

<b>Policy title</b>	Waste Minimisation
<b>Responsible manager(s)</b>	Divisional Manager Waste Services
<b>Contact officer(s)</b>	Waste Services Support Officer
<b>Directorate</b>	Planning and Sustainability Services
<b>Approval date</b>	11 October 2022
<b>Outcome area</b>	1 Our sustainable shire celebrates our natural environment and outdoor lifestyles
<b>Strategy</b>	1.1 Move together for a sustainable future
<b>Delivery Program</b>	1.1.3 Facilitate waste management services guided by the strategy and asset management plan
<b>Operational Plan</b>	1.1.3.1 Build, renew, operate and maintain waste landfill sites and transfer stations

### Purpose

Eurobodalla Shire Council’s policy was developed to actively promote waste minimisation as opposed to disposal. Continue working with the community, regional groups and the NSW Environmental Protection Authority to ensure all opportunities for recycling and resource recovery are identified and implemented.

### Policy aims to

- Assist decision-makers to exercise discretionary powers in relation to waste minimisation
- Promote an integrated framework for dealing with waste minimisation
- Ensure transparency, consistency and fairness in the manner in which Council deals with waste minimisation
- Ensure compliance with legislative requirements under the Waste Avoidance and Resource Recovery Act 2001
- Promote awareness of the requirements of the Act with respect to Waste Avoidance and Resource Recovery
- Make Council's policies and requirements for waste minimisation readily accessible and understandable to the public.
- Implement the key actions for waste management identified in the Eurobodalla Waste Strategy and the Canberra Region Joint Organisation Regional Waste Strategy.

### Policy details

<b>1</b>	<b>Application</b> This policy applies to solid waste received at the Shire’s landfills and covers: <ol style="list-style-type: none"> <li>1. Waste to landfill reduction targets</li> <li>2. Documentation of solid waste disposal and recycling</li> <li>3. Community education regarding solid waste minimisation</li> </ol>
<b>2</b>	<b>Legislation</b> This policy ensures Eurobodalla Shire Council’s compliance with the <i>Waste Avoidance and Resource Recovery Act 2001</i> available at <a href="#">Waste Avoidance and Resource Recovery Act 2001 No 58 - NSW Legislation</a>

<b>3</b>	<p><b>Waste to landfill reduction targets</b></p> <p>Council aims to increase the recovery and use of secondary materials in the three major waste streams as per the NSW Waste and Sustainable Materials Strategy 2041 which sets the following targets:</p> <ul style="list-style-type: none"> <li>• Municipal waste – from a baseline 43% (in 2016-2019) to 70%</li> <li>• Commercial and industrial waste – from a baseline 53% (in 2016-2019) to 70%</li> <li>• Construction and demolition waste – from a baseline 77% (in 2016-2019) to 80%</li> </ul> <p><b>Further details are available in the <i>NSW Waste and Sustainable Materials Strategy 2041</i> at <a href="#">Waste and Sustainable Materials Strategy   NSW Dept of Planning and Environment</a></b></p>
<b>4</b>	<p><b>Documentation of solid waste disposal and recycling</b></p> <p>Documentation of solid waste disposal and recycling materials quantities and types is to be maintained to support and verify progress towards the waste reduction targets and allow reliable reporting of data within Council and to external stakeholders.</p>
<b>5</b>	<p><b>Community education regarding solid waste minimisation</b></p> <p>Community information resources are to be continued and maintained to educate the community regarding solid waste minimisation and Council’s waste minimisation projects, targets and achievements.</p>

## Implementation

Requirements		Responsibility
<b>1</b>	<p><b>Eurobodalla Waste Strategy</b></p> <p>Continue to implement the actions as outlined in the Eurobodalla Waste Strategy 2011-2018 available at <a href="#">Eurobodalla Shire Council Waste Strategy (nsw.gov.au)</a></p> <p>Implement the actions of the Regional Waste Strategy available at <a href="#">CRJO-Regional-Waste-Strategy-2018-23.pdf (nsw.gov.au)</a></p>	Council officers
<b>2</b>	<p><b>Staff</b></p> <p>Under supervision, relevant Council staff will be responsible for ensuring that this policy is implemented appropriately within their work area, after they have received appropriate training to do so.</p>	Council officers
<b>3</b>	<p><b>Concerns</b></p> <p>Public concerns communicated to Council in relation to this policy will be recorded on Council’s records system and handled in accordance with Council’s Customer Service or Complaints policy. These records will be used to determine any follow-up actions and analyse the history of reported public concerns.</p>	Council officers
<b>4</b>	<p><b>Consultation</b></p> <p>Any consultation deemed necessary will occur as required with key stakeholders, which may include (but not be limited to) the community, other agencies, statutory and industry bodies. Public submissions regarding this policy are invited for consideration during the exhibition period.</p>	As applicable

### Review

This policy will be reviewed every 4 years. It may also be reviewed and updated as necessary if legislation requires it; or when Council's related policies, functions, structure or activities change; or when technological advances or new systems change the way that Council manages waste minimisation.

The policy may be revoked by Council at the expiration of twelve months after the declaration of the poll for the next general NSW local government election, unless Council updates or revokes it sooner. **Note:** *The next general local government election is expected to be held in September 2024.*

Reviews of the effectiveness of this policy could include the following:

Performance indicator	Data source(s)
Delivery Program/ Operational Plan outcomes achieved	Council reporting
Concerns or complaints registered	Council records
Customer feedback, survey responses	Surveys
Internal or external review	Audit
Waste data provided to the annual report, landfill annual returns and the WARR report	Council reports and records

### Definitions

Word/ Acronym/ Phrase	Definition
WARR	Waste avoidance and resource recovery

### Governance

This policy should be read in conjunction with any related legislation, codes of practice, relevant internal policies, and guidelines.

#### *Related legislation and policies*

Name	Link
Related Council Policy or Code of Practice	<a href="#">Council policies   Eurobodalla Council website (nsw.gov.au)</a>
Eurobodalla Waste Strategy	<a href="#">Eurobodalla Shire Council Waste Strategy (nsw.gov.au)</a>
Regional Waste Strategy	<a href="#">CRJO-Regional-Waste-Strategy-2018-23.pdf (nsw.gov.au)</a>
<i>Local Government Act 1993</i>	<a href="#">Local Government Act 1993 No 30 - NSW Legislation</a>
<i>Protection of the Environment Operations Act 1997</i>	<a href="#">www.legislation.nsw.gov.au/#/view/act/1997/156</a>

#### *Related external references*

Name	Link
Office of Local Government	<a href="#">www.olg.nsw.gov.au</a>

*Change history*

Version	Approval date	Approved by	Min No	File No	Change
1	22 Sep 2009	Council	09/291	E09.3418 E06.0373	Policy commenced
2	27 Aug 2013	Council	13/246	E13.7095 E06.0373	Reviewed and updated (start of new Council term)
3	25 Jul 2017	Council	17/237	E16.0297 E06.0373	Reviewed and updated (start of new Council term)
4	11 October 2022	Council	22/266	S004- T00060	Reviewed and updated (start of new Council term) Report

*Internal use*

Responsible officer		Director Planning and Sustainability Services		Approved by	Council
Minute	22/266	Report	GMR22/100	Effective date	11 October 2022
File	S004- T00060	Review date	11 October 2022	Pages	4