



Career guide to working in the health and human services sector

Eurobodalla 2020

Contents

Introduction	3
How to use this guide	4
Personal qualities suited to working in the health and human services sector	5
Working in the health and human services sector	6
Work placement opportunities	7
Registered training organisations	8
Roles within the sector	10
Aged and disability care	11
Allied health	13
Business administration and reception	15
Counselling	17
Complementary Health Therapist	19
Enrolled nursing and mothercraft	21
Gardeners and maintenance	23
Chef and kitchen assistants	25
Indigenous health workers	27
Nursing support and personal care	29
Registered nursing	31
Social work	33
Youth work and community development	35
Eurobodalla health and human services employers	37
Anglicare, Moruya	38
Aruma, Batemans Bay	39
Australian Unity, Moruya	40
Banksia Village, Lodge and Community Care, Broulee	41
Catholic Healthcare, Maranatha Lodge, Batehaven	42
Estia Health, Dalmeny	43
Eurobodalla Health Service – Batemans Bay Hospital, Moruya Hospital and Eurobodalla Community Health	44
Eurobodalla Shire Council Community Care	46
Eurobodalla Shire Council Youth and Community Development	47
Fresh Hope Care, The Glen Residential Care Service	48
HammondCare	49
Impact Eurobodalla	50

Illawarra Retirement Trust (IRT) Eurobodalla	51
Just Better Care, South Coast NSW	53
Katungul Aboriginal Regional health and Community Services	54
Life Without Barriers, Batemans Bay.....	56
Marymead, Moruya.....	59
Meals on Wheels Eurobodalla.....	60
Muddy Puddles.....	61
Opal Aged Care, Denhams Beach	63
roundsquared, Southern Region	65
The Disability Trust – Workability	67
The Manor Retirement Village and Aged Care.....	69
Uniting, Far South Coast	70
More information on this guide	71

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Every effort has been made to ensure information in this document is accurate at time of publication; March 2020.

Introduction

The health and human services industry is the largest employment sector in Eurobodalla, employing 2,213 local workers, or 15.5 per cent of workers, in 2018-19. This figure is notably higher than numbers across the state, where the industry is represented by 13.5 per cent of the total number of workers in New South Wales. Growth in the industry in Eurobodalla became most apparent between 2012 and 2019, with almost 378 new employees joining the health and human services sector in this time¹. Southern New South Wales is predicted to experience job growth of 12.6% by 2023. In Eurobodalla, this growth would result in 252 additional carer jobs by 2023².

In 2018, Council's Employment and Training Coordinator established an Industry Development Group to discuss methods to encourage further employment in the rapidly expanding health and human services sector in Eurobodalla. In this meeting, local industry representatives identified a need for a comprehensive resource clearly outlining pathways for individuals to gain the necessary skills and qualifications for the opportunities becoming available in the employment market. This guide has been published as a result of that discussion and is intended to be used as a tool to encourage interest in the sector.

This document contains information about employment opportunities in Eurobodalla and career paths specific to the health and human services sector. This Guide will increase awareness of the exceptionally broad range of roles the sector encompasses, extending far beyond the traditional view of work limited to personal care, and to provide direction on how to become suitably qualified.



¹ National Institute of Economic and Industry Research (NIEIR) 2019, economy.id.com.au/Eurobodalla

² Department of Employment, Skills, Small and Family Business 2018, employment.gov.au

How to use this guide

This Guide will assist individuals to explore options in the local health and human services sector so they can make and implement informed educational and occupational choices.

The Guide includes:

- personality traits suited to working in particular areas of the sector
- a variety of helpful hints and tips to enter into the industry
- a catalogue of local registered training organisations and education providers that offer applicable study options
- job descriptions of common health and human services roles with expected salary outcomes, employment prospects and necessary qualifications relative to each role
- study pathways to achieving career goals
- an inventory of local health and human services operators describing the services they offer and the roles their staff are employed in or roles often advertised
- qualifications and skills sought by employers
- employers' capacity to take on students for work placement opportunities.

Wage expectations listed are indicative of the average weekly pay for full-time non-managerial employees paid at an adult rate, before tax³. These figures are a guide only and should not be used to determine a wage rate.

The key located at the bottom of each study pathway table indicates the registered training organisations in the region offering courses relevant to each role. These tables are not intended to be exhaustive of all possible career pathways, instead they have been created to highlight study options either within Eurobodalla, a reasonable driving distance of Eurobodalla or with online study options.

³ ABS Survey of Employee Earnings and Hours (cat. no. 6306.0), Customised Report

Personal qualities suited to working in the health and human services sector



Working in the health and human services sector

“Some of our best support workers are people who have had previous careers in manufacturing or trades, and have come to us looking for a role where they can share their passion for carpentry or cooking or whatever with our clients (NDIS employer)”

Working in the health and human services sector offers a variety of job roles, experiences and career paths. New job roles are being created every year within the sector as a way to support significant sector growth. There are several working environments within the health and human services sector:

- **Home and community services** are delivered in people’s home and communities to help them live independently for as long as possible. Services range from assistance with daily chores to personal care, providing meals, transport assistance, respite care, home modifications and social support.
- **Residential care services** provide a range of care options and accommodation for older people who are unable to continue living independently in their own homes. Support can include personal care to assist with activities for daily living, food services and cleaning, business administration and workforce development and nursing care on a 24 hour basis.
- **Independent living** units offer accommodation in a village environment. People who reside in independent living are actively independent and able to care for themselves.
- **Providing care in hospitals, independent practices or other organisations** can include working in hospitals and medical and other health care services. Roles can include primary and secondary health (such as registered nurses), allied health (such as occupational therapists and counsellors) and therapies such as equine therapies and art therapy.

For all roles within the sector, job seekers are required to undertake a police check, gain clearance for working with vulnerable people and provide a quality job application. Some positions, including positions in information technology and communication, also require a first aid certificate, a relevant qualification, driver’s licence and basic numeracy and literacy skills.

Personal values and attributes are just as important as gaining a qualification. If you are thinking of working in the health and human services sector you should:

- enjoy working with people
- have a genuine interest in clients and enjoy empowering them to achieve their goals
- be flexible
- have strong customer service
- enjoy a variety of tasks
- be physically fit
- have strong communication and interpersonal skills
- have personal integrity, honesty and confidentiality.

Work placement opportunities

Work placement is required in most vocational qualifications for students to demonstrate to employers and training providers that they have learnt practical, hands-on skills that will be used on the job. Depending on the qualification, 50 to 240 work placement hours can be required. Students may be required to keep a log of work placement hours and undertake assessment within the work place. Several organisations in Eurobodalla provide work placement opportunities, which are detailed in this Guide.

Generally, work placement will occur after there has been a reasonable amount of student and teacher contact, either with face to face or distance education. Some registered training organisations will assist with work placement, however students may need to secure placement themselves. Depending on the area of study, students undertaking work placement may be required to:

- be over the age of 18
- undertake Occupational Assessment, Screening and Vaccinations
- read and sign the NSW Health Code of Conduct
- obtain a National Criminal Record Check
- possess a current Working with Children Check.

Even though work placement is used as a way for students to become aware of the personal and professional requirements of the job, it can also be used to make connections with future employers. Many students are employed as a result of their work placement, so it's important to make a good impression.

If you are not undertaking a vocational qualification, but are still interested in the sector, volunteering is a great way to gain insight and make connections with future employers. Volunteering can be fulfilling, but it can also be added to your resume and be a 'way-in' to being employed in the sector.

Registered training organisations

South Coast Careers College

South Coast Careers College is an independent, not-for-profit organisation that develops and delivers vocational training and education programs. The College offers a broad range of vocational qualifications and skills training to support the health and human services sector with campuses based at Batemans Bay, Merimbula and Ulladulla. The College primarily offers classroom based training in small groups. With a strong community services education focus they aim to help students develop necessary industry skills, knowledge and experience.

Telephone: 4472 9202

Email: admin@southcoastcolleges.edu.au

Website: www.southcoastcolleges.edu.au

TAFE NSW

TAFE NSW is a leading provider of education and training in New South Wales, with experienced industry qualified staff that bring current real-world skills directly to the classroom. The courses and degrees on offer help place students on a path to achieving their career ambitions. TAFE NSW have a campus based at Moruya and in the nearby townships of Ulladulla, Bega and Nowra. Online study is also available for selected courses.

Telephone: 4474 1800

Website: www.tafensw.edu.au

Aruma

Aruma is a service provider that also offers a range of community services related qualifications. State government funding is available for some courses based on student eligibility. A number of the courses offered require students to complete work placement in order to pass practical assessments. Aruma may be able to assist students with work placement however the ultimate responsibility lies with the student. Courses are delivered using a blended training model where students have learner guides and theory assessments to complete with the support of their trainer.

Telephone: 1300 538 746

Website: www.aruma.com.au

University of Wollongong (UOW)

The University of Wollongong (UOW) focuses on teaching not just specialist knowledge, but also the skills needed to embrace and solve tomorrow's challenges. With over 200 undergraduate degrees on offer, UOW combines world-leading research, modern technology and passionate, supportive and approachable teaching staff.

UOW Batemans Bay is part of the university's network of satellite campuses, which brings university education to regional communities. Students enrolled in any of the programs offered at Batemans Bay have the opportunity to study with an internationally recognised institution without having to leave Eurobodalla. UOW Batemans Bay currently offer courses in the areas of humanities, business, commerce, nursing and education.

Telephone: 4472 2125

Email: bbay-enquiries@uow.edu.au

Website: <https://www.uow.edu.au/about/locations/batemans-bay/>

University of Canberra (UoC)

Ranked in the top one per cent of universities worldwide, the University of Canberra is located within two and a half hours' drive from Eurobodalla. Striving to be amongst Australia's most innovative tertiary institutions, the educator is committed to preparing professional and highly employable graduates with the right combination of skills and knowledge. To ensure this occurs, courses incorporate work-integrated learning, allowing students opportunities to practice their skills in a real employment settings.

The University of Canberra offers a comprehensive range of undergraduate and post graduate courses in 28 broad areas of study. Courses relevant to the health and human services field are available in the health, science, education, arts, business and law faculties.

Telephone: 02 6201 5111

Website: www.canberra.edu.au

Australian National University (ANU)

Located in Canberra, ANU is a university renown for excellence in education and research. The institution offers Australia's widest range of flexible undergraduate and post graduate degree options, allowing students to tailor their studies to fit their strengths, passions and career goals.

Students of ANU have access to a variety of professional development opportunities and can learn from some of the world's leading experts, resulting in graduates well equipped to address complex contemporary challenges. ANU has courses available to students considering entering the health and human services sector in the fields of health, arts, science, business and law.

Telephone: 02 6125 5111

Website: www.anu.edu.au

Roles within the sector

There are a broad range of career pathways and professional development opportunities available in the health care and human services sector (Job Outlook). These include:

Management and support	Homecare	Health
<ul style="list-style-type: none"> Residential Services Manager Care Manager/Director of Nursing Care Supervisor Senior Care Giver Team Leader Support Services Supervisor Business Support (Finance) Marketing Information Technology Administration Admissions Customer Service 	<ul style="list-style-type: none"> Administration Rosters Package Service Coordinator Respite Care Worker Community Care Worker Social Support/Group Worker Personal Care Personal Care Assistant 	<ul style="list-style-type: none"> Nurse Educator Community Health Nurse Practice Nurse Registered Nurse Enrolled Nurse Nursing Assistant Doctor (general practitioner and specialist)
Community and social support	Allied health	Other services
<ul style="list-style-type: none"> Sport and Recreation Officer Lifestyle Support Special Education Employment Consultant Accommodation Support Worker Respite Care Giver Family Support Community Care Worker Exercise Physiologist Behaviour Support Physiotherapist Dietician Social Worker 	<ul style="list-style-type: none"> Physiotherapist Nutritionist Dietician Occupational Therapist Diversional Therapist Pastoral Carer Psychologist Speech Pathologist Complex Health Care Nursing 	<ul style="list-style-type: none"> Food Services Worker Catering and cooking Maintenance Coordinator Coordinator of Volunteers Accommodation Support Officer Recreational Officer Aged Care Activity Worker Companion Concierge Community Facilitator Groundskeeper Handyman Kitchen, laundry and cleaning

The following job roles have been explored in more depth:

- aged and disability care
- allied health
- business administration and reception
- counselling
- complementary health therapist
- enrolled nursing and mothercraft
- gardeners and maintenance
- hospitality (chef or kitchen assistant)
- Indigenous health worker
- nursing support and personal care
- registered nursing
- social work
- youth work and community development.

Aged and disability care

Aged and disability carers provide physical care and emotional support to people who require assistance with daily tasks, including general household assistance, care and companionship for the elderly and people with disabilities. These services may be provided in private homes, clinics, hospitals or residential care facilities.

179,000 job openings
over five years

\$1,265 weekly pay

Very strong future
growth

33 per cent full-time
staff

A certificate II or III or at least one year of relevant experience is usually needed to work in this job. Around three in five workers have a Vocational Education and Training (VET) qualification.

Sometimes experience or on-the-job training is needed in addition to a qualification. Certificate III in Individual Support is generally required as an entry level qualification, which includes up to 120 work placement hours.


Tasks

























- accompanying aged and people with disability during daily activities
- assisting clients with their mobility
- preparing food for clients
- arranging social activities
- performing housekeeping tasks such as vacuuming and cleaning
- assisting in personal care, including showering and dressing
- providing companionship, friendship and emotional support
- may do shopping and run errands
- preparing and monitoring medication
- provide personalised care support

Desirable checks, licences and tickets










- manual handling training
- driver's licence
- National Police Check
- First Aid Certificate
- Up to date immunisations

Aged and disability care: study and career pathways



Certificate II and III	Certificate IV	Diploma	Bachelor Degree	Graduate Certificate	Graduate Diploma	Masters / Honours
 Individual Support	 Ageing Support	 Nursing	 Nursing	 Nursing	 Nursing	 Nursing (Honours)
 Community Services	 Disability Support	 Community Services	 Community Services	 Mental Health Nursing	 Mental Health Nursing	 Mental Health Nursing
 Health Services Assistance	 Leisure in Health		 Public Health	 Dementia Care	 Ageing and Pastoral Studies	 Science – Dementia Care
			 Advanced Nursing	 Aged Care Nursing		 Ageing and Pastoral Studies
						 Gerontology

Key

-  South Coast Career College
-  TAFE NSW ( available at Moruya campus)
-  Aruma
-  University of Wollongong ( available at Batemans Bay campus)
-  Offered at University of Canberra
-  Offered at Australian National University
-  Not offered at a campus near Eurobodalla. For study options see www.joboutlook.gov.au

Allied health

Allied Health practitioners encompass a broad group of trained professionals that use scientific principles to assist in treating, preventing and managing physical or mental health through services that provide diagnosis, treatment or rehabilitation.

A large proportion of the health care workforce can be considered allied health professionals. Common professions that are often categorised as allied health include:

- dental hygienists, nurses and assistants
 - nutritionist and dietitians
 - pharmacy personnel
 - physical therapists
 - medical technologists
 - occupational therapists
 - radiographers
 - speech pathologists
 - respiratory therapists
-
- imaging specialists
 - emergency medical personal and paramedics.

A Bachelor's Degree or higher is usually required for these roles.

Tasks

- assessing patients to determine the nature of the disorder, illness, problem or need by questioning, examining and observing
- developing and implementing treatment plans using therapeutic applications
- evaluating and documenting patients' progress through treatment plans
- providing lifestyle advice and guidelines
- prescribing various medicines and treatments
- consulting with other health professionals as required about patients' problems, needs and progress.

Desirable checks, licences and tickets

- National Police Check
- Working with Children Check
- First Aid Certificate
- up to date with immunisations.


Physiotherapist
31,200 job openings over five years
\$1,444 weekly pay
Very strong future growth
63 per cent full-time staff



































Dental Assistants
28,400 job openings over five years
\$1,116 weekly pay
Moderate future growth
46 per cent full-time staff

Pharmacy Technician
13,000 job openings over five years
\$1,862 weekly pay
Moderate future growth
68 per cent full-time staff










Speech Pathologist
6,000 job openings over five years
\$1827 weekly pay
Very strong future growth
57 per cent full-time staff

Allied health: study and career pathways



Certificate II or III	Certificate IV	Diploma	Bachelor's Degree	Graduate Diploma / Certificate	Masters / Honours
 Allied Health Assistance	 Allied Health Assistance	 Dental Assistant	 Physiotherapy	 Human Movement Science	 Physiotherapy
 Health Services Assistance	 Allied Health Assistance - Physiotherapy	 Dental Technology	 Applied Science - Physiotherapy	 Rehabilitation	 Human Sciences
 Health Services Assistance – Acute Nursing Care	 Allied Health Assistance – Occupational Therapy		 Occupational Therapy	 Human Nutrition	 Occupational Therapy
 Dental Assistant	 Allied Health Assistance – Community Rehabilitation		 Exercise Science and Rehabilitation	 Nutritional Sciences	 Rehabilitation / Rehabilitation Counselling
 Health Administration	 Allied Health Assistance – Nutrition and Dietetics		 Nutrition Science/ Human Nutrition		 Nutrition and Dietetics / Public Health Nutrition
	 Medical Practice Assistant		 Speech, Hearing and Language Science		 Speech Pathology / Linguistics
	 Dental Assistant		 Human Movement / Health Sciences		 Medical and Health Sciences
	 Pharmacy Support		 Public Health		

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Business administration and reception

Reception and administration staff greet clients, residents and visitors and respond to personal, telephone, email and written inquiries and requests. Some administration staff may perform higher duties such as workforce planning and supervising new staff.

Employers look for administration staff who have good people skills, are resilient, provide good customer service and are well presented. Key skills required for this role include:

- computer literacy
- active listening
- reading and comprehension
- critical and strategic thinking
- writing

Tasks


- greets and welcomes visitors and directs them to the appropriate person
- arranges and records details
- answers inquiries and provides information on services and activities of the organisation
- answers, connects and transfers telephone calls
- receives and resolves complaints
- receives and distributes correspondence and messages
- maintains the reception area
- performance of other tasks such as work force planning, rostering, data entry and maintaining records.

























Desirable checks, licences and tickets

- relevant administration qualifications
- National Police Check
- Working with Children Check
- up to date with immunisations.










Receptionist
138,000 job openings over five years
\$982 weekly pay
Moderate future growth
43% full-time staff

Reception and business administration: study and career pathways



School based traineeship	Certificate II	Certificate III	Certificate IV	Diploma	Bachelor degree
 Part-time certificate III Business Administration	  Business	 Business administration	  Business administration	  Business	  Business
		 Business administration – medical	  Leadership and management	 Leadership and management	   Commerce
		 Employment and training	 Business	 Business administration	  Business administration
			 Employment Services		
			 Human resources		

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Counselling

Counsellors provide information on vocational, relationship, social and educational difficulties and issues. They work with people to help them identify and define their emotional issues through therapies such as cognitive behavioural therapy, interpersonal therapy and other talking therapies. There is often a minimum of 100 hours of supervised work placement associated with this career.

25,900 job openings
over five years

\$1,584 weekly pay

Very strong future
growth

54 per cent full-time
staff

A Bachelor degree or higher is usually required. Around four in five workers have a university degree.

Sometimes relevant experience or on-the-job training is needed in addition to a qualification.


Tasks

- working with clients on career, study and employment options by obtaining and examining relevant information
- providing information and resources to assist clients with job-seeking skills
- assessing client needs in relation to treatment for drug and alcohol abuse
- conducting counselling interviews with individuals, couples and family groups
- assisting the understanding and adjustment of attitudes, expectations and behaviour to develop more effective interpersonal and marital relationships
- presenting alternative approaches and discussing potential for attitude change
- consulting with clients to develop rehabilitation plans
- contributing information, understanding and advice on the learning and behaviour of students, especially those with special needs, and assisting in dealing with these needs.

Desirable checks, licences and tickets

- National Police Check
- Working with Children and Vulnerable Individuals Checks
- First Aid Certificate.

Counselling: study and career pathways



Certificate IV	Diploma	Advanced Diploma	Bachelor Degree	Graduate Certificate	Graduate Diploma	Masters / Honours
● Child Youth and Family Intervention	● Counselling	● Counselling and Family Therapy	● Social Science	● Counselling	● Counselling	● Counselling
● Mental Health	● Mental Health	● Applied Social Science	● Psychology	● Dispute Resolution	● Dispute Resolution	● Psychology
● Alcohol and other drugs	● Alcohol and other drugs		● Psychological Science	● Emotionally Focused Counselling	● Emotionally Focused Therapy	● Counselling ● Clinical Psychology
● Career Development	● Social Science		● Social Work	● Gerontology and Rehabilitation Studies	● Family Dispute Resolution	● Science – Gerontology and Rehabilitation
● Life Coaching	● Life Coaching		● Applied Social Science	● Human Services	● Professional Psychology	● Professional Psychology
			● Health and Rehabilitation Science	● Mental Health Practice	● Mental Health Practice	● Counselling and Psychotherapy
				● Rehabilitation	● Rehabilitation	● Counselling Social Work
				● Mission and Culture	● Pastoral Counselling	● Health Science
					● Relationship Counselling	● Pastoral Counselling

Key

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- Offered at University of Canberra
- Offered at Australian National University
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Complementary Health Therapist

Complementary Health Therapists treat patients physical, mental, spiritual and emotional needs by considering the whole person rather than focusing on specific symptoms and by using various therapies and techniques.

A formal qualification in rehabilitation therapies, behavioural science or another related field is needed to work as a Complementary Health Therapist. University and VET (Vocational Education and Training) are both common study pathways for Complementary Health Therapists.

Examples of complimentary health therapies include:

- equine therapy
- acupuncture
- homeopathy
- naturopathy
- music, dance, drama, play, hypnotic and other related therapies.

Personal skills that would benefit someone looking to work in this field include reading comprehension, social perceptiveness, active listening, active learning and critical thinking.

Tasks

- assessing patients to determine the nature of the disorder, illness, problem or need by questioning, examining and observing
- developing and implementing treatment plans using applications such as acupuncture, homoeopathic and herbal medicine, and dance, drama, hypnotic and music therapies
- evaluating and documenting patients' progress through treatment plans
- providing dietary and lifestyle advice and guidelines
- prescribing natural medicines, such as herbal, mineral and animal extracts, to stimulate the body's capacity for self-healing

Desirable checks, licences and tickets

- National Police Check
- Working with Children and Vulnerable Individuals Checks
- First Aid Certificate
- up to date immunisations

Complementary health therapist


3,000 job openings over five years

























Not available weekly pay

Strong future growth










37% full-time staff

Creative therapies: study and career pathways



Certificate II or III	Certificate IV	Diploma	Bachelor's Degree	Graduate Diploma / Certificate	Masters / Honours
 Allied Health Assistance	 Allied Health Assistance	 Mental Health	 Speech, Hearing and Language Sciences	 Mental Health	 Culture, Health and Medicine
 Dance	 Dance	 Clinical Aromatherapy	 Complementary Medicine		 Music
 Assistant Dance Teaching	 Mental Health	 Clinical Hypnotherapy	 Creative Arts Education		 Medicinal therapy
 Community dance, theatre and events		 Kinesiology	 Acting and performance		 Applied Arts and Humanities
		 Reflexology	 Creative Arts (Music)		
		 Music	 Nursing		

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Enrolled nursing and mothercraft

Enrolled Nurses and Mothercraft Nurses provide care to patients in hospitals, aged care and other health care facilities and in the community. They also assist parents in providing care to newborn infants under the supervision of a Registered Nurse or Midwife. An Associate Degree, Advanced Diploma or Diploma, or at least 3 years of relevant experience is usually needed, with the majority of workers having a Vocational Education and Training (VET) qualification.

14,000 job openings
over five years

\$1,426 weekly pay

Moderate future
growth

43 per cent full-time
staff

Even with a qualification, experience or on-the-job training is usually needed. Registration or licencing is required.


Tasks





















- assessing, planning and implementing nursing care for patients according to accepted nursing practice and standards
- providing interventions, treatments and therapies such as administering medications, and monitoring responses to treatments and care plans
- assisting Registered Nurses and other team members to coordinate and evaluate care provided
- promoting and assisting in health education activities for the prevention of ill health
- bathing, feeding, changing and settling newborn infants
- providing advice and training on infant care to parents of newborn infants
- providing emotional support to parents of newborn infants.

Desirable checks, licences and tickets










- National Police Check
- Working with Children Check
- First Aid Certificate
- up to date with immunisations.

Enrolled nursing and mothercraft: study and career pathways



Certificate II or III	Certificate IV	Diploma	Associate Degree / Advance Diploma	Bachelor's Degree	Graduate Diploma / Certificate	Masters / Honours
 Medical Service First Response	 Health Science Foundations	  Nursing	 Advanced Nursing	  Nursing	 Nursing	  Nursing
 Health Services Assistance	 Medical Practice Assistant			 Advanced Nursing	 Advanced Nursing	 Advanced Nursing Practice
					 Neonatal Nursing	 Nursing International
					 Midwifery	 Midwifery Practice
						 Cancer and Haematology Nursing

Key

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Gardeners and maintenance

Gardener's plant, cultivate, maintain, plan and construct parks, gardens and landscapes. They also inspect, diagnose and treat trees and shrubs. Some gardeners in the health and human services sector may also be required to undertake other general maintenance tasks. You can work as a gardener without formal qualifications, however experience and qualifications will be useful. Skills that would benefit someone who is interested in this career pathway can include:

- a sound knowledge of chemistry
- customer and personal service
- mechanical skills
- mathematics
- biology

A gardener's job is usually physically active, so the ability to handle and move objects, be physically fit and work with mechanical equipment is beneficial. Gardeners and maintenance officers are often employed in residential care facilities to maintain the grounds. Job-seekers with gardening experience may also start their own business and service National Disability Insurance Scheme clients.

Tasks


- preparing and maintaining seedbeds and growing sites
- propagating and planting trees, bushes, hedges, flowers and bulbs
- preparing lawn areas by spreading top soil and planting grass, and by laying instant turf
- maintaining planted and grassed areas by weeding, trimming, fertilising, watering and mowing
- pruning trees and hedges, and installing plant support and protection devices
- preparing plans and drawings, selecting materials and plants, and scheduling landscape construction
- setting out and installing hardscape and softscape structures
- constructing gravel and paved areas, walls, fences, pergolas, ponds, barbecues and garden furniture
- examining trees to assess their condition and determine treatment
- lopping limbs off trees and shaping branches using chain and handsaws
- spraying and dusting plants and trees to control insects and disease, and felling diseased trees

Desirable checks, licences and tickets

- National Police Check
- Working with Children Check
- Construction White Card
- up to date with immunisations.

Gardener
56,000 job openings over five years
\$1,078 weekly pay
Strong future growth
63% full-time staff

Gardeners and maintenance: study and career pathways



School based traineeship	Certificate II or III	Certificate IV	Diploma	Advanced Diploma	Bachelor Degree
★ Horticulture	● Forest growing and management	● Horticulture	● Arboriculture	● Horticulture	● Horticulture
	★ Agriculture	● Sports Turf Management	★ Horticulture		
	● Ecology		★ Landscape Design		
	★ Horticulture		● Parks and Gardens Management		
	● Landscape construction				
	● Parks and Gardens				
	● Permaculture				
	● Production nursery				

Key

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- Aruma
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- Offered at University of Canberra
- Offered at Australian National University
- Not offered at a campus near Eurobodalla. For study options see www.joboutlook.gov.au

Chef and kitchen assistants

Kitchen assistants in the health and human services sector will often act as kitchen hands, as well as serve and clear tables. Many organisations will allow you to work as a kitchen assistant without formal qualifications, however some facilities may require substantial experience and/or a certificate II Hospitality. Shifts in the kitchen may also be teamed with cleaning and laundry shifts.

Depending on the organisation, some chefs will prepare, cook and clean work areas using similar methods to a restaurant. However, some organisations do not prepare food on site, but rather distribute food that has been pre-prepared. An apprenticeship and qualification in commercial cookery is usually essential for this role.

Job-seekers with this skill set may also have essential skills to be employed in homecare or children's services sector.

Tasks

Kitchen assistants

- food preparation and distribution
- setting and arranging tables
- serving food and beverages
- opening bottles and pouring beverages
- clearing tables and returning dishes and cutlery to kitchen
- removing empty bottles and used glasses from tables, and refilling and replacing glasses

Chef

- planning menus and ordering food supplies
- monitoring quality of dishes at all stages of preparation and presentation
- discussing food preparation issues with Managers, Dietitians and kitchen staff
- demonstrating techniques and advising on cooking procedures
- preparing and cooking food
- explaining and enforcing hygiene regulations
- may select and train staff
- may freeze and preserve foods

Desirable checks, licences and tickets

- National Police Check
- Working with Children Check
- safe food handling
- food safety supervisor certificate

Wait staff

168,000 job openings over five years

\$975 weekly pay

Very strong future growth

16% full-time staff

Chef


81,000 job openings over five years

















\$1,250 weekly pay

Very strong future growth










72% full-time staff

Hospitality: study and career pathways



Certificate II or III	Certificate IV	Diploma	Advanced Diploma	Bachelor degree
 Hospitality	 Hospitality	 Hospitality management	 Hospitality	 Culinary Management
 Kitchen Operations	 Asian Cookery		 Hospitality Management	
 Catering Operation	 Commercial Cookery		 Event management	
 Hospitality – Restaurant Front of House				
 Commercial cookery				
 Cake and pastry				
 Bread baking				
 Events				

Key

-  South Coast Career College
-  TAFE NSW ( available at Moruya campus)
-  Aruma
-  University of Wollongong ( available at Batemans Bay campus)
-  Offered at University of Canberra
-  Offered at Australian National University
-  Not offered at a campus near Eurobodalla. For study options see www.joboutlook.gov.au

Indigenous health workers

Indigenous Health Workers assist with the coordination and provision of health care delivery to Indigenous communities.

You usually need a certificate IV in Aboriginal and Torres Strait Islander primary health care to work as an Indigenous Health Worker. Traineeships may be available for this course.

Skills and knowledge that would be beneficial as an Indigenous health worker include:

- social perceptiveness
- active listening
- reading comprehension
- helping others
- speaking
- deductive reasoning

Tasks

- maintaining health records and statistics
- acting as an advocate in the community they serve, and as a communicator and interpreter on behalf of clients and other health workers
- providing clinical functions, such as case management and follow-up, independently or in consultation with other health care providers
- providing health education to individual clients and staff in health facilities
- providing cultural education to persons outside the cultural community and life skills education to the community they serve
- providing counselling and referring clients to other health care providers where necessary

Desirable checks, licences and tickets

- National Police Check
- Working with Children Check

Indigenous Health Workers


1,000 job openings over five years

\$1,578 weekly pay

Stable future growth

76% full-time staff

Indigenous health workers: study and career pathways



Certificate II or III	Certificate IV	Diploma	Bachelor's Degree	Graduate Diploma / Certificate	Masters / Honours
<ul style="list-style-type: none"> Aboriginal and/or Torres Strait Islander Primary Health Care 	<ul style="list-style-type: none"> Aboriginal and/or Torres Strait Islander Primary Health Care 	<ul style="list-style-type: none"> Health Science/Bachelor of Health Science 	<ul style="list-style-type: none"> Global Indigenous Studies/Bachelor of Law 	<ul style="list-style-type: none"> Strength and Conditioning 	<ul style="list-style-type: none"> Anthropology
<ul style="list-style-type: none"> Mentoring Aboriginal and/or Torres Strait Islander People 	<ul style="list-style-type: none"> Aboriginal and/or Torres Strait Islander Primary Health Care Practice 	<ul style="list-style-type: none"> Conservation and land management 	<ul style="list-style-type: none"> Health Science – Indigenous Health 	<ul style="list-style-type: none"> Heritage materials conservation 	<ul style="list-style-type: none"> Cultural Health and Medicine
<ul style="list-style-type: none"> Aboriginal and Torres Strait Islander Education – Early Childhood 	<ul style="list-style-type: none"> Aboriginal and Torres Strait Islander Cultural Arts 		<ul style="list-style-type: none"> Bachelor of Arts (Indigenous Studies) 	<ul style="list-style-type: none"> Creative and Cultural Futures 	<ul style="list-style-type: none"> Clinical Psychology
<ul style="list-style-type: none"> Guiding 					
<ul style="list-style-type: none"> Basic Aboriginal Languages for Social Use 					

Key

- South Coast Career College
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- Aruma
- University of Wollongong (★ available at Batemans Bay campus)
- Offered at University of Canberra
- Offered at Australian National University
- Not offered at a campus near Eurobodalla. For study options see www.joboutlook.gov.au

Nursing support and personal care

Nursing support and personal care workers provide assistance, support and direct care to patients in a variety of health, welfare and community settings.

Approximately 50 per cent of workers in the field hold a Certificate III, IV or Diploma level Vocational Education and Training qualification, which is generally required to work in these roles. Registration or licencing may be required in addition to a formal qualification.

Experience or on-the-job training may be required by employers. Completing a minimum number of work placement hours is essential to become qualified in nursing support or personal care, however home care may not require formal education.

Tasks

- assisting patients with their personal care needs such as showering, dressing and eating
- assisting patients with their mobility and communication needs
- participating in planning the care of individuals
- following therapy plans such as interventions to assist those with dementia and behavioural problems
- observing and reporting changes in patients' condition, and reporting complaints about care
- assisting with rehabilitation exercises, basic treatment and delivering medications
- providing direct support and assistance to therapists.

Desirable checks, licences and tickets

- food handling and hygiene certificates
- manual handling and safe lifting practice
- driver's licence
- National Police Check
- Working with Vulnerable People and Children Check
- First Aid and CPR Certificate
- up to date with immunisations.


64,000 job openings
over five years

















\$1,200 weekly pay

Strong future growth










38 per cent full-time
staff

Nursing support and personal care: study and career pathways



Certificate II or III	Certificate IV	Diploma	Advanced Diploma / Associate Degree	Bachelor's Degree	Graduate Diploma / Certificate
 Individual Support	 Individual Support	 Nursing	 Health	 Nursing	 Nursing
 Health Support Services	 Allied Health Assistance	 Allied Health Assistance		 Health Science	 Health Science
 Allied Health Assistance	 Leisure and Health				 Mental Health Nursing
 Health Services Assistance					
 Health Administration					

Key

-  South Coast Career College
-  TAFE NSW ( available at Moruya campus)
-  Aruma
-  University of Wollongong ( available at Batemans Bay campus)
-  Offered at University of Canberra
-  Offered at Australian National University
-  Not offered at a campus near Eurobodalla. For study options see www.joboutlook.gov.au

Registered nursing

Registered nurses provide nursing care to patients in hospitals, aged care and other health care facilities, as well as in the community.

A Bachelor Degree or higher as well as 5 years of relevant experience is usually needed to work in this job. Registration or licencing is required.

147,000 job openings
over five years

\$1,909 weekly pay

Very strong future
growth

50 per cent full-time
staff

Tasks

- assessing, planning, implementing and evaluating nursing care for patients according to accepted nursing practice and standards
- working in consultation with other Health Professionals and members of health teams, and coordinating the care of patients
- providing interventions, treatments and therapies such as medications, and monitoring responses to treatment and care plan
- promoting health and assisting in preventing ill health by participating in health education and other health promotion activities
- answering questions and providing information to patients and families about treatment and care
- supervising and coordinating the work of Enrolled Nurses and other health care workers.

Desirable checks, licences and tickets

- manual handling and safe lifting practice
- driver's licence
- National Police Check
- Working with Vulnerable People and Children Check
- First Aid and CPR Certificate
- up to date with immunisations.

Registered nursing: study and career pathways



Certificate II or III	Certificate IV	Diploma	Bachelor's Degree	Graduate Diploma / Certificate	Masters / Honours
Medical Service First Response	Health Science Foundations	Nursing	Nursing	Nursing	Nursing
Health Services Assistance	Medical Practice Assistant		Arts - Nursing	Advanced Nursing	Arts - Nursing
			Science - Nursing	Clinical Nursing	Science - Nursing
			Advanced Nursing	Acute and Critical Care Nursing	Advanced Nursing Practice
			Nursing – Conversion Enrolled to Registered	Clinical Practice Paramedic	Child and Family Health Nursing
				Child and Family Health Nursing	Emergency Nursing
				Community and Primary Care Nursing	Intensive Care Nursing
				Mental Health Nursing	Primary Health Care Nursing
					Mental Health Nursing
					Nursing International
					Palliative Care Nursing

Key

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- University of Wollongong (available at Batemans Bay campus)
- Offered at University of Canberra
- Offered at Australian National University
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Social work

Social workers assess the social needs of individuals, families and groups. They assist and empower people to develop and use the skills and resources needed to resolve social issues and aim to improve well-being. A social worker's goal is to protect human rights, social justice and work towards healthy social development.

Becoming a social worker requires completing a bachelor's degree in Social Science, possibly followed by a masters.

Social Worker

23,000 job openings over five years

\$1,829 weekly pay

Strong future growth

64 per cent full-time staff


Tasks

- acting as a facilitator between people in need and organisations and government agencies that offer community services
- assessing resources for health, welfare, recreation, housing and employment
- leading or providing assistance in the implementation of community development projects
- planning and implementing research projects that address client needs, organisational goals and social policy
- working with community organisations, social agencies and voluntary groups to improve existing services or develop new services
- conducting case interviews to identify the nature and extent of a clients' issue
- providing information, acting as a mediator and referring clients to external agencies that can assist in resolving problems
- responding to social need by analysing existing social policy and developing new social policies through practical experience, research and negotiation
- monitoring client's progress
- compiling case records and reports.

Desirable checks, licences and tickets

- membership with the Australian Association of Social Workers
- National Police Check
- First Aid Certificate
- Working with Children Check
- up to date with immunisations.

Social work: study and career pathways



Certificates II or III	Certificate IV	Diploma	Bachelor's Degree	Graduate Diploma / Certificate	Masters / Honours
●● Community Services	●● Child, Youth and Family Intervention	●● Community Services	●● Social Work	● Counselling	● Social Work
	● Youth Work	● Youth Work	● Arts – Community, Culture and Environment	● Criminology	● Criminology and Criminal Justice
		● Community Welfare and Wellbeing	● Social Science	● Health and Social Wellbeing	● Counselling
		● Crime and Justice Studies	●●● Research Social Sciences / Sociology and Policy	● Applied Mental Health	● Psychology
			●●● Criminology / Justice Studies		● Clinical Psychology
			●●● Science in Psychology		● Development Studies
			● Development Studies		
			● Community Welfare		
			● Community Services		

Key

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- University of Wollongong (★ available at Batemans Bay campus)
- Offered at University of Canberra
- Offered at Australian National University
- Not offered at a campus near Eurobodalla. For study options see www.joboutlook.gov.au

Youth work and community development

Youth workers assist young people as individuals and groups to solve social, emotional and financial problems in an agency framework.

This role may also be known as a youth officer or youth support worker. Specialisations in this field include juvenile justice officer, youth accommodation support worker or youth liaison officer.

You usually need a formal qualification in youth work, youth justice, community services or child, youth and family intervention to work as a Youth Worker. Vocational Education and Training and university are both common study pathways for Youth Workers.

Skills and knowledges that would be beneficial as a youth worker include:

- social perceptiveness
- active listening
- serving others
- speaking
- reading comprehension.

Tasks

- assists young people to solve social, emotional and financial problems
- assesses clients' needs and plans, develops and implements educational, training and support programs
- interviews clients and assesses the nature and extent of difficulties
- monitors and reports on the progress of clients
- refers clients to agencies that can provide additional help.

Desirable checks, licences and tickets

- National Police Check
- Working with Children Check
- membership with the Australian Community Workers Association may be useful.

Welfare support workers


200 job openings over five years
























\$1,328 weekly pay

Strong future growth










63% full-time staff

Youth work and community development: study and career pathways



Certificate II or III	Certificate IV	Diploma	Bachelor's Degree	Graduate Diploma / Certificate	Masters / Honours
 Community Services	 Child, Youth and Family Intervention	 Child, Youth and Family Intervention	 Social Work	 Counselling	 Counselling
	 Mental Health Peer Work	 Youth Work	 Community Services	 Family Studies	 Family Studies
	 Youth Work	 Alcohol and Other Drugs	 Community Welfare	 Human Services	
	 Leadership and Management	 Community Welfare and Wellbeing	 Human Services		
		 Community Services	 Psychological Science and Criminology		
			 Social Science		
			 Community, Culture and Environment		
			 Sociology		

Key

-  South Coast Career College
-  TAFE NSW ( available at Moruya campus)
-  Aruma
-  University of Wollongong ( available at Batemans Bay campus)
-  Offered at University of Canberra
-  Offered at Australian National University
-  Not offered at a campus near Eurobodalla. For study options see www.joboutlook.gov.au

Eurobodalla health and human services employers

There are a significant number of employers in the health and human services sector in Eurobodalla. It can be challenging to find out who they are, what job roles are available and the minimum study requirements necessary to obtain employment.

Using online and information obtained from the organisation, the following section of this Guide outlines employers in Eurobodalla, what employment and work placement opportunities are available, and the minimum qualifications required for employment.

The information listed is current at time of publication and is not exhaustive. If you are interested in learning more about any of the organisations in this guide, contact them using details provided.



The Community Care team at Eurobodalla Shire Council

Anglicare, Moruya

Introduction to the organisation



Anglicare aspires to be the leading provider of community services in the regions they operate and through advocacy and holistic care transform the lives of those in need. In partnership with the Anglican Church, its parishes and agencies, Anglicare provide advocacy, holistic care and support to people in need so they can fully participate in their communities.

Anglicare offer a range of services including recognised training, early education, out of home care for children and youth, retirement living, community engagement, disability services, youth and family support, financial counselling and gambling support and housing and crisis support, in addition to running charity retail outlets and volunteer programs. Anglicare strive to meet the critical needs of the community and help their clients move towards positive long-term outcomes.

Job roles

- direct support staff for Commonwealth Home Support Program services including domestic assistance, personal care, social support and flexible respite
- direct support staff for National Disability Insurance Scheme (NDIS) Services
- support planner for National Disability Insurance Scheme (NDIS) services
- volunteers.

Required qualifications

- National Criminal Record Check
- Working with Children Check
- NDIS Quality and Safety Induction
- Diploma of Community Services
- Certificate IV in Disability Support
- Certificate III Individual Support
- valid driver's licence
- current first aid certificate
- recruitment also involves participating in Safe Select Psychometric testing.

Work placements available

Anglicare Moruya offer one work placement opportunity per year to students of Certificate IV Disability Support or a Diploma in Community Services. The organisation is able to place one student at a time, who will be working in the Moruya office with support planners.

Contact details

Address: Unit 1/51 Vulcan Street
Moruya
.NSW 2537

Phone: 4474 7900
Email: Maraget.Hennessey@anglicare.com.au
Sallyann.Allport@anglicare.com.au
Website: www.anglicare.com.au

Aruma, Batemans Bay

Introduction to the organisation



In 2018, House with No Steps and The Tipping Foundation brought together their combined experience of working in disability support to form Aruma. Aruma is now one of Australia's largest disability support providers servicing a customer base of around 5,000 people in:

- supported independent living
- social and community participation programs
- daily life skills programs
- therapy and clinical support
- NDIS service connection
- School Leaver Employment Support (SLES)
- disability and community service education and training.

Job roles

- direct support staff for Supported Independent Living Services
- direct support staff for Community Support Services, including domestic skills building, personal care and social support.
- support coordinator
- volunteers.

Required qualifications

Essential qualifications:

- Current driver's licence
- First Aid Certificate
- National Criminal Record Check
- Working with Children Check
- Certificate III Individual Support or Community Service.

Desirable

- Certificate IV in Disability Support
- Diploma of Community Services
- NDIS Quality Safety Induction.

Work placements available

Aruma offers a limited number of work experience placements for secondary school students who are interested in a career working with people with disability. These placements are available in six locations, the closest being Wollongong and Sydney.

For students studying at TAFE or university, a limited number of positions are available in the areas of disability, nursing medicine, social work and health sciences (including occupational therapy, physiotherapy and speech pathology).

Opportunities may also be available for part-time, casual work, internships and traineeships.

Contact details

Address: 3 North Street
Batemans Bay
NSW 2536

Phone: 1300 538 746
Email: Shane.Baker@aruma.com.au
Website: www.aruma.com.au

Australian Unity, Moruya

Introduction to the organisation



Australian Unity is Australia's first member owned organisation dedicated to supporting the wellbeing of Australians through holistic wellbeing services. Their home services focus on older people seeking extra support for everyday activities like cleaning, gardening and personal care assistance, as well as health care services delivered by qualified professionals such as nurses, physiotherapists and podiatrists.

The organisation prides itself on getting to know their clients and tailor support programs to suit individual needs. Clients only pay for the services they use and agree to. The organisation does not charge a basic care fee and administrative fees are kept to a minimum.

Job roles

- home care workers
- administration staff
- service coordinators
- physiotherapists
- occupational therapists
- registered community nurses.

Required qualifications

- valid driver's licence
- National Criminal Record Check
- registration or membership to Allied Health governing bodies (if applicable)
- tertiary qualifications in relevant clinical discipline.

Work placements available

Australian Unity do not offer work placement opportunities through their Moruya office, as services are provided in clients' homes.

Contact details

Address: 7 Mirrabooka Avenue
Moruya
NSW 2537

Phone: 1300 290 989

Email: ialgoulburn@australianunity.com.au

Website: www.australianunity.com.au

Banksia Village, Lodge and Community Care, Broulee

Introduction to the organisation



Banksia Village Limited provides three separate services for older people living in Eurobodalla. These include independent retirement living at Banksia Village, permanent residential and respite care at Banksia Lodge and home care through their Community Care division.

Operating from their fully accredited government funded facilities at Broulee, Banksia Village has built a reputation for quality, professionalism and providing a warm and caring environment with care services planned around individual health and the well-being needs of their residents and clients. Staff are dedicated, professional, well trained, genuinely caring and committed to meeting and exceeding the needs and expectations of residents.

Job roles

- registered and enrolled nurses
- care workers
- community care workers
- professional chefs, cooks and food safety officers
- cleaning and laundry staff
- administration, marketing and finance
- activities officers
- gardeners and maintenance workers.

Required qualifications

All applicants are required to complete a National Criminal Record Check and may be required to pass a medical assessment. Once hired staff are required to maintain their health and physical ability to perform duties.

Qualifications are specific to each role. Applicants will find relevant qualifications outlined in the selection criteria for vacancies advertised on the careers section of the organisation's website.

Work placements available

Student placements are occasionally made available. For further information contact the Human Resources team by email.

Contact details

Address: 65-69 Heath Street
Broulee
NSW 2537

Phone: 4471 6031
Email: humanresources@banksiavillage.com.au
Website: www.banksiavillage.com.au

Catholic Healthcare, Maranatha Lodge, Batehaven

Introduction to the organisation



Maranatha Lodge has a history of providing quality care, with a focus on health, aged and community care. The Batehaven based facility caters to 95 residents, offering registered nursing care 24 hours a day, seven days a week.

The staff come from a variety of faiths, backgrounds and nationalities and take pride in being part of the organisation. The highly trained staff at Maranatha Lodge provide aged care support directly to residents, clients and patients whenever and wherever required.

Maranatha empowers and supports their employees in carrying out their day to day responsibilities to the very best of their abilities. Employment at Maranatha encompasses a diverse range of roles including permanent, aged, in place, Dementia-specific and short-term respite care.

Job roles

- residential management and administration
- maintenance
- hairdressers
- catering, chefs and cooks
- allied health professionals including occupational therapists and physiotherapists
- personal and pastoral care workers and care management
- registered nurses, nurse educators, enrolled nurses and assistants in nursing.

Required qualifications

Ensuring all staff are suitably qualified for their position is essential to Maranatha's employment process. Each position is advertised with a job description outlining specific selection criteria. In addition to meeting the requirements of the role, ongoing training is offered in various aspects of the job through a registered training organisation.

All staff are required to hold a minimum Certificate III in their associated field, with the exception of catering staff who are required to complete training in food safety and have knowledge of the Food Safety Act for Vulnerable People.

Work placement opportunities

Work placements are organised through a registered training organisation. This covers insurance and ensures participants have the minimum level of prior knowledge required to look after frail and vulnerable people. A current National Criminal Record Check is also mandatory.

Contact details

Address: 56 Calton Road
Batehaven
NSW 2536

Phone: 4475 1100
Email: enquiries@chcs.com.au
Website: www.catholichealthcare.com.au

Estia Health, Dalmeny

Introduction to the organisation



Estia Health offers helpful advice and quality care for clients, as well as a supportive and innovative workplace for staff. Estia provides assistance with everyday living in a supportive and well-maintained environment that is safe and adaptable to each resident's individual needs. The highly experienced management teams support Estia's homes across New South Wales, Queensland, Victoria and South Australia with each member of the team sharing a commitment to delivering resident centric services and high quality clinical care.

Job roles

Employees of Estia work in roles involving all levels of care for older people. Individual care plans are implemented to ensure that all employees are fully informed and accountable for the care delivered. Clinical care is an ongoing process that includes regular reviews and includes (as required):

- daily medication
- pain management programs
- specialist dementia care
- high level personal care
- medical services such physiotherapy, pharmacy, podiatry, optometry and dental
- palliative care.

The organisation's team of employees work across a wide variety of job roles, including:

- lifestyle coordinators
- management
- maintenance
- hospitality: chefs and cooks
- domestic and clinical teams
- registered nurses, assistant in nursing, enrolled nurses
- hairdressers
- volunteers
- allied health professionals: occupational therapists, podiatrists, speech pathologists, physio aide and dieticians.

Required qualifications

Although many positions at Estia Health Dalmeny have prerequisites specific to the role that must be met for a successful application there are some positions that don't require formal qualifications. For example employment in the cleaning and laundry services team. All positions require a National Criminal Record Check.

Work placements available

Limited opportunities are available to students interested in care, nursing and catering/hospitality, with two student placements available at one time within Estia at Dalmeny.

Contact details

Address: 25-29 Noble Parade
Dalmeny
NSW 2546

Phone: 4476 8744
Email: Dalmeny@estiahealth.com.au
Website: www.estiahealth.com.au

Eurobodalla Health Service – Batemans Bay Hospital, Moruya Hospital and Eurobodalla Community Health

Introduction to the organisation



The Eurobodalla Health Service is part of the Southern NSW Local Health District. It is spread over three campuses, with hospitals at Batemans Bay and Moruya and a Community Health Centre based at Narooma and Moruya. The public can access the service at the facilities or in their homes if required. The team of highly trained professionals provide health care to residents as well as to visitors of the region. Aboriginal specific health services are also available.

Batemans Bay Hospital is a 37 bed hospital. It offers emergency services, inpatient acute medical care, day-only surgery, inpatient rehabilitation, palliative care and Hospital in the Home support. Moruya Hospital is a 66 bed hospital. It also offers emergency services, inpatient acute medical care and general surgery, inpatient rehabilitation, palliative care, maternity, renal care and Hospital in The Home support.

Eurobodalla Community Health operates from all three campuses providing services across Eurobodalla. It runs a number of community health programs including but not limited to:

- physiotherapy
- palliative care
- diabetes education
- dietetics
- mental health services
- immunisation
- speech pathology
- drug and alcohol counselling
- aged care information
- child and family health
- cancer care in Moruya
- oral health in Moruya.

Job roles

Medical officers

- emergency department staff
- ward doctors
- general practitioners
- surgeons
- nephrologists
- oncologists.

Allied health

- physiotherapists
- occupational therapists
- speech pathologists
- dieticians
- social workers
- dentists
- oral health therapists
- radiologists x-ray
- CT scan and ultrasound technicians
- pharmacists
- assistants
- oncology.

Nursing:

- registered nurses
- enrolled nurses
- nursing assistants
- nursing managers
- clinical nurse educators
- clinical nurse specialists
- nursing practitioners.

Non-clinical:

- administration staff
- health and security assistants
- maintenance staff
- kitchen staff
- cleaning staff.

Required qualifications

All employees of the Southern NSW Local Health District require a National Criminal Record Check. This is undertaken by SNSWLHD on recommended applicants. Employees must also comply with Occupational Assessment and Vaccination Screening. A NSW Working with Children Check and Aged Care Check may be required. Tertiary qualifications are required for most disciplines (all medical, allied health and most nursing professions). Administrative, assistant nursing, kitchen and cleaning roles do not require formal qualifications.

Work placements available

Work experience and school-based traineeships are made available to high school students annually. A week of supervised work experience at a Eurobodalla facility provides high school students with a taste of what it's like to work in the health sector. All placements need to be negotiated by high schools or career advisors and will be accepted at the discretion of the relevant manager. Some placements are identified for students who identify as Aboriginal or Torres Strait Islander.

Tertiary student placements are available for medical students, junior medical officers, graduate nursing students and a number of clinical privileges in the allied health specialties. Tertiary student enquiries can be directed to the practical placement officer of the training institution or Batemans Bay or Moruya hospitals.

Contact details

Batemans Bay Hospital

Address: 7 Pacific Street
Batemans Bay
NSW 2536

Phone: 4475 1602
Email: Susan.Walsh3@health.nsw.gov.au
Website: www.snswlhd.health.nsw.gov.au

Moruya Hospital

Address: 2 -10 River Street
Moruya
NSW 2537

Phone: 4474 2666
Email: Susan.Walsh3@health.nsw.gov.au
Website: www.snswlhd.health.nsw.gov.au

Narooma Community Health Care

Address: Corner of Graham and
Field streets, Narooma
NSW 2546

Phone: 4475 7200
Email: Susan.Walsh3@health.nsw.gov.au
Website: www.snswlhd.health.nsw.gov.au

Eurobodalla Shire Council Community Care

Introduction to the organisation



Eurobodalla Shire Council has provided community services across Eurobodalla for over 35 years. Their Community Care programs provide support for older people, their carers and people with disability through the National Disability Insurance Scheme (NDIS).

The flexible in home and community based programs aim to maintain connection to the community, while promoting independent choice and supporting health and well-being. Services are available to residents and visitors of Eurobodalla.

Job roles

- administration officer
- finance officer
- direct support worker – aged care support
- direct support worker – disability support.

Required qualifications

- National Criminal Record Check
- First Aid Certificate (for direct support roles)
- Certificate III Business Administration (administrative roles)
- Certificate III (Individual / Aged care / Disability support roles)
- Certificate IV Community Support.

Work placements available

Work placement opportunities suit students of certificate, diploma or degree qualifications in the fields of community services, individual support, disability, aged care, social sciences, allied health or business and administration.

The organisation offers placements for one day per week for up to 10 weeks or on a full-time basis in blocks of one or two weeks. Single or ongoing placements are available throughout the year.

Contact details

Address: 89 Vulcan Street
Moruya
NSW 2537

Phone: 4474 1300
Email: contactcentre@esc.nsw.gov.au
Website: www.esc.nsw.gov.au

Eurobodalla Shire Council Youth and Community Development

Introduction to the organisation



Eurobodalla Shire Council provides Community Development and Youth services across Batemans Bay, Moruya and Narooma areas. This department has two main areas of service delivery which are youth services and community development.

These two areas focus on improving community health and social capital, building the capacity of young people, strengthening relationships in Eurobodalla and celebrating our strong, vibrant culture. A range of programs and activities are facilitated by this service, including but not limited to:

- special events to commemorate national days of significance
- advisory committees as well as the Workers with Youth Network
- work in partnership to improve the health and wellbeing of Eurobodalla residents
- advocate for improved service delivery in Eurobodalla
- activate spaces and places as a way to increase health and promote community connectedness.

Job roles

- service coordinator
- project officer
- casual staff to support events or program delivery
- volunteers.

Required qualifications

- experience working in community development or similar roles
- Working with Children's Check
- Police Check

Work placements available

Council provides a supervised drop-in centre in Moruya and Narooma for young people aged 12 to 17 years old. The focus of these spaces is to develop social skills and provide recreation opportunities for young people. The preferred timing for work placement is one day a week for ten weeks, however single or on-going placements throughout the year are accepted.

Contact details

Address: 89 Vulcan Street
Moruya
NSW 2537

Phone: 4474 1000
Email: council@esc.nsw.gov.au
Website: www.esc.nsw.gov.au

Fresh Hope Care, The Glen Residential Care Service

Introduction to the organisation



fresh hope
care

Fresh Hope Care is a not-for-profit organisation that provides residential care, day respite and retirement living across New South Wales. Located in Catalina, Fresh Hope Care's The Glen Residential Care Service is a 92-bed facility with private rooms.

The highly experienced, qualified and caring staff ensure residents receive the best level of care and maintain choice and control in the way services are provided, resulting in an environment of compassion, trust and dignity. Every resident receives the individual support they require through ongoing assessment and consultation between the resident, family and staff.

Fresh Hope Care staff are committed to providing services where personalised care promotes self-determination by blending services with meaningful activities and social interaction.

Job roles

- business support officers
- hospitality and catering, chefs and kitchen hands
- lifestyle support, activity officers and coordinator
- nursing and care services, aged and personal care, registered nurse
- pastoral care
- property services, maintenance, grounds keeper.

Required qualifications

A Criminal History Check suitable for aged care issued within the last three years is essential for all applications. Most positions require specific qualifications as outlined in their job descriptions, however not all roles require formal qualifications. For example, catering positions, outside of a chef, do not require set credentials.

Work placements available

Work placements are available for students of Certificate III in Individual Support and Bachelor of Nursing. Applications should be made through a registered training organisation.


Contact details

Address: 16 Correa Place
Catalina
NSW 2536

Phone: 4478 9000
Email: Amanda.Ackerley@freshhopecare.org.au
Website: www.freshhopecare.org.au

HammondCare

Introduction to the organisation

HammondCare  HammondCare is an independent organisation and works with a range of clients from a variety of backgrounds. HammondCare prides itself on being flexible with the ability to move anywhere to meet an identified need. HammondCare service people with complex health or aged care needs, regardless of their circumstances.

The multi-disciplinary team of healthcare professionals and volunteers share responsibility for services and strive to provide the best possible care. HammondCare provides homecare services (HammondCare At Home) from Batemans Bay to Quoama. HammondCare at home is a relationships-based approach to care. This organisation supports staff to take the time to fully understand the individual needs of every person cared for.

HammondCare is a values-driven organisation. They provide a supportive and interesting work environment which supports staff and helps them to professionally develop. Different areas of the business include:

- aged care and dementia care
- homecare
- palliative care
- younger onset dementia

Job roles

- medical staff (rehabilitation, palliative care and mental health)
- registered nurses
- allied health
- care workers
- corporate opportunities
- graduate opportunities for registered nurses

Required qualifications

Relevant qualifications are required for secondary and primary health positions. However, homecare roles do not require vocational education and training (VET) qualifications.

Work placements available

Work placement is available for VET students, with only two placements available at one time. Volunteering opportunities are also available.

Contact details

Address: Shop 5, 9 Corrigans Crescent
Batehaven
NSW 2536

Phone: 1800 826 166
Email: Stacey.hall@hammond.com.au
Website: www.hammond.com.au

Impact Eurobodalla

Introduction to the organisation



Impact Eurobodalla Inc. is a community based, not-for-profit organisation and is funded by NSW Department of Communities and Justice. Impact Eurobodalla uses a collective impact approach with the aim to build on, and extend, the community's social infrastructure and support of vulnerable and disadvantaged people. This is achieved through facilitation of local ideas and the creation of community solutions.

Impact Eurobodalla operates with a small team of two employed workers, and is committed to supporting work placement community services students. Impact Eurobodalla provides several grant funded community development programs, including:

- homelessness support with the Eurobodalla specialist homelessness services
- LovE Bites healthy relationships programs for young people in our schools
- limited brokerage for play therapy and equine assisted learning
- emotional awareness and self-regulation workshops for children and young people
- grant sourcing and application
- support for community sector initiatives.

Job roles

- business coordinator
- project officer
- member of board of management (voluntary)

Required qualifications

A minimum Diploma level qualification is required for workers, preferably in the community services or related field.

Work placements available

A maximum of two student work placements can be accommodated at any one time, preferably in the community services or related field.

Contact details

Address: Shop 2 Courthouse Arcade
Vulcan Street, Moruya
NSW 2536

Phone: 4474 2512

Email: francesca@impacteurobodalla.org.au

Website: www.impacteurobodalla.org.au

Illawarra Retirement Trust (IRT) Eurobodalla

Introduction to the organisation



IRT is a community-owned provider with almost 50 years of experience in improving the lives of older Australians. The organisation provides active retirement village living, personalised residential aged care and home care services allowing seniors to live independently longer. IRT operates four facilities in Eurobodalla and has a Home Care service based in Moruya.

IRT's Retirement Villages are purpose-built communities where residents enjoy active lifestyles with support from a dedicated lifestyle support team and trusted network of service providers. They are connected communities where clients experience personalised care from trained professionals.

Home Care Services help the organisation's clients to live independently at home, offering tailored services and assistance in getting out and about and connected with the community.

IRT is also a registered training organisation offering a range of courses in community and aged care, runs a professional catering team and actively promotes empowering older Australians to live free from disadvantage through the IRT Foundation.

Job roles

- personal care, allied health and support roles
- home care, social and domestic assistance
- registered nurse
- business administration and management
- hospitality
- general services, cleaning and laundry
- gardens and maintenance
- lifestyle officer.

Required qualifications:

All roles require a National Criminal Record Check and a pre-employment Medical Check. Qualifications may not be required for general services roles.

Aged Care employees (desirable qualifications)

- Certificate III in Individual Support
- Certificate IV in Ageing Support.

Home Care employees

- Certificate III in Individual Support (desirable)
- Certificate IV in Ageing Support (desirable)
- current driver's licence and a reliable vehicle.

Registered Nurses

- Tertiary Degree in Nursing
- Current registration with Australian Health Practitioner Regulation Agency (AHPRA).

Work placements available

Work placement opportunities are available to students of Individual Support or Ageing Support certificates or university students completing nursing degrees.

Contact details

IRT In-Home Care Eurobodalla

Address: 9 Mirrabooka Avenue
Moruya
NSW 2537

Phone: 13 44 78
Email: mthornton@IRT.org.au
Website: www.irt.org.au

IRT The Clyde Retirement Village

Address: 7 Pacific Street
Batemans Bay
NSW 2536

Phone: 13 44 78
Email: mthornton@IRT.org.au
Website: www.irt.org.au

IRT Crown Gardens Aged Care Centre

Address: 1 Guy Lane
Batemans Bay
NSW 2536

Phone: 13 44 78
Email: mthornton@IRT.org.au
Website: www.irt.org.au

IRT Moruya Retirement Village and Aged Care Centre

Address: 35 – 39 River Street
Moruya
NSW 2537

Phone: 13 44 78
Email: mthornton@IRT.org.au
Website: www.irt.org.au

IRT Dalmeny Retirement Village and Aged Care Centre

Address: 4 Ruth Place
Dalmeny
NSW 2546

Phone: 13 44 78
Email: mthornton@IRT.org.au
Website: www.irt.org.au

Just Better Care, South Coast NSW

Introduction to the organisation



Just Better Care provides in-home aged care and disability support services, allowing for independent living at home and within the community. The organisation empowers their customers by putting individual preference and support needs at the centre of their approach. The aim of the service is to allow individuals to continue to participate in activities they have always enjoyed, provide support to those that wish to remain living safely and confidently in their own home and to assist individuals in embarking on new challenges or interests.

Just Better Care's In-home Aged Care support services include:

- consumer directed care
- private and overnight support
- help around the home
- personal care
- meal preparation
- in-home nursing
- respite for carers
- post hospital support
- dementia care
- end of life support.

The disability support programs enable Just Better Care's clients to continue to build capacity and confidence in all areas of life. The services are designed to assist clients in:

- daily tasks
- taking part in hobbies and interests
- duties around the home
- being socially connected and
- maintaining health and well-being.

Job roles

Staff of the Batemans Bay branch work in direct support roles for National Disability Insurance Scheme (NDIS) and aged care services including domestic assistance, personal care, social support, transport and flexible respite.

Required qualifications:

- National Criminal Record Check
- Working with Children Check
- Current First Aid Certificate
- Certificate III in Individual Support, Aged Care, Disability or Community Services preferred
- Drivers licence and own vehicle.

Work placements available

Just Better Care's ongoing recruitment and engagement is dependent on demand. Students can be directly employed any time of the year and allocated shifts suited to their field of study, skills and experience. Just Better Care will work with training organisations to facilitate training assessment requirements for ongoing study and qualifications.

Contact details

Address: PO Box 964
Gungahlin
ACT 2912

Phone: 4472 6960
Email: Deanna.Scicluna@justbettercare.com
Website: www.justbettercare.com

Katungul Aboriginal Regional health and Community Services

Introduction to the organisation



Katungul Aboriginal Corporation Regional Health and Community Services provides culturally appropriate health care to Aboriginal and Torres Strait Islander communities of the NSW Far South Coast, with clinics located at Batemans Bay, Narooma and Bega.

Services on offer include general practice, medical and dental clinics and allied health programs such as maternity care and eye, ear, nose and throat health. Individualised approaches are provided for treatment to ensure ease of access and the comfort of patients.

Working in partnership with local health services, Katungul ensures the provision of specific health, social and emotional wellbeing needs of the local Koori community are satisfied at a high standard.

Job roles

- administration staff
- NDIS support staff
- social and wellbeing staff: counsellors, social workers, probation and parole counsellor
- dentist and dental assistants
- general practitioner
- allied health: eye, ear, nose and throat specialists, speech pathologists
- management: human resources, marketing, legal and finance

Required qualifications

All employees of Katungul Aboriginal Regional Health and Community Services are required to obtain a National Police Records Check (NPRC). A Working with Children Check (WWC) is required when work involves face to face or physical contact with children under 18 years. Katungul offer reimbursement for the cost of NPRC and WWC checks.

Field specific tertiary qualifications are required for most positions at Katungul, however some roles do not require any formal training or credentials including transport, home care and administration.

Work placements available

Katungul accept student work placements from time to time. Vacancies are advertised when available for students of various allied health and nursing qualifications.

Contact details

Batemans Bay

Address: 1-3 Old Princes Highway
Batemans Bay
NSW 2536

Phone: 4488 4050

Email: HumanResources@katungal.org.au

Website: www.katungul.com.au

Narooma

Address: 26 Princes Highway
Narooma
NSW 2546

Phone: 4476 2155

Email: HumanResources@katungal.org.au

Website: www.katungul.com.au

Life Without Barriers, Batemans Bay

Introduction to the organisation

LIFE WITHOUT BARRIERS

Life Without Barriers is a leading social purpose organisation working in more than 440 communities across Australia, supporting over 14,000 people living in their own homes or in managed residential houses. The organisation provides assistance to children, young people and families, people with disability, older people and people with mental illness. They also work with people who are homeless, refugees and asylum seekers.

Life Without Barriers aims to provide services where decisions concerning care or support are made by recipients. They are one of the largest providers of social services in Australia, with a reputation for supporting clients with complex needs and delivering in unfamiliar, challenging environments. Life Without Barriers works with individuals and carers in partnership with the community, elders, government bodies and the private sector to improve the lives of the people they support.

Job roles

Across the organisation nationally:

- administration, customer service
- home care, disability, residential, community and foster care support workers
- support supervisors or coordinators
- registered nurses and nursing assistants
- operations managers
- lifestyle support managers
- human resource officers
- psychologists
- social workers.

Within the Batemans Bay branch:

- disability support workers
- team leaders.

Required qualifications

Essential for all roles

- National Criminal Record Check

Essential for all front line roles

- Current driver's licence
- First Aid Certificate
- Working with Children Check.

Desirable

- Certificate III in Individual Support (Ageing, Disability or Home and Community)

Applicants currently studying certificate qualifications or willing to complete a certificate qualification may be considered for employment.

Work placements available

Work placement opportunities are offered on a case by case basis pending the availability and capacity of the relevant team to host students. Individuals are encouraged to contact a Life Without Barriers Recruitment Advisor who will liaise with an appropriate team on the student's behalf to determine if a suitable opportunity is available.

Contact details

Address: 1/20 Herade Street
Batemans Bay
NSW 2536

Phone: 4033 4500
Email: recruitment@lwb.org.au
Website: www.lwb.org.au

Marymead, Moruya

Introduction to the organisation



marymead
children • families • community

Marymead is a not-for-profit organisation servicing the ACT and southern and western regional areas of NSW. The organisation delivers a range of quality support services to children, young people and their families addressing the complex issues that surround and affect their lives.

Marymead's vast array of programs and services include child and family counselling, early intervention programs, clinical therapeutic services, out of home care, post separation support, a centre specialising in autism, parent education groups, family and mental health support programs and contact and changeover services for separated parents in significant conflict.

Marymead also offers innovative, person-centred support services for people with disability and their families. These services may be purchased through funds received under the National Disability Insurance Scheme (NDIS), and include short term accommodation, after-school care and school holiday programs, skills development, recreation groups and in-home support.

Job roles

- family support workers.

Required qualifications

- background in childcare or early education
- Diploma of Community Services or Early Education.

Work placements available

Marymead does not offer work placement.

Contact details

Address: Corner of Campbell and Page streets
Moruya
NSW 2537

Phone: 0406 375 247

Email: enquiries@marymead.org.au

Website: www.marymead.org.au

Meals on Wheels Eurobodalla

Introduction to the organisation



Meals on Wheels is known for delivering meals to older and frail members of the community, however the organisation's offerings extend beyond home delivered meals. The cooperative supports and empowers individuals in managing disability and age with independence and resilience by providing services that build physical and mental health.

Meals on Wheels provide support through their Out and About Centre and In-home Social Services, allowing their clients to maintain and expand their social connections. The Eurobodalla branch also arranges regular social outings and activities, life skills training for NDIS participants and an affordable transport service allowing clients to attend appointments, shop, bank or to visit a library or gallery.

Job roles

- volunteers
- managers
- administrators
- client service officers
- Out and About Social Support Coordinators and Assistants.

Required qualifications:

Essential qualifications

- Current driver's licence
- First Aid Certificate
- National Criminal Record Check.

Desirable

- Certificate III in Business Administration
- Certificate III in Individual Support (Ageing or Disability)

Work placements available

Work placement opportunities are appropriate for students of certificate, diploma or degree qualifications in the areas of social support, individual support, aged care, social sciences, allied health or administration. Arrangements with suitable candidates are to be made following discussion and interview, in which further details will be negotiated.

Contact details

Address: 6 Air Raid Centre
73 Vulcan Street
Moruya, NSW 2537

Phone: 4474 4464
Email: admin@eurobodallamealsonwheels.com.au
Website: www.eurobodallamealsonwheels.com.au

Muddy Puddles

Introduction to the organisation



Muddy Puddles supports children and young people with disability to build skills for a good life. Working together with clients, their families, carers and the Eurobodalla community, Muddy Puddles provides individual therapy, group programs, training and support to promote personal growth, independence and inclusion.

Catering for a wide range of age groups from early childhood through to young adults, Muddy Puddles is a registered NDIS provider committed to serving excellence. The organisation's teams are encouraged to participate in development opportunities and shared learning experiences so they can achieve great outcomes for their clients. The experienced and qualified multi-disciplined team consists of allied health professionals, creative art therapists, educators and therapy assistants.

Job roles

- allied health professionals including speech pathologists, occupational therapists, psychologists, behaviour specialists and social workers
- creative arts therapists including music therapists, drama therapy practitioners and art therapists
- educators for early childhood intervention and life-long learning
- therapy assistants
- community participation and daily living supports
- service coordination roles
- administration and finance roles.

Required qualifications

Essential prior to commencing employment

- National Criminal Record Check
- Working with Children Check
- SAFE Space eLearning module – Child Safe training
- Quality, Safety and You – NDIS worker orientation module.

Desirable

- First Aid Certificate for direct support roles
- current driver's licence
- certificate or diploma in community services, disability support, allied health assistance or business administration.

Work placements available

Work placement opportunities exist for students of certificate, diploma or degree qualifications in the fields of allied health, community services, individual support, disability, or business and administration. Placements are offered throughout the year and involve a screening process, which is the same for volunteer roles.

Contact details

Address: 1A Melaleuca Crescent
Batemans Bay
NSW 2536

Phone: 4472 6939
Email: work@muddypuddles.org.au
Website: <https://www.muddypuddles.org.au/>

Opal Aged Care, Denhams Beach

Introduction to the organisation



Opal Aged Care Denhams Beach offers clinical care in a family focused setting. The organisation's approach to care allows time to build awareness of client's individual needs and preferences. The clinical team aim to provide exceptional care, working with medical and allied health professionals to ensure all residents' health needs are met to a consistently high standard. The facility's Active Lifestyle Program caters to the interests and hobbies of residents allowing clients to pursue their passions with engaging activities.

Opal's philosophy extends beyond purely clinical need, with care at the heart of everything they do. The team at Opal focus on each of their resident's as unique individuals, ensuring that their lives are rich, purposeful and dignified.

Opal's services include:

- residential care
- primary and allied health care, with access to a range of services including physiotherapy, pharmacy, podiatry, optometry and dental practitioners
- memory support, with care specific to the needs of those living with dementia
- interactive technology and electronic companion animals – interactive electronic pets designed to support the well-being of those living with dementia
- specialist lifestyle team.

Job roles

- personal care, allied health and support roles
- registered nurse
- business administration and management
- hospitality
- general services, cleaning and laundry
- gardens and maintenance
- lifestyle officer.

Required qualifications

All roles require a National Criminal Record Check and a pre-employment medical check. Qualifications may not be necessary for general service and hospitality positions.

Aged care employees (desirable qualifications)

- Certificate III in Individual Support
- Certificate IV in Ageing Support.

Registered nurses

- Tertiary Degree in Nursing
- Current registration with Australian Health Practitioner Regulation Agency (AHPRA).

Work placements available

No information available.

Contact details

Address: 269 Beach Road
Denhams Beach
NSW 2536

Phone: 4412 3400

Email: Kelly.Wilson@opalagedcare.com.au
Naomy.Mulwa@opalagedcare.com.au

Website: www.opalagedcare.com.au

roundsquared, Southern Region

Introduction to the organisation



Roundsquared is an independent organisation in NSW that provides flexible and responsive mentoring, support and consultancy to people living with disability and their families. Roundsquared supports its members by working within their NDIS plan to utilise funding and other resources to best support them, allowing members to carry out enriched, connected and independent lives.

Providing people with disability and their family's choice and control over the decisions that affect their lives is a core value of roundsquared's operations. The organisation's role is to support and empower the person most affected to make decisions about their care and to assist them in carrying those decisions out.

roundsquared assist their members by:

- preparing to meet with an NDIS Planner or reviewing a current plan
- advising on employment opportunities, including access to their R2 employ program
- activating NDIS plans by providing links to a selection of funded, mainstream and informal supports
- connecting members who want to speak to people in similar circumstances.

Job roles

- administration and finance officers
- support coordinator consultants
- support workers
- property services: maintenance and cleaning.

Required qualifications

Essential

- National Criminal Record Check
- Working with Children Check
- current driver's licence for mobile support workers
- NDIS Quality and Safety Induction and Epilepsy training (delivered in house)
- Comprehensive Motor Vehicle Insurance for mobile support workers.

Desirable

- Certificate III, IV or a Diploma level qualification in Disability Support
- Certificate III, IV or a Diploma level qualification in Individual Support.

It is not essential to have completed a certificate, diploma or other tertiary qualification to be considered for employment with roundsquared. However, applicants with formal credentials or having expressed genuine interest in studying a relevant course will be highly regarded in the recruitment process.

Work placements available

Roundsquared occasionally offer work placements to tertiary students studying certificate, diploma or degree qualification within the disability support field. Work placements are not available to high school students. Enquiries are welcome from interested individuals.

Contact details

Address: 75 Campbell Street
Moruya
NSW 2537

Phone: 0409 921 893
Email: virginia.eddy@r2employ.net.au
Website: www.roundsquared.net.au

The Disability Trust – Workability

Introduction to the organisation



The Disability Trust is committed to providing highly quality professional care and support to people with disabilities and their families. Having grown substantially in recent years, the organisation currently employs approximately 1,400 permanent and casual staff who provide a wide range of services and care to more than 4,000 clients across NSW and the ACT. Despite this rapid growth the organisation has maintained an over-riding commitment to quality care and support tailored to the needs of each individual. The Disability Trust is an experienced NDIS provider having supported great outcomes for clients accessing the service since 2014. The organisation's staff have a thorough understanding of the NDIS and are able to support their clients with systems and services to help them get the most from their NDIS plan.

The vast number of services offered through the Disability Trust include:

- life skills training
- support coordination
- therapy services and clinical support
- supported independent living and accommodation
- short stay accommodation and respite
- disability employment service
- personal care and assistance in daily living
- mental health services.

Job roles

- disability support workers
- administration
- employment connection consultants
- support coordinators
- NDIS facilitators.

Required qualifications

The Disability Trust is an Equal Employment Opportunities employer and recruits staff on the basis of merit.

Essential qualifications

- National Criminal Record Check
- NDIS Quality and Safety Induction
- Working with Children Check
- First Aid Certificate
- driver's licence.

Desirable

- Certificate III in Individual Support
- Certificate III in Community Service
- Certificate IV in Disability Support
- Diploma of Community Services.

Work placements available

The Disability Trust - Workability offer student work placements, preferably for tertiary students studying a disability support or health science qualification. Although the organisation has not hosted secondary students for work placement in the past they are open to enquiries and applications. Students may work onsite at the Batemans Bay Office, at Club Trust Moruya or in the community.

Contact details

Address: 35 Old Princes Highway
Batemans Bay
NSW 2536

Phone: 02 44047 120

Email: bay.admin@disabilitytrust.org.au

Website: www.disabilitytrust.org.au

The Manor Retirement Village and Aged Care

Introduction to the organisation



The Manor at Batemans Bay provides its residents with a friendly community atmosphere, exceptional staff and a high standard of care in lush garden surrounds. The facility offers independent living, aged care and respite services delivered in a way that allows residents carefree living.

The Manor offers modern thoughtfully designed residential villas, freshly prepared homemade meals, laundry and cleaning services, assistance with medication and a 24/7 on-site emergency call service with on-site staff and registered nurses. Independent living residents are guaranteed entry to permanent on-site aged care studio facilities, providing additional support when required.

The organisation can also assist its residents in accessing government subsidies and additional services they may be entitled to, such as rent assistance and home care packages through on-site care provider, Vitality Care. Vitality Care features additional services such as transport to appointments, help around the home, personal care, companionship, dementia and clinical care and medical assistance.

Job roles

- aged care support workers
- enrolled and registered nurses
- administration and finance officers
- hospitality and catering staff, including chefs and cooks
- property services, including maintenance officers and grounds keepers.

Required qualifications

- National Criminal Record Check
- First Aid Certificate
- Bachelor's Degree in Enrolled or Registered Nursing
- Certificate III or IV in Aged Care Support
- driver's licence.

Work placements available

The Manor offers two opportunities each year to secondary students seeking work experience in a retirement village. Two placement opportunities are available annually to students undertaking Certificate III or IV in Aged Care Support. Students work on site or in the office and the facility can place one student at a time.

Contact details

Address: 156 Beach Road
Batemans Bay
NSW 2536

Phone: 4472 0300
Email: manager@themanor.net.au
Website: www.themanor.net.au

Uniting, Far South Coast

Introduction to the organisation



Uniting is responsible for the social justice, community services and chaplaincy work of the Uniting Church in NSW and ACT. The organisation provides care and support for people through all ages and stages of life with a focus on helping people experiencing disadvantage and vulnerability. In Eurobodalla, Uniting offer Independent Living at the Coinda Residential Village located in Batemans Bay. Personalised care provided at Coinda is based on specific individual needs. Support is available 24 hours per day, seven days a week ensuring the safety and comfort of residents.

Clients preferring to continue living in their own homes can access Uniting's in-home aged care services, either through Home Care Packages or the Commonwealth Home Support Program. Home Care Packages include help around the house, personal care, social support, nursing and transport to get out and about. Under the Commonwealth Home Support Program, clients can access individual support, respite groups and respite-in-home. Specialist support is also available to residents living with cognitive impairment and dementia or requiring palliative care.

Job roles

- support advisors
- support workers
- support schedulers
- Healthy Living for Seniors program coordinator
- team leaders
- clinical nurse specialists (CNS) and registered nurses.

Required qualifications

- National Criminal Record Check
- First Aid Certificate
- Diploma of Community Services
- Certificate III in Individual Support
- Certificate III in Community Services
- current driver's licence and comprehensive car insurance.

Work placements available

Uniting Far South Coast do not offer work placement opportunities for secondary or tertiary students.

Contact details

Address: 43 Clyde Street
Batemans Bay
NSW 2536

Phone: 4476 2280
Email: mcanbulat@uniting.org
Website: www.uniting.org

More information on this guide

For additional information regarding the entries in this Guide, please contact the training organisation or employer directly. Alternatively, please contact Council's Employment Revolution team:

Address: 89 Vulcan Street
Moruya
NSW 2537

Phone: 4474 7380
Email: employmentprojects@esc.nsw.gov
Website: www.esc.nsw.gov.au

