

Housing Improvement Advisory Committee

TERMS OF REFERENCE

Date: December 2025

Purpose

The purpose of the Committee is to work collaboratively with Council to advise on, support, and help implement key priorities from the [Eurobodalla-Housing-Strategy-2025.pdf](#).

The Committee also plays a vital role in raising awareness of the value of housing diversity and affordability—both within industry and across the wider community—by championing sustainable practices and housing solutions that enhance the region’s liveability and resilience.

Title and Delegations

- The Committee shall be referred to as the Housing Improvement Advisory Committee.
- The Committee shall function as a non-delegated advisory committee of Council. Refer to Council’s Guidelines for Meeting Practice – Advisory Committees for further detail.

Objectives

The Committee serves as a strategic, community and industry-led advisory body that works in partnership with Council to deliver the goals of the [Eurobodalla-Housing-Strategy-2025.pdf](#):

- Provide a vital link between Council, housing providers, community organisations, and stakeholders by offering practical insight, coordinating engagement, and identifying opportunities that deliver positive, long-term outcomes for residents.
- Advise on initiatives that enhance housing diversity, affordability, and accessibility, support innovative housing models, and encourage best practice in planning and design.
- Encourage collaborative action to increase housing supply, improve housing outcomes for vulnerable groups, and promote sustainable, resilient communities.
- Monitor progress against the Housing Strategy’s targets and actions and provide recommendations to Council for continuous improvement.

Key Responsibilities

- Advise Council on the implementation of the Housing Strategy, including short-, medium-, and long-term actions.
- Champion initiatives that support affordable, social, and diverse housing, including partnerships, planning reforms, and advocacy.
- Support Council’s engagement with the community and stakeholders to ensure housing policies reflect local needs and priorities.
- Monitor and report on housing outcomes, including supply, diversity, affordability, and liveability.

Membership of the Committee

- Community members have voting rights.
- The Chairperson is an elected Councillor and has voting rights.

Composition

- Up to eight skills-based representatives from housing providers (including Aboriginal Housing Providers), advocacy groups, and relevant industry sectors.
- One ex-officio representative from a regional housing or planning body (e.g. Southern NSW Housing Partnership).
- One Councillor as Chair, plus one designated alternate Councillor.
- Two ex-officio Council staff.

General Meetings

- The Committee is to meet a minimum of four times per annum.
- In the event the Chairperson is absent from a meeting, an alternate Chair may be nominated by the Chair or the Committee.

Delegations of Committee

To advise Council. Refer to Council's Guidelines for Meeting Practice – Advisory Committees for further detail about delegations.

Contact Officer

Council's Senior Strategic Planner is the Committee's contact officer.

Variation to the Terms of Reference

The Terms of Reference may be added to, repealed, or amended by resolution of the Council, in consultation with or upon the recommendation of the Committee.

Governance

The Committee is governed by the Guidelines for Meeting Practice – Advisory Committees, adopted by Council. Members are expected to comply with Council's Code of Conduct and relevant policies.

Appendix – Reference Documents

- Eurobodalla Housing Strategy 2025
[Eurobodalla-Housing-Strategy-2025.pdf](#)
- Council's Code of Meeting Practice
[Microsoft Word - 2025-Model-Code-of-Meeting-Practice ADOPTED 16-12-2025](#)
- Model Code of Conduct for Local Government in NSW
[Model Code of Conduct – Office of Local Government NSW](#)