



After School Care booking form

CENTRE			
PARENT/GUARDIAN NAME			
ADDRESS			
PHONE	(M)	(H)	(W)
EMAIL			
CHILDREN'S NAME(S)			

BOOKED CARE FOR AFTER SCHOOL CARE - All booked or casual booked care must be paid for!

Booking commencing from Monday ___/___/___

CHILD'S NAME	MON	TUE	WED	THURS	FRI	Term 3	Term 4

Booked Care: \$26.50 per session or weekly fee (5 days) \$23.00 per session

I agree to pay the daily fee for the agreed care stated above.

- I understand that I am eligible for 42 allowable absences each financial year that will attract Child Care Subsidy.
- I will inform the Supervisor of any changes to my care requirements and complete a new booking to reflect the changes. This can be done weekly if required, in advance.
- Unless the Booking is signed, dated, completed and returned, care may be unavailable or refused.
- Please initial at the beginning of each term to indicate that you wish the booking to remain unchanged.

PARENT/GUARDIAN SIGNATURE		Date	
EDUCATOR SIGNATURE		Date	

APPROVED BY COORDINATION UNIT _____ DATE ___/___/___

(Copy to be kept by Parent, Centre and Office)

WHAT ARE ALLOWABLE ABSENCES



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Child Care Subsidy is paid for up to 42 allowable absence days for each child per financial year across all approved Services.

Allowable absence days can be taken for any reason.

After all allowable absences have been used, child care subsidy will be paid for any further approved absences (see below). Documentation must be provided before approval is given.

APPROVED ABSENCE DAYS

Child Care Subsidy is also payable for absences taken for the following reasons:

- Illness (with a certificate)
- Non immunisation
- Rostered days off
- Rotating shift work
- Temporary closure of a school or pupil free day
- Public Holidays
- Periods of local emergency
- Court ordered shared custody

Absent days taken for the above reasons are called approved absence days. There is no limit on the number of approved absence days a child's family may claim providing they are taken for the above specified reasons.

It is the parent/s responsibility to notify the service if they wish to use an allowable or approved absence. Staff will note this in the attendance and childcare subsidy can be claimed by the service.

If you are taking annual leave or ceasing to use the service we require a minimum of two (2) weeks written notice.

Narooma OOSH Kids Centre (On the grounds of Narooma Public School)

7 Montague Avenue, Narooma NSW 2546.

T 4476 4744 M 0437 379 435

Moruya OOSH Kids Centre (On the grounds of Moruya Public School)

25 Page Street NSW 2537

T 4474 5050 M 0437 425 105

Batemans Bay OOSH Kids Centre (On the grounds of Batemans Bay Public School)

1Mundarra Way, Batemans Bay NSW 2536

T 4472 3277 M 0418 726 090

Priorities – please note all bookings are subject to Australian Government guidelines according to “Priority of Access”

Priority 1 – a child at risk of serious abuse or neglect

Priority 2 – a child of a parent (or both parents if you have a partner) who satisfies the Government's, training, study test (for the purposes of the priority of access guidelines)

Priority 3 – any other child