council has planned to complete in the current Council term, along with measures to track our progress in achieving the activities.

Council prepared its four year Delivery Program 2013-17 in response to the Community Strategic Plan -*One Community*. To better link these documents, the Delivery Program is structured by the four focus areas of the Community Strategic Plan;

GMR16/017 INTEGRATED PLANNING AND REPORT - END OF TERM REPORT

E09.3479

- Liveable
- Sustainable
- Productive
- Collaborative

The Delivery Program and annual Operational Plan outline the activities that Council will deliver in order to meet the community's vision, goals and objectives, as outlined in the Community Strategic Plan

The EoTR provides a summary of the activities, achievements and projects undertaken during the current Council term, in line with Community Strategic Plan focus areas. The information provided corresponds with Annual Report results, statistics and highlights from each year.

Legal

Council is required to prepare an End of Term Report, to be included as an attachment with the Annual report for 2015-16, as per Section 428 (2) of the Local Government Act 1993. The EoTR must be presented at the last meeting of the outgoing Council. However, advice from the Office of Local Government (OLG) is that Council should refrain from publishing the EoTR as a separate publication until after the 10 September 2016 election.

Community Engagement

Council is required to present the End of Term Report to the last meeting of the outgoing Council. The EoTR can be made available on Council's website as part of a Council report and agenda.

CONCLUSION

The EoTR outlines Council's achievements in implementing community vision as outlined in the Community Strategic Plan during the current term of Council in relation to social, economic, environmental and civic leadership objectives. The EoTR provides information, achievements and outcomes under the four Community Strategic Plan focus areas of Liveable, Sustainable, Productive and Collaborative.

IR16/037 LOCAL TRAFFIC COMMITTEE NO 1 FOR 2016-17

E16.0002

Responsible Officer: Warren Sharpe OAM - Director Infrastructure Services

Attachments: Nil

Focus Area: Productive Communities

Delivery Program Link: P2.1 Undertake advocacy activities to further the development of transport infrastructure and support future growth

Operational Plan Link: P2.1.2 Coordinate the Local Traffic & Development Committees

EXECUTIVE SUMMARY

The Local Traffic Committee is primarily a technical review committee. It advises Council on traffic control matters that relate to prescribed traffic control devices or traffic control facilities for which Council has delegated authority.

The minutes of the Eurobodalla Local Traffic Committee meeting are included in this report for the Councillors' review. The main issues covered at the Eurobodalla Local Traffic Committee meeting of 14 July 2016 were as follows:

- Rally of the Bay – amendments to the Traffic Management Plan and rally route
- Line-marking – Accessible parking for people with a disability at One Tree Point carpark, Tuross Head
- Signage and Line-marking – New 'Give Way' configuration at the intersection of Perkins Place and Hillcrest Avenue, North Narooma
- Special Event Application – Moruya Fun Run
- Special Event Application – Capital to Coast Foot Race
- Princes Highway intersection with Hector McWilliam Drive.

RECOMMENDATION

THAT:

1. The minutes of the Eurobodalla Local Traffic Committee Meeting No 1 of 2016-17 held on 14 July 2016 be received and noted.
2. The amendments to the Traffic Management Plan and Traffic Control Plans for the 2016 Rally of the Bay be approved.
3. Council Plans No. 4493 Set D Sheet 05 detailing the line-marking associated with an accessible parking space for people with disabilities at One Tree Point, Tuross Head be approved.
4. Council Plan No 5156 Set BC Sheet 01 detailing the 'Give Way' sign and associated line-marking at the intersection of Perkins Place and Hillcrest Avenue, North Narooma be approved.
5. The proposed Moruya Fun Run Event to be conducted by Moruya Surf Life Saving Club on

IR16/037 LOCAL TRAFFIC COMMITTEE NO 1 FOR 2016-17

E16.0002

Sunday 11 September 2016 be approved based upon the submitted Traffic Management Plan and associated Traffic Control Plans.

6. The Capital to Coast Foot Race to be conducted within the Eurobodalla on Saturday 20 August 2016 be approved in accordance with the submitted Traffic Management Plan.

BACKGROUND

The Eurobodalla Local Traffic Committee Meeting No 1 for 2016-17 was held on 14 July 2016 in Council's Committee Room. It was attended by Mrs Danielle Brice (representative for the Hon Andrew Constance MP), Ben Borger and Rob Gaudiosi (Roads and Maritime Services), Senior Constable Vanya MacRaild (NSW Police Force), Lindsey Stewart (Divisional Manager – Technical Services), Heidi Hanes (Road Safety Officer), Dave Hunter (Traffic Officer) and Matt Cormick (Minute Taker).

Apologies were received from Councillors Neil Burnside (Chairperson) and Milton Leslight.

Due to the absence of Councillor Burnside, Mayor Lindsay Brown was asked to chair the meeting but he was also unavailable. Subsequently the Traffic Officer Dave Hunter took on the role as Chairperson.

MINUTES OF PREVIOUS MEETING

The Minutes of the Eurobodalla Local Traffic Committee Meeting No 10 for 2015-16 held on Thursday 9 June 2016 were confirmed and accepted.

OUTSTANDING ITEMS FROM PREVIOUS MEETING

The Action Sheet outlining all of the Committee's outstanding items was distributed to members.

The following outstanding item was discussed:

2016.RT.025 Signage and Line-marking – Accessible Disability Parking Near Church Street, Moruya

The representative for the Hon Andrew Constance MP asked on the status of the Moruya Accessible Parking Review. The draft review found provision was generally in accordance with the Council Parking Code. The outcomes of the review will be referred to the Disability Advisory Committee for their information. There are no further actions required by the Traffic Committee. The extra disabled space off Church Street has been implemented.

ROAD TRANSPORT (SAFETY AND TRAFFIC MANAGEMENT) ACT FOR DETERMINATION

Special Event Application – Rally of the Bay

This special event was reviewed by Council at the Ordinary Meeting on 28 June 2016 with the recommendation "That the 2016 Rally of the Bay to be conducted on 12 and 13 August 2016 be approved based upon the Traffic Management Plan".

Included in the report was the requirement that Item 1.2 of the Traffic Management Plan be changed to include a sign with wording such as "TURNING TRAFFIC" or "CHANGED TRAFFIC CONDITIONS".

IR16/037 LOCAL TRAFFIC COMMITTEE NO 1 FOR 2016-17

E16.0002

Since the Ordinary Meeting on 28 June, the applicant has submitted a modified Traffic Management Plan that includes the appropriate sign on the highway, and also a revised route map. The changes to the route within the Eurobodalla Shire are to the north west of Nelligen. These changes are necessary due to recent wet weather and subsequent poor road surface conditions.

The amended Traffic Management Plan and route map were presented to the Committee.

Recommendation:

That the amendments to the Traffic Management Plan and Traffic Control Plans for the 2016 Rally of the Bay be approved.

Line-marking – Accessible Parking for people with a disability at One Tree Point carpark, Tuross Head

Council is currently upgrading the One Tree Point area at Tuross Head. This coastal headland at the south eastern end of the town is well used by locals and tourists, with scenic views along the coast. It is also an access area to a surf beach. Works include a new viewing platform and seats, rock protection from coastal erosion, and upgrades to the beach access path and car park. The car park will be line-marked, including delineating one space for accessible parking.

Council Plans No. 4493 Set D Sheet 05 detailing the line-marking associated with a proposed accessible parking space for people with disabilities were circulated to committee members prior to the meeting. A site plan of the upgrade works was also presented to the Committee.

The new accessible parking space located in the One Tree Point car park at Tuross Head will assist people with disabilities to gain access to headland area.

The Committee discussed if a pathway could be built to link the accessible parking space to the picnic shelter and link the two kerb ramps. The Traffic Officer will investigate the feasibility of the pathway and report back to the Committee.

Recommendation:

That Council Plans No. 4493 Set D Sheet 05 detailing the line-marking associated with an accessible parking space for people with disabilities at One Tree Point, Tuross Head be approved.

Signage and Line-marking – New ‘Give Way’ configuration at the intersection of Perkins Place and Hillcrest Avenue, North Narooma

A request has been received to determine the priority for drivers at the intersection of Perkins Place and Hillcrest Avenue, North Narooma. This intersection is an unusual ‘Y’ shape and it is not obvious who has priority. To improve safety, it is proposed to install a “Give Way’ sign and associated line-marking on the Perkins Place leg, as this is a dead end street.

Council Plan No 5156 Set BC Sheet 01 detailing the proposed signage and line-marking was presented to the Committee.

IR16/037 LOCAL TRAFFIC COMMITTEE NO 1 FOR 2016-17

E16.0002

Installing a 'Give Way' sign and associated line-marking on the Perkins Place leg of the intersection with Hillcrest Avenue will give drivers clarity of the priority and reduce the risk of accidents.

The Roads and Maritime Services suggested a minor adjustment to the proposed line-marking. It was agreed that slight modification to the centerline marking on Perkins Place was appropriate.

Recommendation:

That Council Plan No 5156 Set BC Sheet 01 detailing the 'Give Way' sign and associated line-marking at the intersection of Perkins Place and Hillcrest Avenue, North Narooma be approved.

INFORMAL ITEMS FOR DISCUSSION

Special Event Application – Moruya SLSC Fun Run

A special event application has been received for the Moruya Fun Run to be conducted by Moruya Surf Club on Sunday 11 September 2016.

This proposed fun run is major annual fundraiser for Moruya Surf Life Saving Club. The event has been proven to be a great way for competitors and their families to enjoy the beautiful spring weather that is usually on offer at this time of year. While there are prizes for competitors, organisers have not lost sight that the event is still a Fun Run.

The run will commence at Riverside Park, Moruya and proceed via John Street and then along South Head Road to a finishing point at the Surf Club at Moruya Heads.

The Event Management Plan, Traffic Management Plan and Traffic Control Plans were presented to committee members.

A detailed Traffic Management Plan has been received for the running of the proposed Fun Run Event to be conducted by the Moruya Surf Life Saving Club on Sunday 11 September 2016.

Recommendation:

That the proposed Moruya Fun Run Event to be conducted by Moruya Surf Life Saving Club on Sunday 11 September 2016 be approved based upon the submitted Traffic Management Plan and associated Traffic Control Plans.

Special Event Application – Capital to Coast Foot Race

The Capital to Coast Foot Race is to begin in Canberra and end in Nowra. It consists of nine separate stages, each approximately 15km long.

Stage 4 is the only section to be conducted within the Eurobodalla. This stage is to be run on Saturday 20 August, 2016 and begins on Kettle Road, Long Beach and heads northwards into the Murramarang National Park. It then enters the village of South Durras, heading along Banyandah Street and onto the beach before finishing near Murramarang Resort.

A Traffic Management Plan and associated Traffic Control Plans has been prepared for the event and was forwarded to Committee members prior to the meeting. These plans are the same as last year, noting that event was conducted successfully.

IR16/037 LOCAL TRAFFIC COMMITTEE NO 1 FOR 2016-17

E16.0002

The Capital to Coast Foot Race will be conducted within the Eurobodalla on Saturday 20 August 2016. It is recommended that the event be approved based upon the submitted Traffic Management Plan.

Recommendation:

That the Capital to Coast Foot Race to be conducted within the Eurobodalla on Saturday 20 August 2016 be approved in accordance with the submitted Traffic Management Plan.

GENERAL BUSINESS

2016.RT.001 Signage – Princes Highway Bus Zone, Bodalla

The representative for the Hon Andrew Constance MP was approached by a member of the community who was concerned about safety issues when students walk across the Princes Highway near the Bodalla Bus Zone (located adjacent the Rural Fire Service building).

The Roads and Maritime Services representative advised that as this was on the Princes Highway it was a matter for the RMS to deal with directly rather than being one for consideration by the Committee. The RMS gave an undertaking to investigate the matter and advise Mrs Brice directly of the outcome.

2016.IN.006 Intersection Upgrade Request – Princes Highway And Hector McWilliam Drive, Tuross Head

The representative for the Hon Andrew Constance MP asked for a status update regarding the position of signage at the Princes Highway/Hector McWilliam intersection into Tuross Head.

The Roads and Maritime Services representative advised that as this was on the Princes Highway it was a matter for the RMS to deal with directly rather than being one for consideration by the Committee. The RMS representative advised that an investigation has concluded and as a result signage is in the process of being upgraded and that no additional upgrade works are proposed for the intersection at this time.

Beach Road – Surf Beach/Denhams Beach speed zone signage

The representative for NSW Police, Senior Constable Vanya MacRaid, asked if additional 50 km/h speed zone signs could be installed heading south on Beach Road, between Denhams Beach and Surf Beach. The Roads and Maritime Services representative will investigate and determine if additional signs are required.

NEXT MEETING

The next meeting of the Eurobodalla Local Traffic Committee is to be held on Thursday 11 August 2016 in the Council's Committee Room commencing at 9.30am.

IR16/038 FUNDING OFFER - TYRONE BRIDGE REPLACEMENT

E08.2547

Responsible Officer: Warren Sharpe OAM - Director Infrastructure Services

Attachments: Nil

Focus Area: Productive Communities

Delivery Program Link: P2.2 Develop, renew and maintain the road network

Operational Plan Link: P2.2.1 Deliver capital and renewal works program

EXECUTIVE SUMMARY

This report seeks Council's endorsement of the acceptance of the NSW Government's funding offer that will contribute towards the replacement of Tyrone Bridge.

Tyrone Bridge located on Nerringundah Mountain Road, Eurobodalla is a timber bridge that is susceptible to flooding, has a limited load carrying capacity and is in need of replacement.

Replacing aging timber bridges in declining condition is important to improving services for local communities by providing greater load carrying capacity and strengthening the supply chain.

In February 2016, Council was successful in securing \$1.25 million through the Australian Government's Infrastructure and Regional Development Fund. The offer of funding was endorsed by Council at its Ordinary Meeting held on 14 June 2016 and has been accepted.

In May 2016, Council applied for an additional \$1.25 million from the NSW Government's Fixing Country Roads Program to assist with the funding towards the replacement of Tyrone Bridge.

The Hon Duncan Gay, MLC, Minister for Roads, Maritime and Freight formally announced Council's success in securing \$1.25 million under the Fixing Country Roads Program on 7 July 2016.

The new bridge will be a single lane concrete structure and will be at a higher level to reduce impacts during flooding, provide for higher mass limit vehicles, reducing the risk of failure and ongoing maintenance. The new bridge will have a 100 year design life.

The total estimated cost of this project is \$2.5 million. This project has been included in the 2016-17 and 2017-18 financial years' budgets with a view to constructing the new bridge in 2017.

RECOMMENDATION

THAT Council endorse the actions of staff in accepting the offer of funding for \$1.25 million under the NSW Government's Fixing Country Roads Program for the replacement of Tyrone Bridge, Nerringundah Mountain Road, Eurobodalla.

BACKGROUND

Last year, Council lodged its first funding application for the replacement of Tyrone Bridge under the Australian Government's 2014-15 Bridges Renewal Program Round Two.

IR16/038 FUNDING OFFER - TYRONE BRIDGE REPLACEMENT

E08.2547

In February 2016, The Hon Warren Truss MP, Minister for Infrastructure and Regional Development announced that Council was successful in securing \$1.25 million. The offer of funding was endorsed by Council at its Ordinary Meeting held on 14 June 2016 and has been formally accepted.

Council lodged a second funding application in May 2016 for a further \$1.25 million under the NSW Government's Fixing Country Roads Program.

The Hon Duncan Gay, MLC, Minister for Roads, Maritime and Freight formally announced Council's success in securing \$1.25 million on 7 July 2016. The offer has been accepted by staff.

The estimated cost for the replacement of the bridge structure is \$2.5 million.

CONSIDERATIONS

Tyrone Bridge is an ageing timber structure that is declining in condition and is regularly flooded. The bridge provides vital linkages to dairy farms, extractive quarries, Forestry Corporation NSW and school buses. When flooded, emergency service have difficulty in gaining access to communities in need and the dairy farm is unable to get milk to market.

Policy

The replacement of Tyrone Bridge is in line with Council's Transport Asset Management Plan and Asset Management Strategy.

Asset

The new bridge will be a single lane concrete structure, built at a higher level to reduce impacts during flooding. It will provide for higher mass limit vehicles and reduce the risk of failure and on going maintenance. The new bridge will have a 100 year design life.

Social Impact

During heavy rain, the existing structure becomes inaccessible due to flooding. This cuts off Nerrigundah village and Belowra and inhibits emergency services from accessing those communities in most need. Floods also disrupt the school bus run.

During the application process, letters of support were provided from Marshalls Bus and Coach Pty Limited who provide a school bus service to the area.

Economic Development Employment Potential

During the application process, letters of support were provided from the business community that rely on Tyrone Bridge for its supply chain. Letters of support were received from:

- Eurobodalla Quarry and Concrete
- Murray Goulburn Co-operative Co Limited
- Forestry Corporation of NSW
- Property owner, Tyrone Farm
- Shepherd's Sand, Soil and Earthmoving Contractors
- Regional Development Australia – South Coast
- Dr Peter Hendy, MP.

IR16/038 FUNDING OFFER - TYRONE BRIDGE REPLACEMENT

E08.2547

Financial

The total estimated cost of this project is \$2.5 million. This project has been included in the 2016-17 and 2017-18 financial years' budgets with a view to constructing the new bridge during 2017.

Community Engagement

The affected members of the community and businesses were engaged when the application process began to gain their support for the replacement of the bridge.

The existing bridge will be retained whilst the new bridge is under construction so disruption to the community can be minimised. Nevertheless, regular communications will be provided to the community and a project page established on Council's website to inform the community about the project.

CONCLUSION

Tyrone Bridge located on Nerringundah Mountain Road, Eurobodalla is a timber bridge that is susceptible to flooding, has a limited load carrying capacity and is in need of replacement.

Council has secured grant funding from two sources to allow the replacement of Tyrone Bridge.

The first funding offer was under the Australian Government's Bridges Renewal Program Round Two. This funding offer was endorsed by Council at its Ordinary Meeting held on 14 June 2016.

A further offer of funding for an additional \$1.25 million has been received the NSW Government's Fixing Country Roads Program. This offer has been accepted and this reports seeks Council's endorsement of this action.

The two Government grants will enable Council to replace the existing timber structure known as Tyrone Bridge located on Nerrigundah Mountain Road, Eurobodalla with a new single lane concrete structure.

It is intended to replace the bridge over the 2016-17 and 2017-18 financial years with construction expected to commence in 2017.

IR16/039 EXHIBITION OF DRAFT EUROBODALLA PATHWAYS STRATEGY 2016 - 2026 2016 E07.1434

Responsible Officer: Warren Sharpe OAM - Director Infrastructure Services

Attachments: 1. Under Separate Cover - Draft Eurobodalla Pathways Strategy 2016
2. Under Separate Cover - Draft Eurobodalla Pathways Strategy Appendices
3. Under Separate Cover - Draft Community Engagement Plan - Eurobodalla Pathways Strategy

Focus Area: Liveable Communities

Delivery Program Link: L5.3 Provide and develop Council's shared pathway and cycleway network

Operational Plan Link: 5.3.2 Seek grant funding and partnership opportunities to develop network

EXECUTIVE SUMMARY

Council established the Pathways Strategy Sunset Advisory Committee to assist the review of the Eurobodalla Shared Pathways Strategy 2010. The Committee includes Councillor Danielle Brice (Chair), Councillor Lindsay Brown and four community members representing pedestrians, cyclists and people with disabilities from across Eurobodalla. The community members include Brad Rossiter, Elaine Heskett, Vicki Jones and Edward Proudfoot and we thank them for their work to date in assisting Council.

This report presents the outcome of the Committee's work being the *draft Eurobodalla Pathways Strategy 2016* (draft Strategy). The Committee seeks Council's endorsement of the draft Strategy for the purpose of community engagement.

The proposed community engagement plan is attached to this report and will include an extended exhibition period of 42 days, community drop-in sessions in the three main towns, on line and hardcopy surveys and appropriate media.

The draft Strategy is a guiding document for the provision of formal pathways facilities for both pedestrians and cyclists across Eurobodalla.

The Strategy aims to:

- improve the safety of pedestrians and cyclists through appropriate separation with vehicles
- develop a practical network of facilities with continuous links to key destinations
- encourage walking and cycling as alternative modes of transport
- encourage greater use of public transport through better connectivity with bus routes and stops.
- improve accessibility for people with differing abilities and ages

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- improve social outcomes for young people and those without access to a motor vehicle
- allow people improved opportunities to get out for a walk or a bicycle ride to socialise with others, thereby helping their mental and physical wellbeing
- promote environmental, recreational, health and economic benefits of walking and cycling.

Currently less than one in four urban roads within Eurobodalla has a pathway on one side of the road. This is a significant deficiency in our transport network particularly given our ageing demographic. Council has been working successfully to address this deficiency in collaboration with our community and the NSW and Australian Governments. The significant road safety, community and economic benefit of the pathways constructed is well recognised.

This revised draft Strategy includes pathway projects and facilities with a combined value of approximately \$11.8 million. Council has budgeted over \$3.5 million over the next ten years in the long term financial plan to implement the Strategy on a priority basis. Council will continue to advocate to Government for grants, and work with community groups, landowners and developers to maximise the outcomes for the community.

The draft Strategy includes an objective methodology for prioritising projects taking account of a range of factors including safety and convenience of users (including links to schools/TAFE/University, recreation facilities/clubs, CBDs/shops, hospitals), separation with vehicles, provision of connecting linkages, integration with public transport, cost, and tourism and economic benefits. The final priority of work is impacted by other factors such as grant funding, community contributions and integration with other works.

The Council determines the draft annual program of works each year prior to advertising for broad community feedback as part of the annual Operations Plan. Councillors then consider this community feedback prior to Council making its determination in adopting the final program.

RECOMMENDATION

THAT:

1. Council endorse the draft Eurobodalla Pathways Strategy 2016 for public exhibition for a minimum of 42 days.
2. The results of the public exhibition of the draft Eurobodalla Pathways Strategy 2016 be referred to the Pathways Strategy Sunset Advisory Committee to review and make recommendations to Council.
3. The results of the public exhibition and Pathways Strategy Sunset Advisory Committee's recommendations be reported to Council for consideration prior to adopting the Eurobodalla Pathways Strategy 2016 (amended as determined by Council).

IR16/039 EXHIBITION OF DRAFT EUROBODALLA PATHWAYS STRATEGY 2016 - 2026 E07.1434

BACKGROUND

In 1999 the *Eurobodalla Bike Plan* was prepared for Council. At the same time Council prepared a *Footpath Strategy*.

In response to Item 1.5.3 of Council's *Community Strategic Plan* (that Council will provide and develop a shared path and cycleway network), the *Eurobodalla Shared Path Strategy 2010* combined and distilled the 1999 plans.

The Plan identified works required to improve the network of paths that existed at that time, works required to integrate with other transport options and other supporting activities. From this Strategy a list of short, medium and long term works was developed to achieve those outcomes. This has been used to populate Council's forward works program as outlined in its Long-term Financial Plan (including footpaths, shared paths, road crossings, and ancillary facilities such as bicycle racks and storage facilities).

During the last five years there has been an increased emphasis by Council on the provision of pathways across Eurobodalla when compared to previous years. A large number of the works identified in the above plans have since been completed, and the *Eurobodalla Shared Path Strategy* is due for review.

Council's *Improvement Plan*, prepared for our Fit for the Future submission to IPART, identified that during 2015-16 it would "Review, exhibit and adopt a Pathways Strategy".

The draft Strategy is a guiding document for the development and implementation of new facilities for both pedestrians and cyclists within Eurobodalla Shire. It establishes where Council wants to go, integrating safety, education, promotion as well as the provision of infrastructure.

Council will continue to review arrangements around schools which may result in minor works associated with the safety around schools program working closely with the NSW Government.

CONSIDERATIONS

Our community has consistently identified pathways as a high priority through various community surveys. This is also reflected by the significant contribution community groups have made into pathways at Tuross Head, Broulee, South Durras, South Head and Dalmeny-Kianga-Narooma.

Asset

The works identified in the Strategy will form the basis of Council's works programs with respect to the provision of new footpaths and shared pathways. Identified works also include the provision of road crossings and ancillary facilities such as bicycle racks at major locations such as commercial centres, sporting facilities and community buildings.

The draft Pathways Strategy also reinforces the need for developers to provide appropriate pathways as part of all subdivisions, medium density and commercial developments (where a nexus is evident), as part of the development approvals process. This ensures the provision of

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pathways is provided as part of the development, rather than adding to the future burden on ratepayers.

The standards for pathways are included within Council's development standards (previously adopted by Council).

Social Impact

The adoption of a thorough and comprehensive strategy will have several positive social impacts for the community.

The plan will allow Council to increase the safety of pedestrians and cyclists through increased separation with vehicles. The facilities will support residents to safely move around our local centres.

Developing a practical network with continuous links to key destinations will improve community access to services and facilities. With limited access to public transport in Eurobodalla, the provision of cycling and walking routes allows alternative transport to be used by the community. It will also encourage greater use of the existing public transport system, through better connectivity with bus routes and stops.

The draft Strategy will assist in promoting the environmental, recreational, health and economic benefits of walking and cycling. The development of an integrated network of paths and facilities will provide opportunities for walking and cycling for a spectrum of users, across a widely spread population with differing needs and abilities.

The draft Strategy and subsequent facilities provided will continue to help Council meet the following objectives and strategies from our Community Strategic Plan:

- Objective 1: *"We are healthy and active"*
- Strategy 1.2: *"Encourage and enable healthy lifestyle choices"*
- Strategy 1.3: *"Provide the right spaces and activities"*
- Objective 3: *"We help our community grow"*
- Strategy 5.1: *"Plan for and develop the right assets and infrastructure"*
- Strategy 5.3: *"Promote our community as the place to visit, live, work and invest"*.

A leading, forward-looking strategy is a significant measure of meeting those objectives by offering solutions which give residents choice as well as providing the opportunity to promote the area as a leading provider of walking and cycling opportunities.

Economic Development and Employment Potential

The draft Strategy recognises the economic benefit pathways provide by connecting pedestrians and cyclists to business activities and accommodation facilities. This is

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demonstrated in practice by recent pathway projects connect residents to commercial business districts, including:

- Surfside/North Batemans Bay to Batemans Bay CBD
- Batehaven connecting to the shopping precinct
- Surf Beach connecting residents to Surf Beach shops (included in 2016-17)
- Malua Bay connecting residents from The Ridge Road subdivision to Malua Bay shops
- Moruya town connecting residents to the CBD
- Tuross Head connecting the village back to the shops and the café precincts
- Dalmeny, Kianga and Narooma connecting residents to the village shops, cafes and main Narooma CBD and associated clubs
- Mogo – proposed works to connect the car park to the businesses (included in 2016-17)
- Moruya airport off road shared pathway (included in 2016-17).

The tourism value of the pathways network is also well recognised, with safe shared pathway networks now a feature for visitors to Eurobodalla. The Dalmeny-Kianga-Narooma, Tuross Head, Broulee, South Durras, Batemans Bay and South Head pathways are all examples of shared pathways heavily used by visitors during peak period.

Financial

This revised draft Strategy includes pathway projects and facilities with a combined value of approximately \$11.8 million based on preliminary estimates. Council has budgeted just over \$3.5 million over the next ten years in the Long-term Financial Plan to implement the Strategy on a priority basis. Council will continue to advocate to Government for grants, work with community groups and landowners to maximise the outcomes for the community.

The draft Strategy includes an objective methodology for prioritising projects taking account of a range of factors including safety and convenience of users (including links to schools/TAFE/University, recreation facilities/clubs, CBDs/shops, hospitals), separation with vehicles, provision of connecting linkages, integration with public transport, cost, and tourism and economic benefits. The final priority of work is impacted by other factors such as grant funding, community contributions and integration with other works.

Council determines the draft annual program of works prior to advertising for broad community feedback as part of the annual Operations Plan. Councillors then consider this community feedback prior to Council making its determination in adopting the final program.

The Strategy provides a sound basis to inform future grant applications. The majority of these grants come from the Roads and Maritime Services with a strong emphasis on the transport and safety benefits of pathways and appropriate pedestrians facilities to aid safe crossing of roadways.

**IR16/039 EXHIBITION OF DRAFT EUROBODALLA PATHWAYS STRATEGY 2016 -
2026**

E07.1434

Community Engagement

To assist with this review, Council established the *Eurobodalla Pathways Strategy Sunset Advisory Committee*. This is a community based advisory committee, with the key role to prepare and oversee the community engagement process. The Committee consists of two members of Council and four community members, including:

- Councillor Danielle Brice (Chair)
- Councillor Lindsay Brown, Mayor
- Mr Edward Proudfoot
- Ms Vicki Jones
- Mrs Elaine Heskett
- Mr Brad Rossiter.

The Advisory Committee has assisted in developing a community engagement plan which will include a range of measures aimed at seeking public input into the draft Pathways Strategy. A copy of the proposed community engagement plan is attached to this report.

To ensure adequate input from the community is received, it is proposed that the draft Strategy be placed on public exhibition and community feedback be sought. This will include an extended public exhibition period of 42 days to give the community sufficient time to review and comment on the draft.

Other components of the community engagement plan include:

- providing information on Council's website
- exhibition of the draft strategy at:
 - Moruya Customer Service Centre
 - Moruya, Narooma and Batemans Bay Libraries
 - local bicycle businesses (pending owner agreement)
- drop-in sessions in Moruya, Narooma and Batemans Bay CBDs
- writing to users groups, community associations and business groups seeking feedback on the Strategy
- writing to local schools seeking feedback on the Strategy
- advertising on Council's noticeboard page in two local newspapers
- distributing a media release
- story in Council's monthly newsletter
- posting on Council's Facebook and Twitter.

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Once feedback is received from the community, this will be referred back to the Advisory Committee for consideration and to make recommendations to Council prior to adoption of the Strategy (amended as determined by Council). Copies of all submissions from the community will be made available to the Advisory Committee and all Councillors. The Advisory Committee's recommendations will also be presented to Council.

CONCLUSION

The draft Eurobodalla Pathways Strategy 2016 has been prepared working closely with the Pathways Strategy Sunset Advisory Committee. The Committee seeks Council's endorsement to place the draft Strategy on public exhibition.

The Advisory Committee has recommended a community engagement plan including an extended public exhibition period of 42 days. Copies of all submissions from the community will be made available to the Advisory Committee and all Councillors. The Advisory Committee's recommendations will also be presented to the Council.

Councillors will consider this feedback from the community and the Advisory Committee prior to adopting a final Strategy amended as determined by Council.

CAR16/010 ALTERATION TO SWIMMING POOL HOURS

**E12.6386;
E96.0291**

Responsible Officer: Kathy Arthur - Director Community, Arts and Recreation Services

Attachments: Nil

Focus Area: Liveable Communities

Delivery Program Link: L1.3 Implement recreation and community development initiatives

Operational Plan Link: L1.3.6 Coordinate management of pools

EXECUTIVE SUMMARY

This report proposes an adjustment to the opening hours at each of the Shire's three swimming pools to meet community expectations, with an additional 220.5 hours per annum achieved within the existing budget.

The proposed new opening hours will include evening opening to better suit workers and families, additional hours during the warmer months, late Friday opening at all locations and opening during the April school holidays.

As a result of regular communications and feedback from members of the public, both swimming and non-swimming, a review of the opening hours of each of the Shire's swimming pools was undertaken, commencing in November 2015. This process included an analysis of pool attendance information to determine current usage, as well as a community consultation process to identify current and unmet need.

Community meetings were held at each pool, with 29 people attending overall. These meetings included people who swim regularly and those who don't swim as often as they would like, as the pools are not currently open at times convenient to them. In addition, 200 surveys were completed, with survey feedback incorporated into the review process.

The key changes proposed as a result of analysis and consultation include an adjustment to the opening season for the Moruya and Batemans Bay pools; Friday opening hours extension; late closing on selected days; mid week close at Batemans Bay pool and an adjustment to weekend hours.

The proposed changes to opening hours will represent an increase from 1752 to 1788 hours for Moruya, an increase from 1752 to 1844.5 for Batemans Bay and 3249 to 3341 for Narooma pool. This will provide an additional 220.5 hours overall.

The proposed opening hours (Table 2) incorporate consideration of the most significant issues raised by stakeholders, and seek to address the majority of expectations from the community. Importantly the proposal can be achieved within the current budget.

RECOMMENDATION

THAT Council approve the following swimming pool opening hours for 2016-17, being:

1. An adjustment to the 2016-17 season start and finish times for the outdoor pools at Batemans Bay and Moruya to open Monday 17 October 2016 and close on Monday 24 April 2017, to include the April 2017 school holidays.

CAR16/010 ALTERATION TO SWIMMING POOL HOURS

**E12.6386;
E96.0291**

2. Batemans Bay:

Standard Opening Hours:

- a) Monday, Wednesday, Thursday and Friday 6am – 6pm
- b) Tuesday 6am – 10.30am and 1pm – 7pm
- c) Saturday 8am – 2pm
- d) Sunday 10am - 2pm.

Summer Holiday and Public Holiday Hours:

- e) 19 December 2016 – 27 January 2017 pool hours to be:
 - (i) Monday to Friday 6am – 6pm
 - (ii) Saturday 8am – 4pm
 - (iii) Sunday 10am – 4pm
- f) Public holidays 10am – 4pm.
- g) Christmas Day and Good Friday- closed.

3. Moruya:

Standard Opening Hours:

- a) Monday and Wednesday 6am – 7pm
- b) Tuesday, Thursday and Friday 6am – 6pm
- c) Saturday 12pm – 4pm and Sunday – closed.

Summer Holiday and Public Holiday Hours:

- d) 19 December 2016 – 26 February 2017 pool hours to be:
 - (i) Monday and Wednesday 6am – 7pm
 - (ii) Tuesday, Thursday and Friday 6am – 6pm
 - (iii) Saturday and Sunday 10am – 4pm.
- e) Public holidays 10am – 4pm.
- f) Christmas Day and Good Friday – closed.

4. Narooma:

Standard Opening Hours (from 13 August 2016):

- a) Monday and Wednesday 6am – 7pm
- b) Tuesday, Thursday and Friday 6am – 6pm
- c) Saturday 8am – 12pm
- d) Sunday closed.

Summer Holiday and Public Holiday Hours:

- d) 19 December 2016 – 27 January 2017 pool hours to be:
 - (i) Monday and Wednesday 6pm – 7pm
 - (ii) Tuesday, Thursday and Friday 6am – 6pm
 - (iii) Saturday 8am – 4pm
 - (iv) Sunday 10am – 4pm.
- e) Public holidays 10am – 4pm and Anzac Day 1pm – 4pm.
- f) Christmas Day and Good Friday – closed.

CAR16/010 ALTERATION TO SWIMMING POOL HOURS

**E12.6386;
E96.0291**

BACKGROUND

The decision to review the opening hours of each of the pools came about due to the regular requests from pool users and potential pool users for the pool hours to be extended. The most frequent requests were for the outdoor pools to remain open later into the year (i.e. into April) especially to cover the school holidays; later weeknight opening times; and, specifically, a later close on Fridays.

In November 2015, a pool hours review community consultation commenced. The consultation included a public meeting in Batemans Bay, Moruya and Narooma, plus a written survey. The meetings took place on the 17, 19 and 23 November 2015. A total of 29 people attended the meetings (Moruya 10, Batemans Bay 8 and Narooma 11).

A total of 200 written surveys were received; 89 from Narooma pool, 73 from Moruya pool and 38 from Batemans Bay pool.

Comprehensive analysis of usage information was undertaken to assess busy/quiet times on particular days and particular times of the year.

Meetings were held with the YMCA staff at each of the three pools, and the review of opening hours was tabled for discussion at multiple pool contract management meetings. Anecdotal information was beneficial, providing an added dimension to support usage data, including staff views regarding quiet times at each pool, possible options for change and the impact those changes might have at each pool. This process also highlighted that although standard hours across all pools would reduce the confusion of opening hours, each community has different needs and usage patterns that needed to be considered.

Data from the community consultation process supported the ongoing requests received from the swimming community. The standout issues were: later opening on a Friday (all pools), later opening on 1 or 2 midweek days (Narooma and Batemans Bay) and an adjustment to the season opening of the outdoor pools.

CAR16/010 ALTERATION TO SWIMMING POOL HOURS

**E12.6386;
E96.0291**

CONSIDERATIONS

The outdoor swimming pools (Moruya and Batemans Bay) are currently open for 28 weeks per year. Under the proposed changes to opening hours the total weeks will remain at 28, however they have been adjusted forward to include the April 2017 school holidays. Narooma swimming pool is open for twelve months of the year, excluding closure periods for maintenance (which varies slightly each year).

Under the proposed hours Moruya pool will be open for 1788 hours, Batemans Bay will be open for 1844.5 hours and Narooma will be open for 3341 hours. In total the pools will be open for an extra 220.5 hours. Discussions with the YMCA have confirmed that they will absorb the costs of extended hours, as it will allow for further programmed activities and increased patronage.

The total hours and percentage increase at each pool is outlined in the following table:

Table 1

Pool	Current hours	Proposed hours	Extra	Percentage increase
Batemans Bay	1752	1844.5	92.5	5.20%
Moruya	1752	1788	36	2%
Narooma	3249	3341	92	2.80%
Total	6753	6973.5	220.5	

Other than a 2 hour extension of hours on a Saturday at the Narooma Pool (8am start), no other change is proposed at any pool for the duration of the December/January school holiday period.

The Proposal

Adjustment of the opening season for the two outdoor swimming pools

Of the total survey respondents who registered a response relating to the length of the outdoor season, 80% of Moruya, and 82% of Batemans Bay respondents indicated a desire to have the pools opened later into the year. Feedback from the public meetings at both Moruya and Batemans Bay recommended that the pool season include the April school holidays and Easter. Information from the Bureau of Meteorology indicates that the average daily temp is higher in April than September. The pool is therefore more likely to be used at that time. The proposal therefore includes a later start date, from 24 September 2016 to 24 October 2016.

Friday extension

The proposed hours include an extension of Friday closing time to 6pm across the whole season at all pools. All (100%) Moruya respondents, 96% of the Batemans Bay respondents and 94% of Narooma respondents expressed this in the written surveys. Attendees at both Moruya and Batemans Bay meetings indicated that a Friday afternoon opening lends itself to afterschool picnics and family get-togethers.

CAR16/010 ALTERATION TO SWIMMING POOL HOURS

**E12.6386;
E96.0291**

Later closing times on particular days at each pool

Feedback from both the written surveys and the public meetings indicated that the community would prefer a later closing time at least some days of the week. This would better meet the needs of people who have difficulty getting to the pools before 6pm, generally due to work commitments. The days selected incorporate the days the YMCA also delivers activities for particular groups after opening hours, e.g. Mulletts (adult swimming squads, and exercise classes). This proposed change will enable extra programmed activities to take place alongside general swimming pool activities, e.g. lap swimmers and recreational play.

Mid week close at Batemans Bay pool

To meet the request for a later Friday close, and still remain open on a weekend, hours were sourced from a mid-week, mid-day close. Anecdotal information from staff and the review of the YMCA's point of sale (LINKS) attendance data indicates that the pool could close during the day on a Tuesday, with minimal impact to the public (average attendance of 5 people between the hours of 10.30am – 1pm 2014/15 LINKS data). This would enable the pool opening hours to better reflect demand and stated community needs.

Adjustment to weekend hours

Several adjustments have been made to weekend hours. The proposed hours have been determined based on anecdotal information of staff, feedback from surveys and community meetings and the LINKS attendance data. Adjustments have been proposed where average attendances are low, and any alterations would have minimal community impact, e.g. Saturday afternoon close at Narooma pool where average 2015/16 attendances from 12pm – 4pm was 19 people (average 35 – 60 mid-week days); earlier close at Batemans Bay on a Saturday where average afternoon attendances from 2 – 4pm is 18 people (10am – 12pm average is 40 people, 12-2pm average is 37 people), whilst 56% of written survey respondents requested an earlier opening; and Sunday close at Moruya pool where average attendance is 30 people for the entire day, and anecdotal feedback from staff reflects general poor attendance.

Table 2

Batemans Bay Swimming Pool	
Current hours	Proposed hours commencing 2016/17
Season dates Sat 24 September 2016 – Fri 31 March 2017	Season dates Mon 17 October 2016 – Mon 24 April 2017
Early Season 24 Sept 2016 – 23 Oct 2016 Mon – Thurs 6am - 6pm Fri 6am - 12pm Sat and public holidays 10am - 4pm Sun - closed	Monday 17 October 2016 – Monday 24 April 2017 (excl 19 Dec 2016 – 27 Jan 2017) Mon 6am – 6pm Tues 6am – 10.30am and 1pm – 7pm Wed – Fri 6am – 6pm Sat 8am – 2pm Sun 10am – 2pm Public holidays 10am – 4pm

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**E12.6386;
E96.0291**

	Good Friday – closed
Shoulder Season 24 Oct 2016– 18 Dec 2016 Mon – Thurs 6am – 6pm Fri 6am – 12pm Weekends and public holidays 10am-4pm	19 Dec 2016 – 27 Jan 2017 Mon – Fri 6am – 6pm Sat 8am – 4pm Sun 10am – 4pm Christmas Day - closed Public holidays 10am – 4pm
Peak Season 19 Dec 2016 – 27 Jan 2017 Mon – Fri 6am-6pm Weekends and public holidays 10am – 4pm Christmas Day – closed	
Shoulder Season 28 Jan 2017 – 31 Mar 2017 Mon – Thurs 6am – 6pm Fri 6am – 12pm Weekend and public holidays 10am – 4pm	

Moruya Swimming Pool	
Current hours	Proposed hours commencing 2016/17
Season dates Sat 24 September 2016 – Fri 31 March 2017	Season dates Mon 17 October 2016 – Mon 24 April 2017
Early Season 24 Sept 2016 – 23 Oct 2016 Mon – Thurs 6am - 6pm Fri 6am - 12pm Sat and public holidays 10am - 4pm Sun – closed	Monday 17 October 2016 – Monday 24 April 2017 (excl 19 Dec 2016 – 26 Feb 2017) Mon and Wed 6am – 7pm Tues, Thurs and Fri 6am – 6pm Sat 12pm – 4pm Sun - closed Public holidays 10am – 4pm Good Friday - closed
Shoulder Season 24 Oct 2016– 18 Dec 2016 Mon – Thurs 6am – 6pm Fri 6am – 12pm	19 Dec 2016 – 26 Feb 2017 Mon and Wed 6am – 7pm Tues, Thurs and Fri 6am – 6pm Sat and Sun 10am – 4pm

CAR16/010 ALTERATION TO SWIMMING POOL HOURS

**E12.6386;
E96.0291**

Weekends and public holidays 10am-4pm	Christmas Day - closed Public holidays 10am – 4pm
Peak Season 19 Dec 2016 – 27 Jan 2017 Mon – Fri 6am-6pm Weekends and public holidays 10am – 4pm Christmas Day – closed	
Shoulder Season 28 Jan 2017 – 31 Mar 2017 Mon – Thurs 6am – 6pm Fri 6am – 12pm Weekend and public holidays 10am – 4pm	

Narooma Swimming Pool	
Current hours	Proposed hours commencing 2016/17
Season dates Open all year	Season dates Open all year
Early Season 24 Sept 2016 – 23 Oct 2016 Mon – Thurs 6am - 6pm Fri 6am - 12pm Sat and public holidays 10am - 4pm	Commencing Saturday 13 August 2016 – 30 June 2017 (excluding 19 Dec 2016 – 27 Jan 2017) Mon and Wed 6am – 7pm Tues, Thurs and Fri 6am – 6pm Sat 8am – 12pm Sun closed Public holidays 10am – 4pm Good Friday closed Anzac Day 1pm – 4pm
Shoulder Season 24 Oct 2016– 18 Dec 2016 Mon – Thurs 6am – 6pm Fri 6am – 12pm Weekends and public holidays 10am-4pm	19 Dec 2016 – 27 Jan 2017 Mon & Wed 6pm – 7pm Tues, Thurs and Fri 6am – 6pm Sat 8am – 4pm Sun 10am – 4pm Public holidays 10am – 4pm Christmas Day closed
Peak Season 19 Dec 2016 – 27 Jan 2017 Mon – Fri 6am-6pm Weekends and public holidays 10am – 4pm	

CAR16/010 ALTERATION TO SWIMMING POOL HOURS

**E12.6386;
E96.0291**

Christmas Day closed	
Shoulder Season 28 Jan 2017 – 31 Mar 2017 Mon – Thurs 6am – 6pm Fri 6am – 12pm Weekend and public holidays 10am – 4pm	
Winter Season 1 April 2017 – 23 Sept 2017 Mon – Thurs 6am - 6pm Fri 6am - 12pm Sat and public holidays 10am - 4pm Sun - closed Good Friday – closed Anzac Day 1pm – 4pm	

Legal

These changes will require a Variation to Contract, due to the proposed alternative hours being altered from those outlined in the initial contract documents. These changes have been developed in consultation with the contractor, YMCA NSW, who support the proposal.

Social Impact

The proposed opening hours will result in the pools been closed at times they are currently open. There is therefore likely to be an impact on some members of the public. However, the proposed closures have been formulated using the current attendance figures to determine times where closures will have an impact on the least number of people.

The suggested opening times have been determined as a result of extensive community consultation. Furthermore the altered times will be more attractive to participants and allow greater participation in physical activity.

Financial

The proposed opening hours will have no impact on the budget allocation to the pool contract. There will be minimal impact on utilities as there is only a small increase in total operating hours.

Community Engagement

We will inform the community through providing information on Council's website; Online News; Living in Eurobodalla residents newsletter; posting on Council's Facebook; writing to stakeholders, and community groups; advertising on Council's noticeboard page in two local newspapers; and distributing a media release.

We have consulted with the community by seeking feedback at three community meetings, meetings with swim clubs, through 200 written surveys; and meetings with stakeholders (eg swim clubs) and YMCA staff.

CAR16/010 ALTERATION TO SWIMMING POOL HOURS

**E12.6386;
E96.0291**

CONCLUSION

Based on ongoing feedback and requests from the community, it was determined that the opening hours of Council's three swimming pools needed to be reviewed to better meet the needs of the community. As a result of the consultation process, and the assessment of attendance figures from 2014-15 and 2015-16, the proposed hours have been determined. These changes reflect the community's feedback and requests, and will increase opportunities to maximise participation at all pools.

17. DEALING WITH MATTERS IN CLOSED SESSION

In accordance with Section 10A(2) of the Local Government Act 1993, Council can exclude members of the public from the meeting and go into Closed Session to consider confidential matters, if those matters involve:

- (a) personnel matters concerning particular individuals; or
- (b) the personal hardship of any resident or ratepayer; or
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business; or
- (d) commercial information of a confidential nature that would, if disclosed;
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
- (e) information that would, if disclosed, prejudice the maintenance of law; or
- (f) matters affecting the security of the council, councillors, council staff or council property; or
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege or information concerning the nature and location of a place; or
- (h) an item of Aboriginal significance on community land.

and Council considers that discussion of the material in open session would be contrary to the public interest.

In accordance with Section 10A(4) of the Local Government Act 1993 the Chairperson will invite members of the public to make verbal representations to the Council on whether the meeting should be closed to consider confidential matters.

RECOMMENDATION

THAT pursuant to Section 10A of the Local Government Act, 1993 the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:

CON16/021 Notice of Motion - Confidential

Item CON16/021 is confidential in accordance with s10(A)(2)(a) of the Local Government Act because it contains personnel matters concerning particular individuals (other than councillors) and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

CON16/022 Financial Matter

Item CON16/022 is confidential in accordance with s10(A)(2)(di) of the Local Government Act because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

EUROBODALLA SHIRE COUNCIL

ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST

A GUIDING CHECKLIST FOR COUNCILLORS, OFFICERS AND COMMUNITY COMMITTEES

ETHICAL DECISION MAKING

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council's objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of interest?
- Do you stand to gain personally at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

CONFLICT OF INTEREST

A conflict of interest is a clash between private interest and public duty. There are two types of conflict: Pecuniary – regulated by the *Local Government Act* and Department of Local Government; and Non-Pecuniary – regulated by Codes of Conduct and policy, ICAC, Ombudsman, Department of Local Government (advice only).

THE TEST FOR CONFLICT OF INTEREST

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of "corruption" – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest.

IDENTIFYING PROBLEMS

- 1st** Do I have private interests affected by a matter I am officially involved in?
- 2nd** Is my official role one of influence or perceived influence over the matter?
- 3rd** Do my private interests conflict with my official role?

Whilst seeking advice is generally useful, the ultimate decision rests with the person concerned.

AGENCY ADVICE

Officers of the following agencies are available during office hours to discuss the obligations placed on Councillors, Officers and Community Committee members by various pieces of legislation, regulation and Codes.

CONTACT	PHONE	EMAIL	WEBSITE
Eurobodalla Shire Council Public Officer	4474-1000	council@eurocoast.nsw.gov.au	www.esc.nsw.gov.au
ICAC	8281 5999	icac@icac.nsw.gov.au	www.icac.nsw.gov.au
Local Government Department	4428 4100	dlg@dlg.nsw.gov.au	www.dlg.nsw.gov.au
NSW Ombudsman	8286 1000 Toll Free 1800 451 524	nswombo@ombo.nsw.gov.au	www.ombo.nsw.gov.au

Reports to Committee are presented generally by 'exception' - that is, only those items that do not comply with legislation or policy, or are the subject of objection, are discussed in a report.

Reports address areas of business risk to assist decision making. Those areas include legal, policy, environment, asset, economic, strategic and financial.

Reports may also include key planning or assessment phrases such as:

Setback Council's planning controls establish preferred standards of setback (eg 7.5m front; 1m side and rear);

Envelope taking into account the slope of a lot, defines the width and height of a building with preferred standard of 8.5m high;

Footprint the percentage of a lot taken up by a building on a site plan.

Acronym	Meaning	Description
ACR	Australian Capital Region	The political and strategic grouping of the ACT government and 17 adjacent councils.
AEP	Annual Exceedance Probability	For floods expressed as a % eg 1% = 1:100 year event. The NSW Flood Guidelines nominate types of development and controls.
AHD	Australian Height Datum	Floor levels for buildings set to remain at or above flood level (expressed as 'freeboard').
APZ	Asset Protection Zone	Area to be cleared and maintained around habitable buildings in bushfire prone areas.
AS	Australian Standard	Standards set by national body as minimum construction, service, system, planning or design requirements.

Acronym	Meaning	Description
BCA	Building Code of Australia	Prescribes minimum standards or performance base for building construction.
CAMP	Companion Animal Management Plan	Required by state law, plan nominating management of dogs and cats and areas for access for the exercise of dogs (eg beaches and reserves).
CC	Construction Certificate	Floor plans approved by council or private certifier in compliance with development conditions and BCA.
COPW	Condition of Public Works Report	Required by state law to define the condition of infrastructure assets, the cost to upgrade to defined standards, the current costs of maintenance and desired levels of maintenance.
CP	Cultural Plan	A cultural plan enables identification of cultural assets, identity and needs as well as providing a framework to develop cultural initiatives to increase opportunities for residents.
CSR	Complaint and Service Request	Requests received from public by phone, letter, email or Councillor to attend to certain works (eg pothole) or complain of certain service or offence (eg dogs barking).
DA	Development Application	Required by state law to assess suitability and impacts of a proposed development.
DAP	Disability Action Plan	Council plan outlining proposed works and services to upgrade facilities to progressively meet Disability Discrimination Act.
DCP	Development Control Plan	Local planning policy defining the characteristics sought in residential, commercial land.
DECCW	Department of Environment, Climate Change and Water (formerly EPA, NPWS, DEC)	State agencies (former Environment Protection and National Parks), DNR managing state lands and natural resources and regulating council activity or advising on development applications.
DWE	Department of Water and Energy	State agency managing funding and approvals for town and country water and sewer services and State energy requirements.
DoP	Department of Planning	State agency managing state lands and regulating council activity or advising on development applications or strategic planning.
DLG	Department of Local Government	State agency responsible for regulating local government.
DoL	Department of Lands	State agency managing state lands and advising on development applications or crown land management.
DoC	Department of Commerce	State agency (formerly Public Works) managing state public water, sewer and buildings infrastructure and advising/supervising on council infrastructure construction.

Acronym	Meaning	Description
DoH	Department of Health	State agency responsible for oversight of health care (community and hospital) programs. Also responsible for public warning of reportable health risks.
DOTAR	Department of Infrastructure, Transport and Regional Development and Local Government	Federal agency incorporating infrastructure, transport system, and assisting regions and local government.
EBP	Eurobodalla Bike Plan	Strategic Plan identifying priorities and localities for cycleways in the Shire.
EIS	Environmental Impact Statement	Required for designated and state developments researching and recommending solutions to social, economic and environmental impacts.
EMP	Estuary Management Plan	Community based plan, following scientific research of hydrology and hydraulics, recommending actions to preserve or enhance social, economic and environmental attributes of estuary
EMS	Environmental Management System	Plans prepared by council (such as waste management and strategic planning) around AS14000.
EOI	Expressions of Interest	Often called in advance of selecting tenders to ascertain capacity and cost of private sector performing tasks or projects on behalf of council.
EP&A	Environment Planning & Assessment Act	State law defining types of development on private and public lands, the assessment criteria and consent authorities.
ESC	Eurobodalla Shire Council	
ESD	Ecologically Sustainable Development	Global initiative recommending balance of social, economic and environmental values in accord with 7 ESD principles.
ESS	Eurobodalla Settlement Strategy	Council strategy prepared with assistance of government to identify best uses and re-uses of urban lands, the appropriate siting of private and public investment (eg institutions, employment areas or high density residential) based on current and planned infrastructure and land capacity.
ET	Equivalent Tenement	Basis of calculation of demand or impact of a single dwelling on water and sewer system.
FAG	Financial Assistance Grant	Federal general purpose grant direct to local government based on population and other 'disability' factors.

Acronym	Meaning	Description
FSR	Floor Space Ratio	A measure of bulk and scale, it is a calculation of the extent a building floor area takes up of an allotment.
GIS	Geographic Information System	Computer generated spatial mapping of land and attributes such as infrastructure, slope, zoning.
IPART	Independent Pricing & Regulatory Tribunal	State body that reviews statutory or government business regulatory frameworks and pricing levels.
IPWEA	Institute Public Works Engineers Australia	Professional association.
IWCMS	Integrated Water Cycle Management Strategy (or Plan)	Council plan identifying risk and social, economic and environmental benefit of proposed augmentation to water, sewer and stormwater systems.
IWMS	Integrated Waste Management (Minimisation) Strategy	Council plan identifying risk and social, economic and environmental benefit of proposed augmentation of waste (solids, effluent, contaminated, liquid trade waste).
LEP	Local Environment Plan	The statutory planning instrument defining the zones and objectives of urban and rural areas.
LGAct	Local Government Act	State law defining the role of Mayor, Councillors, staff, financing, approvals etc.
LGMA	Local Government Managers Australia	Professional association.
LGNSW	Local Government NSW	Representative advisory and advocacy group for councils in NSW.
MOU	Memorandum of Understanding	Agreement in principle between parties (eg council and agency) to achieve defined outcomes.
NPWS	National Parks & Wildlife Service	Now merged into DECCW.
NRM	Natural Resource Management	
NVC	Native Vegetation Act 2003	State law defining means of protection of threatened legislation and approval processes to clear land.
OC	Occupation Certificate	Issued by council or private certifier that building is safe to occupy and in compliance with development conditions and BCA.
OSMS	On site sewage management system	Includes septic tanks, aerated systems, biocycles etc.
PCA	Principal Certifying Authority	The person or organisation appointed by applicant to inspect and certify structures.

Acronym	Meaning	Description
PIA	Planning Institute of Australia	Professional association.
POEO	Protection of the Environment Operations Act	State law outlining standards for emissions and discharges and penalties for pollution.
PoM	Plan of Management (usually for community land)	Council plan nominating type of uses for community land and range of facilities progressively to be provided on land.
PPP	Public Private Partnerships	
PTS	Public Transport Strategy	Council strategy to initiate mechanisms to promote and facilitate public transport (bus, taxi, community transport, cycles) in design of subdivisions, developments and council works.
REF	Review of Environmental Factors	Council examination of risk and social, economic and environmental benefit of proposed works, assessed against state planning, environment and safety laws.
REP	Regional Environment Planning Policy	Outlines compulsory state planning objectives to be observed in development assessment and strategic planning.
RFS	Rural Fire Service	State agency responsible for providing equipment and training for volunteer firefighter brigades, and the assessment and approval of developments in bushfire prone lands.
RLF	Regional Leaders Forum	The group of mayors and general managers representing the councils in the ACR.
RMS	Roads & Maritime Service	State agency responsible for funding, construction and maintenance of state roads, the approval of council works on arterial roads and development applications.
S64	S64 Contributions Plan	Developer contributions plan to enable, with council and state funds, the augmentation of water, sewer and stormwater infrastructure.
S94 S94A	S94 Contributions Plan S94A Contributions Plan Levy Plan	Developer contributions to enable construction of public infrastructure and facilities such as roads, reserves, carparks, amenities etc.
SCG	Southern Councils Group	Political and strategic grouping of councils along the NSW south coast from Wollongong to the border, lobbying government for assistance (eg highways) and resourcing sharing initiatives.
SCRS	South Coast Regional Strategy	Regional Strategy prepared by DoP for ESC, BVSC and part SCC to guide new LEPs.

Acronym	Meaning	Description
SEA	Strategic Environment Assessment	Spatial assessment of environmental constraints of land considered in design and assessment of subdivision and infrastructure. Scientific research behind assessment of capacity of land and waterways in rural residential and urban expansion lands to sustain human settlement.
SEPP	State Environmental Planning Policy	Outlines compulsory state planning objectives.
SNSWLHD	Southern NSW Local Health Districts	State board commissioned with oversight of health care in Highlands, Monaro and Far South Coast.
SoER	State of the Environment Report	Required by state law, the comprehensive assessment (every four years) of the condition and the pressures on the social, economic and environmental features of the Shire and appropriate responses to address or preserve those issues.
SP	Social Plan	Required by state law, the comprehensive assessment (every four years) of the condition and the pressures on the social framework of the community, their services and facilities and economic interactions.
.....SP	Structure Plan	Plan promoting landuses and siting of infrastructure and facilities in towns (eg, BBSP – Batemans Bay Structure Plan).
SRCMA	Southern Rivers Catchment Management Authority	State agency commissioned with assessment and monitoring of health and qualities of catchments from Wollongong to the border, and determine directions and priorities for public and private investment or assistance with grants.
STP	Sewer Treatment Plant	Primary, secondary and part tertiary treatment of sewage collected from sewers before discharge into EPA approved water ways or irrigation onto land.
TAMS	Total Asset Management System	Computer aided system recording condition and maintenance profiles of infrastructure and building assets.
TBL	Triple Bottom Line	Commercial term coined to encourage business to consider and disclose social and environmental risk, benefit and costs in the conduct of business to guide investors as to the long term sustainability and ethics of a business. Taken up by Council to record the basis of prioritisation, the review of condition, the monitor of progress and the financial disclosure of preventative or maintenance investment in council based social and environmental activities.
ToR	Terms of Reference	
TSC	Threatened Species Conservation Act 1995	State law governing the protection of nominated species and relevant assessment and development controls.

Acronym	Meaning	Description
WCF	Water Cycle Fund	Combination of water, sewer and stormwater activities and their financing arrangements.
WSUD	Water Sensitive Urban Design	Principle behind the IWCMS and council development codes requiring new developments to reduce demand and waste on water resources through contemporary subdivision and building design.