



AGENDA

Ordinary Meeting of Council

26 May 2020

**ORDINARY MEETING OF COUNCIL
TO BE HELD IN THE COUNCIL CHAMBERS, MORUYA**

ON TUESDAY 26 MAY 2020

COMMENCING AT 11.00AM

AGENDA

(Proceedings of this meeting will be recorded as per Eurobodalla Shire Council's Code of Meeting Practice)

- | | |
|--|-----------------|
| 1. WELCOME | |
| 2. ACKNOWLEDGEMENT OF COUNTRY | |
| 3. APOLOGIES | |
| Nil | |
| 2. CONFIRMATION OF MINUTES OF PREVIOUS MEETING | |
| 2.1 Ordinary Meeting held on 7 April 2020 | |
| 3. DECLARATIONS OF INTEREST OF MATTERS ON THE AGENDA | |
| (Declarations also to be made prior to discussions on each item) | |
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**DR CATHERINE DALE
GENERAL MANAGER**

NOM20/003 REINTRODUCTION OF LIVESTREAMING PUBLIC FORUM

S012-T00026

Responsible Officer: Anthony Mayne - Councillor

Attachments: Nil

Councillor Anthony Mayne has given notice that at the Ordinary Meeting of Council on Tuesday 26 May 2020, he will move the following motion.

MOTION

THAT Council place on public exhibition for a period of 42 days an amendment to the Council's Code of Meeting Practice so that the Public Forums be webcast.

BACKGROUND

The option of live streaming the Public Forum is permissible under the *Local Government Act 1993*. Unfortunately, while Council was an early adopter of the technology to live stream Public Forum, first introduced under the previous Council, the Council elected to no longer live stream following a recommendation by the Office of Local Government. However, we have seen a change in the level of community presentations at the Public Forum.

While live streaming the public forum, Council had a 4.25 average of presenters. However, since turning off live streaming we have seen the numbers reduce to 3.8. The surrounding Councils to the ESC continue to live stream Public Forums. By turning back on the live streaming of our Public Forums, we not only enhance live streaming, but we ensure those unable to watch on the day, can look at a recording of the meeting.

In a new media landscape, live streaming of Public Forums enables the viewing of our community members by the media; thereby enhancing both engagement and transparency for our community. In addition, it ensures that the housebound, those with a disability, those unable to travel and those who work on a Tuesday, can still listen to the views of their fellow community members.

**NOM20/004 RE-SCHEDULING OF PREVIOUSLY CANCELLED COUNCIL MEETINGS AND
PUBLIC ACCESS SESSIONS**

S012-T00025, S012-T00026

Responsible Officer: Patrick McGinlay - Councillor

Attachments: Nil

Councillor Patrick McGinlay has given notice that at the Ordinary Meeting of Council on Tuesday 26 May 2020, he will move the following three motions. It is requested that each of these motions be voted on separately.

The intent of these 3 motions is to ensure that there is a commitment from councillors and staff to facilitate a full calendar of council meetings, briefings, and public access events, from this point forward until this term of Council is complete.

MOTION 1

THAT Council reinstate in its calendar, the council meetings of 9 June 2020 and 14 July 2020, which were cancelled on 24 March 2020.

MOTION 2

THAT Council reinstate in its calendar, the public access sessions of 2 June 2020 and 7 July 2020, which were cancelled on 24 March 2020.

MOTION 3

THAT Council staff, within a reasonable timeframe provide Councillors with a schedule of council meetings for endorsement of councillors from the period from 29 July 2020 until the end of the calendar year 2020.

BACKGROUND

On 24 March, via a Mayoral report, subsequently endorsed by councillors, a number of council meetings and public access sessions, were cancelled on the grounds of minimising the occasions of face-to-face contact meeting situations due to the Covid 19 pandemic. The very next day, however, the NSW Government announced that formal Council meetings could be permitted via electronic media rather than solely face-to-face in Council Chambers.

Council's first 'Zoom' meeting subsequently took place a fortnight later on 7 April 2020. At that meeting, it was unfortunate that my attempt at raising an urgent matter to reverse the cancellation of a number of meetings as approved on 24 March was not heard or voted on. This despite prior notification to senior staff and fellow councillors of my intent to do so.

At that meeting on 7 April, the Mayor declined but noted my unsuccessful attempt to introduce an urgent motion to reschedule cancelled meetings. She suggested that, should I wish to move my intended urgent motion, I should do so via the normal notice of motion mechanism at the next available scheduled meeting. I am doing as suggested and I note that the meeting of 26 May, being the 'next available', takes place seven weeks since our last one.

QON20/003 RATEABLE PROPERTIES AFFECTED BY THE BUSHFIRE DISASTER

S012-T00024

Responsible Officer: Maureen Nathan - Councillor

Attachments: Nil

The following questions on notice were received from Councillor Maureen Nathan:

Questions

There has been much discussions on the issues of equity, rate pain, and an attitude of business as usual from those personally unaffected by the enormous loss and devastation of the bushfires. I would like to know:

- 1. In terms of specific Rates relief from the NSW Government, what assistance has been provided to those properties that were significantly affected by the bushfire disaster?*
- 2. What was the total in Rates received from the NSW Government?*
- 3. Was there any shortfall?*
- 4. Has there been an escalation in ratepayers pleading hardship?*
- 5. What consideration was given by Council to properties significantly impacted by the bushfires in regard to Water Usage Rates notices?*

Responses

- 1. In terms of specific rates relief from the NSW Government, what assistance has been provided to those properties that were significantly affected by the bushfire disaster.**

The NSW Government provided rate relief for two quarters (1 January 2020– 30 June 2020)

This included:

- General rate (includes general rate and environmental levy)
- Water, stormwater, sewer and waste annual charges (where they apply to the affected property).

- 2. What is the total in rates received from the NSW Government?**

The total amount received from NSW Government was \$738,495.39.

There were two outstanding properties. These two properties were referred to Service NSW to confirm eligibility (in consultation with Office of Emergency Management). If eligible, Council should receive payment directly from Service NSW.

- 3. Is there any shortfall?**

No there was no shortfall.

The full amount of two rates instalments for these 711 rateable properties has been received.

- 4. Has there been an escalation in ratepayers pleading hardship?**

As at 18 May 2020 there have been no official hardship applications received.

QON20/003 RATEABLE PROPERTIES AFFECTED BY THE BUSHFIRE DISASTER

**S012-
T00024**

To assist our residents, Council has an existing process which enables them to arrange a repayment plan for rates and water usage charges. There has been no significant increase in the number of arrangements requested this year.

5. What consideration was given by Council to properties significantly impacted by the bushfires in regard to Water Usage accounts?

Much forethought was given to the issuing of water accounts given the circumstances of the bushfire, however it was difficult for Council's usual checks to be undertaken on all meters.

All water usage accounts were issued in accordance with Council's Water Usage Charging Policy and the *Local Government (General) Regulation 2005*.

The significantly impacted properties with active water meters have since had the water usage assessed against the same period last year and water usage accounts have been adjusted to reflect the estimated usage. No usage charges were applied for the period from 1/1/20 to the March/April reading date on the accounts issued.

Letters to affected property owners notifying them of credits applied were posted 17 May 2020.

RECOMMENDATION

THAT the response to the question regarding rateable properties affected by the bushfire disaster raised by Councillor Maureen Nathan be received and noted.

QON20/004 QUANTUM OF UNRESTRICTED FUNDS

S012-T00024

Responsible Officer: Patrick McGinlay - Councillor

Attachments: Nil

The following question on notice was received from Councillor Patrick McGinlay:

Questions

1. *At the end of the March Quarters of each of the financial years;*

- 2016-17

- 2017-18

- 2018-19

What was the quantum of Unrestricted funds held by Council?

2. *At the end of the March Quarter in this current financial year, 2019-20, what is the quantum of Unrestricted funds available to Council?*

3. *What is the projected estimate of Unrestricted funds that will be available to Council at the start of the 2020-21 financial year?*

4. *If there is a substantial difference between Unrestricted funds available to Council, between this current financial year and previous financial years, could an explanation please be provided?*

Response

1. **At the end of the March Quarters of each of the financial years;**

2016-17, 2017-18, 2018-19 what was the quantum of Unrestricted funds held by Council?

The March Quarterly Review is only an estimate forecast of the 30 June year-end position.

Therefore, it would be relevant to consider the 30 June balances, based on council's audited financials. It would also be relevant to consider council's total cash position.

Note that the unrestricted cash shown below is for council's general fund, as water, sewer and waste cash is restricted to those specific council entities.

These are as follows:

	Council Funds \$'000	
	General Fund Unrestricted	Total
Actual Balances July 1, 2017	22,565	104,435
Actual Balances July 1, 2018	6,220	113,241
Actual Balances July 1, 2019	915	117,538

QON20/004 QUANTUM OF UNRESTRICTED FUNDS

**S012-
T00024**

2. At the end of the March Quarter in this current financial year, 2019-20, what is the quantum of Unrestricted funds available to Council?

The March Quarterly Review update is only an estimate forecast of the June 30th year-end position. The current estimate is for an unrestricted general fund cash balance of \$1.167m at 30 June 2020.

3. What is the projected estimate of Unrestricted funds that will be available to Council at the start of the 2020-21 financial year?

As Question 2, the current estimate is for an unrestricted general fund cash balance of \$1.167m at 30 June 2020.

4. If there is a substantial difference between Unrestricted funds available to Council, between this current financial year and previous financial years, could an explanation please be provided?

As can be seen from previous responses, there has been a decrease in general unrestricted cash since 1 July 2017. It can also be seen that total cash has increased.

The usage of Council's general unrestricted cash is consistent with the adopted Delivery Programs and Operational Plans (DP/OP) over the 2017-2020 period, which showed a net decrease of approximately \$19.0M across the 3 years.

The financial strategy to utilize Council funds during this period was based on a number of sustainability and risk factors. Unrestricted cash need to be available in a situation where Council needs to promptly access funds. However, this needs to be balanced against the investment of funds into community assets and services. It was considered that these funds could be put to a better use in maintaining and upgrading community infrastructure and other assets and providing the services expected by our community. This strategy also brought Council into line with other similar sized Councils.

The strategy also aligned with improving key Fit for The Future ratios and improving Council's asset condition ratings as disclosed in Special Schedule 7. It was noted at the time that Council's Own Source Revenue and Debt Servicing Ratios were strong, indicating that an increased cash utilization would be a responsible action.

Further, where general cash was available, it was considered prudent to utilise this in preference to loan funding. It should be noted however that this strategy is now shifting moving forwards with Council taking advantage of very low interest rates to increase the level of loan funding within its portfolio.

There have been a multitude of Council projects within these periods, aligned with the Operational Plan and Delivery Program and it would not be practical to look at the specific funding sources of each individual project.

However, some specific high value projects which were funded by general fund cash include:

- Batemans Bay Beach Resort loan residual balances \$4.9M
- Mandatory top-up of Employee Leave Entitlements reserve \$2.16M
- Moruya Airport redevelopment \$1.0M

QON20/004 QUANTUM OF UNRESTRICTED FUNDS

**S012-
T00024**

- The bus project \$0.9M

RECOMMENDATION

THAT the response to the question regarding quantum of unrestricted funds raised by Councillor Patrick McGinlay be received and noted.

GMR20/011 COUNCIL MEETING DATES 2020

S012-T00025

Responsible Officer: Dr Catherine Dale - General Manager
Attachments: Nil
Outcome: Innovative and Proactive Leadership
Focus Area: 9.1 Provide strong leadership and work in partnership to strategically plan for the future and progress towards the community vision
Delivery Program Link: 9.1.2 Implement effective governance
Operational Plan Link: 9.1.2.1 Facilitate the conduct of effective Council meetings

EXECUTIVE SUMMARY

The purpose of this report is to present the Council meeting dates and public access dates for the remainder of 2020.

At the Council Meeting of 22 October 2019, Council moved the motion *GMR19/019 2020 Council Meeting Schedule*, which set out the following Council Meeting dates before caretaker provisions commence on 3 August 2020:

- 7 April 2020
- 12 May 2020
- 26 May 2020
- 9 June 2020
- 23 June 2020
- 14 July 2020
- 28 July 2020

At the Council Meeting of 24 March 2020, Council moved the motion *MR20/004 Changes to 2020 Council Meeting Dates*, in response to Covid-19 pandemic which set out the following Council Meeting dates up until caretaker provisions commence on 3 August 2020:

- 26 May 2020
- 23 June 2020
- 28 July 2020

On 25 March 2020, the Office of Local Government (OLG) issued a circular regarding compliance with social distancing requirements to limit the spread of the COVID-19 virus at council and committee meetings. On the 30 March 2020, the Minister for Health and Medical Research, the Hon. Brad Hazzard MP (the Minister), issued a further Public Health (COVID-19 Restrictions on Gathering and Movement) Order 2020 (the Public Health Order) contains a “stay at home” direction.

The “stay at home” direction operates to limit the ability of councillors and others to leave their homes for the purpose of physically attending council and committee meetings where the council has or can make alternative arrangements for remote attendance by an audio-visual link.

GMR20/011 COUNCIL MEETING DATES 2020

S012-T00025

Council facilitated its meeting on 7 April 2020 via remote attendance in accordance with the advice from OLG.

On 25 March 2020, the OLG also released a circular postponing the 2020 September elections for a period up to 31 December 2021. Given this, Council will no longer be required to observe 'caretaker period' from August to September 2020.

When Council was notified of changes to the local government elections, Council indicated on the website that a report would be presented to its meeting on 26 May 2020 to determine meeting dates for the remainder of 2020.

On 8 May 2020, the Australian Government released a '*Roadmap to a COVIDsafe Australia*' a three-step pathway for easing restrictions. The NSW Government is responsible for easing of restrictions in NSW and will consider changes when it is safe to do so, based on the best available health advice. From 15 May 2020, the NSW Government eased some restrictions as listed in the Australian Government's road map. It is important to note that each state or territory will enact the easing of restrictions at different times, based on local conditions.

Australian and New South Wales governments are continually updating measures to ensure the safety of Australians. For the safety of our community members, Councillors and Council staff, council meetings will continue to be facilitated remotely on the video platform Zoom and webcast until further restrictions are eased or there is a direction from the NSW Government.

RECOMMENDATION

THAT Council:

1. Change the remaining Council dates for 2020 as follows:
 - a) 23 June 2020
 - b) 14 July 2020
 - c) 28 July 2020
 - d) 11 August 2020
 - e) 25 August 2020
 - f) 8 September 2020
 - g) 22 September 2020
 - h) 27 October 2020
 - i) 10 November 2020
 - j) 24 November 2020
 - k) 8 December 2020.
2. Reinstate Public Access sessions during 2020 as follows:
 - a) 16 June 2020
 - b) 7 July 2020
 - c) 4 August 2020

GMR20/011 COUNCIL MEETING DATES 2020

S012-T00025

- d) 1 September 2020
- e) 20 October 2020
- f) 17 November 2020
- g) 1 December 2020.

3. Note that the schedule of meeting dates may be amended at any time, as required.

BACKGROUND

Under Section 365 of the Local Government Act, Council is required to meet at least 10 times per year, each time in a different month. The original schedule of meeting dates for 2020 had 16 meetings being held during 2020. Due to the Covid-19 situation and no caretaker period being observed, the revised Council meeting dates propose for 17 ordinary meetings to be held during 2020.

Council's Code of Meeting Practice (section 2.2(2) allows for Council meetings to be held on the second and fourth Tuesday of the month, excluding January.

A schedule of meetings for 2020 has been developed in consultation with Councillors. The calendar may be amended at any time if Council resolves to alter the meeting day/s.

CONSIDERATIONS

When developing the schedule of meetings for the remainder of 2020 it is important to ensure that consideration of the Office of Local Government's compliance and reporting requirements, any public holidays and the October school holidays are considered.

When Council was notified of changes to the local government elections, Council indicated on the website that a report would be presented to its meeting on 26 May 2020 to determine meeting dates for the remainder of 2020.

Proposed schedule for remainder of 2020:

16 June 2020	Public Access
23 June 2020	Council meeting
7 July 2020	Public Access
14 July 2020	Council Meeting
28 July 2020	Council Meeting
4 August 2020	Public Access
11 August 2020	Council Meeting
25 August 2020	Council Meeting
1 September 2020	Public Access
8 September 2020	Council Meeting
22 September 2020	Council Meeting
13 October 2020	No Meeting - break

GMR20/011 COUNCIL MEETING DATES 2020

S012-T00025

20 October 2020	Public Access
27 October 2020	Council Meeting
10 November 2020	Council Meeting
17 November 2020	Public Access
24 November 2020	Council Meeting
1 December 2020	Public Access
8 December 2020	Council Meeting

It is also important to note that Covi-19 restrictions have not yet eased. For the safety of our community members, Councillors and Council staff, council meetings will continue to be held on the video platform Zoom and webcast via the internet until a direction is provided by the NSW Government to resume face to face meetings.

The Public Forum session and Public Access sessions will also be conducted on Zoom. Members of the community wishing to participate in these forums must have the necessary technology to connect to Zoom (eg, a computer or device with video and audio capabilities – find out how to get started on the Zoom website).

Approved speakers will be provided with the weblink to connect to the Zoom meeting. If residents do not have the necessary technology to connect to Zoom, Council will accept a written copy of their presentation, which will be provided to Councillors along with the approved list of speakers for their information and consideration.

If community members wish to listen to these sessions via Zoom, please contact Council's executive services office to register. A weblink will be provided to the registered listeners to connect to the meeting. Listeners will be required to have their video and microphone turned off at all times.

It is understood that it is not an ideal situation, however it is necessary to ensure that Council complies with COVID-19 regulations and restrictions.

Legal

Council will continue to conduct Council meetings in line with the Public Health (COVID-19 Restrictions on Gathering and Movement) Order 2020 (the Public Health Order) and amendments to the *Local Government Act 1993*.

Policy

Adoption of the schedule is in accordance with Section 2.1(1) of Council's Code of Meeting Practice.

Financial

Adoption of the recommendations outlined in this report will have no financial implications on the adopted budget.

GMR20/011 COUNCIL MEETING DATES 2020

S012-T00025

CONCLUSION

Due to legislative changes to the conduct of the local government elections as a result of Covid-19 pandemic, Council is required to amend its Council meeting dates for the remainder of 2020. For the safety of our community members, Councillors and Council staff, council meetings will continue to be facilitated remotely on the video platform Zoom and webcast until further restrictions are eased or there is a direction from the NSW Government.

**GMR20/012 FUNDING ACCEPTANCE - EVERYONE CAN PLAY - JACK
BUCKLEY PARK, TOMAKIN**

S014-T00003

Responsible Officer: Dr Catherine Dale - General Manager

Attachments: Nil

Outcome: Innovative and Proactive Leadership

Focus Area: 9.1 Provide strong leadership and work in partnership to strategically plan for the future and progress towards the community vision

Delivery Program Link: 9.1.3 Advocate and collaborate to advance the region and address local issues

Operational Plan Link: 9.1.3.2 Seek sources of funding to implement community vision

EXECUTIVE SUMMARY

This report seeks to inform Council of the offer of \$50,000 in grant funding towards the refurbishment of Jack Buckley Park at Tomakin, from the NSW Government under their Everyone Can Play Program administered by the Department of Planning, Industry and Environment.

This program offers grants to communities across New South Wales to support inclusion through the provision of play facilities and equipment to improve accessibility for less abled persons.

RECOMMENDATION

THAT Council support the actions of staff in formally accepting this funding as a contribution towards the refurbishment of Jack Buckley Park at Tomakin.

BACKGROUND

Eurobodalla Shire Council's Recreation and Open Space Strategy adopted in 2018, recommended that Jack Buckley Park in Tomakin, be upgraded from a Local to a District Recreation Park, to enhance it as a destination park for extended family and social gatherings and community events. Subsequent community consultation has identified a range of features to improve the park as a place to visit, play and stay.

Proposed park improvements include expansion of the playground footprint, inclusive junior play equipment, accessible covered picnic settings, exercise stations and shade.

Council sought grant funding from the Everyone Can Play Program in November 2019 to contribute to the existing allocation of \$70,000 in Council's draft Operational Plan 2020-21 for the refurbishment of Jack Buckley Park at Tomakin.

CONSIDERATIONS

This project has been identified as a priority under the Recreation and Open Space Strategy 2018, Action No. N23, is acknowledged in the Delivery Program 2017-21 and draft Operational Plan 2020-21 and aligns with Strategy 1 in the Regional Economic Development Strategy 2017 – 2028 *Support the development and growth of the regions tourism sector and overall lifestyle appeal – Improved coastal access and inclusive infrastructure.*

**GMR20/012 FUNDING ACCEPTANCE - EVERYONE CAN PLAY - JACK BUCKLEY
PARK, TOMAKIN**

**S014-
T00003**

Social Impact

The infrastructure development will be a welcome addition to our community's recreation product. It will make the region a more attractive place to live and visit.

Improving local amenity in response to community input will facilitate community connections and add to social inclusion.

Financial

This project is proposed in the draft 2020-21 Operational Plan and the additional grant will bring the total budget to \$120,000.

Community and Stakeholder Engagement

The local community association conducted a survey of community members to prioritise needs and preferences, subsequent community meetings consolidated these community preferences and are reflected in the planned works.

CONCLUSION

Council has been offered \$50,000 funding under the NSW Government's Everyone Can Play Program administered by the Department of Planning, Industry and Environment. This grant funding from the NSW Government is welcomed and has been formally accepted.

PSR20/003 HISTORIC CEMETERIES CONSERVATION MANAGEMENT STUDY S017-T00005

Responsible Officer: Lindsay Usher - Director, Planning and Sustainability Services

Attachments:

1. Under Separate Cover - Eurobodalla Historic Cemeteries Conservation Management Study Vol 1
2. Under Separate Cover - Eurobodalla Historic Cemeteries Conservation Management Study Vol 2
3. Under Separate Cover - Eurobodalla Historic Cemeteries Conservation Management Study Vol 3

Outcome: Celebrated Creativity, Culture and Learning

Focus Area: 2.3 Embrace and celebrate local history, cultural heritage and diversity

Delivery Program Link: 2.3.2 Manage and promote our Heritage

Operational Plan Link: 2.3.2.1 Coordinate the Heritage Advisory Committee and associated projects

EXECUTIVE SUMMARY

The Historic Cemeteries Conservation Management Study (the study) was conducted to investigate the heritage significance of the historic cemeteries in the Eurobodalla Shire and to contribute to their future planning and management. This report presents the outcomes of the study to councillors for their consideration with a recommendation for its adoption.

RECOMMENDATION

THAT

1. Council adopts the Historic Cemeteries Conservation Management Study.
2. Any plans for the management of Council-managed cemeteries that are listed in Schedule 5 of the *Eurobodalla Local Environmental Plan 2012*, are in accordance with the Historic Cemeteries Conservation Management Study.
3. Any works within privately-managed or Council-managed cemeteries that are listed in Schedule 5 of the *Eurobodalla Local Environmental Plan 2012*, are in accordance with the Historic Cemeteries Conservation Management Study.

BACKGROUND

There are 35 cemeteries and lone burial sites listed as locally significant in Schedule 5 of the *Eurobodalla Local Environment Plan 2012* and there is an increasing interest in burial sites amongst members of the community and descendants from further afield.

Community groups have banded together to restore certain cemeteries with the support of Council, including Tilba Cemetery, Corunna Cemetery, Wallaga Lake Aboriginal Cemetery and Wagonga Cemetery. Other community members continue the task of recording and documenting our historic cemeteries and isolated graves.

Elsewhere, descendants have found and restored their forbears monuments.

In a demonstration of the interest in heritage cemetery tourism Council's Heritage Advisor conducted well-attended tours of specific historic cemeteries across our Shire.

PSR20/003 HISTORIC CEMETERIES CONSERVATION MANAGEMENT STUDY

**S017-
T00005**

Council staff are in the process of preparing plans of management and GIS maps for the operational cemeteries it manages and the NSW Department of Planning, Infrastructure and Environment is aiming to have a comprehensive State-wide database of all cemeteries.

To enable Council staff and community groups to be aware of the historic importance of the cemeteries and burial sites, and to provide guidance as to appropriate conservation and management, it was decided to build upon the conservation practices and award-winning managements plans already developed by community groups in partnership with Council.

CONSIDERATIONS

In this context, Council had been successful in obtaining \$33,200 in funding from the NSW Office of Environment and Heritage to investigate the heritage significance of the historic cemeteries in the Eurobodalla Shire and to contribute to their future planning and management.

Council's Heritage Advisor was engaged to prepare and complete the study. The three historical societies and interested members of the community were contacted and invited to participate by providing information, access to resources and assist in identifying burial sites in their area. The study report contains an inventory of 50 cemeteries, lone burial sites and memorials, including the 35 listed in LEP 2012 and 15 others of historical interest. It includes comments on their significance and condition, and makes recommendations on their management.

The heritage survey by EJE Consultants in 1997, formed the basis of the inventory list and this was extended where new information came to light. Most sites were inspected, their condition was updated in the study and recommendations made for their future management.

The draft report and inventories were made available for stakeholder comment prior to completion of the final document. Infrastructure staff have also assisted in providing input.

The final report and inventories have been updated where cemeteries or isolated graves have been impacted by the recent bushfires. These include the Mogo and Nerrigundah cemeteries.

Policy

The adoption of the study will complete Task 13 and respond to Tasks 6 and 30 of Council's Heritage Strategy 2017-2021.

Asset

Many of the historic cemeteries are Council assets and as such, Council has an obligation to care for and preserve their heritage significance under Tasks 30-32 of Council's Heritage Strategy 2017-2021. The stated outcome for this section is that "Council's heritage assets are well-maintained and accessible to the community."

Social Impact

Heritage is evidence of our history. Conserving our heritage helps us to understand our past and to contribute to the lives of future generations. It gives us a sense of continuity and belonging to the place where we live.

In 2019, Council's Heritage Advisory Committee endorsed the NSW History Council's "Value of History Statement" which includes the following section:

PSR20/003 HISTORIC CEMETERIES CONSERVATION MANAGEMENT STUDY

**S017-
T00005**

“Strong communities: History lays the groundwork for strong, diverse and inclusive communities that are vital places to live and work. Communities are wrapped in human memory: Indigenous knowledge, family stories, oral histories, social customs, cultural collections, heritage and civic commemorations. These all strengthen our connections and commitment to one another. History supports a sense of community identity and place; and that in turn promotes social cohesion, individual and collective wellbeing, and resilience.”

Economic Development Employment Potential

The economic potential of the study is two-fold. Firstly, the updated information of each of the historic cemeteries provided by the study contributes to the body of knowledge sought by those engaged in heritage tourism and, in particular, cemetery tourism. Coupled with the care and preservation of this valuable historic resource, the study has the potential to grow the tourism offer and consequently, income to the Eurobodalla.

PSR20/003 HISTORIC CEMETERIES CONSERVATION MANAGEMENT STUDY

**S017-
T00005**

Another section of the NSW History Council's "Value of History Statement" states:

"Economic development: History is a catalyst for economic growth. People are drawn to communities with a strong sense of historical identity, material heritage and character. Cultural heritage is a demonstrated economic asset and an essential component of any vibrant local economy, providing an infrastructure that attracts talent and enhances business development, including cultural tourism."

Secondly, the conservation works recommended in the study can provide employment to local monumental stonemasons, as previous restoration projects have shown.

Financial

The Historic Cemeteries Conservation Management Study was wholly funded by a \$33,200 grant from the NSW Office of Environment and Heritage. No matching funds from Council were required.

Community and Stakeholder Engagement

Council has worked closely with community and our stakeholders through the Heritage Advisory Committee, providing direct email to interested parties and inviting them to attend meetings. Council staff whose roles relate to cemetery management, were involved in the development of the study.

Council has collaborated with the community by seeking advice, ideas, and recommendations from Council's Heritage Advisory Committee and consulting directly with community groups such as the Clyde River and Batemans Bay, Moruya and District and Narooma Historical Societies and other individuals and groups with an interest in our historic cemeteries and isolated burial sites at all times, including their input into the decision-making process.

CONCLUSION

The Historic Cemeteries Conservation Management Study investigated the heritage significance of the historic cemeteries and isolated burial sites in the Eurobodalla Shire and the findings and recommendations will contribute to their future planning and management.

This report presents the full outcomes of the study to councillors for consideration with a recommendation for its adoption.

**PSR20/004 DRAFT EUROBODALLA LOCAL STRATEGIC PLANNING
STATEMENT - EXHIBITION**

S017-T00002

Responsible Officer: Lindsay Usher - Director, Planning and Sustainability Services

Attachments: 1. Under Separate Cover - draft Eurobodalla Local Strategic Planning Statement

Outcome: Responsible and Balanced Development

Focus Area: 6.3 Encourage and support the development of a more diverse, innovative and affordable range of housing

Delivery Program Link: 6.3.1 Enable housing choice through responsive planning instruments

Operational Plan Link: 6.3.1.1 Implement responsive planning instruments

EXECUTIVE SUMMARY

The purpose of this report is to request that Council endorse the draft Eurobodalla Local Strategic Planning Statement (draft Statement) to be publicly exhibited for 28 days.

The draft Statement is a 20-year vision for land use planning in Eurobodalla. It sets out the characteristics which contribute to local identity, the community values that are to be maintained and enhanced, and how growth and change will be managed into the future. In addition, the document acts as a link between the strategic priorities in the South East and Tablelands Regional Plan, Eurobodalla's Community Strategic Plan – One Community, other Council strategies and future amendments in the Eurobodalla Local Environment Plan 2012 and Development Control Plans, to ensure a consistent strategic planning approach in years to come.

The draft Statement has been prepared by researching and analyzing statistical, collating community feedback and reviewing best practice. This has formed the basis for developing planning priorities and subsequent actions that will guide future land use planning in Eurobodalla.

The draft Statement is a legislative requirement in the *Environmental Planning and Assessment Act 1979* and is required to be publicly exhibited for 28 days and placed on the Department of Planning, Industry and Environment (DPIE) planning portal by 1 July 2020.

RECOMMENDATION

THAT:

1. Council place the draft Eurobodalla Local Strategic Planning Statement on public exhibition for 28 days.
2. Following public exhibition, a further report be submitted to Council for consideration of submissions and adoption of the draft Eurobodalla Local Strategic Planning Statement.

BACKGROUND

In accordance with the *Environmental Planning and Assessment Act 1979* (EP&A Act), regional NSW councils are required to have a Local Strategic Planning Statement (Statement) prepared

**PSR20/004 DRAFT EUROBODALLA LOCAL STRATEGIC PLANNING STATEMENT -
EXHIBITION**

**S017-
T00002**

and adopted by 1 July 2020. Clause 3.9(2) of the EP&A Act prescribes that a Statement needs to include:

- a) the basis for strategic planning in the area, having regard to economic, social and environmental matters
- b) the planning priorities for the area that are consistent with any strategic plan applying to the area and any applicable community strategic plan
- c) the actions required for achieving those planning priorities
- d) the basis on which the council is to monitor and report on the implementation of these actions.

Under this legislative framework, staff have prepared the draft Statement as follows:

- a) establishing an economic, social and environmental context as the basis for developing a vision and planning priorities
- b) identifying the links between the planning priorities in the draft Statement and the actions in the South East and Tablelands Regional Plan and Eurobodalla's Community Strategic Plan – One Community
- c) developing 34 planning actions that directly relate to the 12 planning priorities
- d) providing an implementation framework for completing each planning action with a plan and review the draft Statement in conjunction with Eurobodalla's Community Strategic Plan every four years.

The draft Statement has been prepared using the community feedback received from a range of consultations undertaken over the past few years. This includes feedback received through developing Eurobodalla's Community Strategic Plan, the recent place-based master planning at Batemans Bay, Corrigans Beach and Batehaven, Mogo and Narooma as well as the Economic Development Strategy, the Recreation and Open Space Strategy (ROSS) and the Eurobodalla Destination Action Plan. It has also applied recent population statistics and forecasts produced by the Australia Bureau of Statistics and id.population (population forecast specialists) to develop a strategic narrative for our Shire.

Councillors were initially introduced to the Local Strategic Planning Statement process by the Senior Strategic Planner, Gary White from DPIE on Tuesday 29 October 2019. Staff presented emerging issues and concepts coming from the draft Statement to councillors on Tuesday 18 February 2020 and sought comment. This preceded a follow up councillor newsletter sent out on Friday 21 February 2020.

CONSIDERATIONS

The intent of a Local Strategic Planning Statement (Statement) is to shift the NSW planning system into a strategic-led planning framework. The Local Strategic Planning Statements – Guideline for Councils (NSW Government) describes the purpose of a Statement to be a

**PSR20/004 DRAFT EUROBODALLA LOCAL STRATEGIC PLANNING STATEMENT -
EXHIBITION**

**S017-
T00002**

unifying document that will shape how the Eurobodalla Local Environmental Plan 2012 and corresponding Development Control Plans will change and evolve over time. The document is also to give effect to the South East and Tablelands Regional Plan (Regional Plan), providing a clear line-of-sight between the priorities of the Regional Plan and local planning (refer to Figure 1 – Strategic Planning Approach).

Figure 1 - Strategic Planning Approach



The key findings in the draft Eurobodalla Local Strategic Planning Statement (draft Statement) are summarised as follows:

- Eurobodalla is experiencing modest population growth and has ample land zoned residential to accommodate new development for the next 20 years
- The region has towns and villages that have unique heritage and character
- The region has a high proportion of low-income families and one of the highest unemployment rates in the country
- Eurobodalla has a rapidly aging population
- Emergence of on-line retailing changing the nature of our main streets and town centres
- Eurobodalla has a high rate of absentee property owners
- Our Shire’s economy is highly dependent on tourism, which is further focussed on the summer period
- Eurobodalla’s point-of-difference and greatest asset is its “untouched” natural environment
- Natural hazards present ongoing risk to property and life in Eurobodalla and
- Significant infrastructure development in the region presents exciting opportunities but

PSR20/004 DRAFT EUROBODALLA LOCAL STRATEGIC PLANNING STATEMENT - EXHIBITION

S017-T00002

From the key findings, four (4) overarching planning principles have been developed, including:

- Our Place
- Our Environment
- Our Connection and
- Our Business.

To achieve each of these four planning principles and broadly address issues and opportunities identified in the key findings, 12 planning priorities have been set (refer to Table 1 below). The planning priorities outline how growth and change will be managed to ensure high levels of livability, prosperity and environmental protection, directly corresponding to directions in the Regional Plan and Council’s Community Strategic Plan - One Community.

Table 1 – Planning Priorities (Eurobodalla LSPS)

Ref.	Actions
Our Place	
PP1	Encourage greater housing diversity and affordability
PP2	Enhance the distinctive character of settlements
PP3	Consolidate development in town and village centres
Our Environment	
PP4	Adapt to natural hazards
PP5	Conserve and celebrate bushland and waterways
PP6	Promote sustainable living
Our Connection	
PP7	Collaborate with State Government in delivering strategically aligned infrastructure projects
PP8	Align local infrastructure delivery with planned growth
PP9	Develop highly accessible town and activity centres
Our Business	
PP10	Activate town and village centres
PP11	Ensure an adequate supply of employment lands
PP12	Promote a diverse and sustainable agriculture sector

In direct response to these key findings and collating to the planning priorities in Table 1, the draft Statement proposes several planning actions, including but not limited to:

- Acknowledging the need to look at opportunities to provide greater housing choice in existing town and village centres with increased infill and density opportunities
- Developing character statements to protect and enhance the character of towns and villages

**PSR20/004 DRAFT EUROBODALLA LOCAL STRATEGIC PLANNING STATEMENT -
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**S017-
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- Investigating the potential for an affordable housing strategy across the Eurobodalla
- Preparing and/or reviewing master planning over undeveloped residential land and land release areas
- Identifying land that might be appropriate as biodiversity stewardship sites where landowners can be paid to manage the land
- Developing bushfire management strategies for settlements most at risk from bushfire
- Advocating for detailed and integrated town planning associated with major infrastructure development along the Princes Highway
- Developing place-based activation plans in town and activity centres.

While ambitious, the proposed actions are considered achievable and align with much of the current strategic planning work being undertaken.

The initial purpose in preparing the draft Statement has been to develop an uncomplicated and plain-English document that clearly communicates Council's strategic planning vision to the community. Many of the proposed actions in the draft Statement, compliment strategic planning work that Council is currently or planning to undertake. By drawing current and future strategic planning work to one document, the draft Statement can be used as a communication tool in explaining Council's strategic direction to the community, providing councillors and staff a clear direction and supporting future funding applications.

The draft Statement must be viewed as a robust document that will adjust in the years to come, to meet the changing trends and demographics of the Eurobodalla. Future reviews of the draft Statement will align with the revision of Council's Community Strategic Plan – One Community and actions will be monitored and reported in accordance to NSW Government's Integrated Planning and Reporting framework.

Legal

The draft Statement is in direct response to legislative requirements in Clause 3.9 of the *Environmental Planning and Assessment Act 1979* (EP&A Act), requiring councils to prepare and make a Local Strategic Planning Statement. The Statement will need to be publicly exhibited for 28 days, adopted by Council and placed on the DPIE's planning portal by 1 July 2020.

Policy

The draft Statement establishes another level of strategic planning policy in Council, providing a direct link between the South East and Tablelands Regional Plan and local strategic planning work, including amendments to the Eurobodalla Local Environmental Plan 2012 and associated Development Control Plans.

The draft Statement will be used to provide clear local strategic planning vision and direction.

**PSR20/004 DRAFT EUROBODALLA LOCAL STRATEGIC PLANNING STATEMENT -
EXHIBITION**

**S017-
T00002**

Environmental

A key component in the draft Statement is for Council to continue working towards Eurobodalla becoming a more sustainable community, as aligned in Council's Community Strategic Plan - One Community, that seeks to protect and value the natural environment and promote sustainable living.

The draft Statement has a planning principle of Our Environment, which seeks to ensure that communities are sustainable, characterized by an appreciation of the natural environment and how it contributes to the community's lifestyle.

Social Impact

The draft Statement has a focus on place making, seeking to enhance places through place activation strategies and developing place statements that recognize character and heritage. The statement identifies connectivity and accessibility as priorities. The actions propose an integrated approach to land use and transport planning to work towards greater equity in access to goods and services for all. These actions will ensure that Eurobodalla develops even better places in future, which in turn will benefit locals and visitors alike.

Economic Development Employment Potential

The proposed actions in the draft Statement will have significant economic benefit. Actions such as place activation strategies for town and village centres; the review of building heights and infill opportunities in towns; the implementation of waterfront master planning in Batemans Bay and Narooma; and investigating policy barriers that might limit development, all play important roles in guiding sustainable economic development in Eurobodalla in the future.

Community and Stakeholder Engagement

The draft Statement has been developed from community feedback received in developing Council's Community Strategic Plan; other place-based master planning at Batemans Bay, Narooma, Corrigans Beach/Batehaven and Mogo; and creating strategic documents such as Eurobodalla's Economic Development Strategy, Destination Action Plan and Recreational and Open Space Strategy (ROSS).

We will consult with the community by seeking feedback through a 28 day public exhibition process, where the draft Statement will be available on Council's website. We will also post a link to the public exhibition page on social media. Unfortunately, due to COVID-19 isolation measures, we will not be able to provide a hard copy at Batemans Bay, Moruya and Narooma libraries and Moruya customer service centre.

Council will place the draft Statement on public exhibition for a period of not less than 28 days commencing on 27 May 2020 until 24 June 2020.

CONCLUSION

This report requests Council to endorse the draft Eurobodalla Local Strategic Planning Statement (draft Statement) to be publicly exhibited for 28 days, in accordance with the *Environmental Planning and Assessment Act 1979*. Upon receiving and reviewing public submissions on the draft Statement, a report will be prepared in response to those submissions

**PSR20/004 DRAFT EUROBODALLA LOCAL STRATEGIC PLANNING STATEMENT -
EXHIBITION**

**S017-
T00002**

received and include potential amendments to the draft Statement and recommend it be adopted.

PSR20/005 BARLINGS BEACH - FINALISATION DEED 2019

S006-T00001

Responsible Officer: Lindsay Usher - Director, Planning and Sustainability Services
Attachments: Nil
Outcome: Responsible and Balanced Development
Focus Area: 6.3 Encourage and support the development of a more diverse, innovative and affordable range of housing
Delivery Program Link: 6.3.1 Enable housing choice through responsive planning instruments
Operational Plan Link: 6.3.1.1 Implement responsive planning instruments

EXECUTIVE SUMMARY

The purpose of this report is to seek Council endorsement for an updated deed of agreement, known as the Barlings Beach: Cultural Facilities Finalisation Deed 2019 and advise Council of the requirements and obligations of the existing Barlings Beach: Cultural Facilities Deed 2005.

Walker Corporation are the current owners and developers of the subdivision development known as Reflections Barlings Beach. The subdivision is progressing to the final phase of the development, with the last stage recently being released by Council and undergoing registration with the NSW Land Registry Service.

As part of the completion of the development, Walker Corporation is seeking to update a Deed of Agreement signed by Council, the NSW Department of Environment and Conservation, Mogo Local Aboriginal Land Council (LALC) and Barlings Beach Community Pty Ltd.

The original deed was signed on 20 July 2005 and provided for the following:

- Land to be given to Mogo LALC located within the Reflections Barlings Beach Subdivision
- An amount of money (\$218,370 plus GST) to be provided to Mogo LALC to provide for the design and construction of a cultural/retail centre
- A management works budget to the amount of \$200,000 plus GST for the maintenance and upgrade of the aboriginal place
- Council to engage a local aboriginal person to carry out maintenance/review of the aboriginal place.

Council has reviewed the Barlings Beach - Cultural Facilities 2019 Finalisation Deed (2019 Deed) and has had Council's solicitors review the 2019 Deed to confirm its appropriateness.

PSR20/005 BARLINGS BEACH - FINALISATION DEED 2019

**S006-
T00001**

RECOMMENDATION

THAT Council:

1. Endorse the Barlings Beach: Cultural Facilities Finalisation Deed 2019 and;
2. The Mayor and General Manager be authorised to sign the Barlings Beach: Cultural Facilities Finalisation Deed 2019 on behalf of Council.

BACKGROUND

In 2005, the then NSW Department of Infrastructure, Planning and Natural Resources approved a 162 lot subdivision which included clearing of vegetation, filling and the construction of roads and associated infrastructure at Barlings Beach in Tomakin.

The development also involved an Aboriginal Heritage Impact Permit (AHIP) due to sensitive indigenous artefacts and cultural lands, and the sale of the land from Council to Barlings Beach Community Pty Ltd.

These three separate processes led to a Deed of Agreement being signed by Eurobodalla Shire Council, the NSW Department of Environment and Conservation, Mogo Local Aboriginal Land Council (LALC) and Barlings Beach Community Pty Ltd known as the Barlings Beach: Cultural Facilities Deed. The Deed was signed in 2005 by the then General Manager and Mayor. The Deed provided for several requirements/obligations to be provided by Barlings Beach Community Pty Ltd and Eurobodalla Shire Council.

Land Dedication

Provision of culturally sensitive land which is essentially a residential zoned allotment of land 4,722m² in area. This dedication of land is also noted in the development consent issued by the NSW government.

Cultural/Retail Facility

The provision of a monetary amount to establish a cultural/retail centre. The original consent required this to be an amount of \$250,000 and for the facility to be located on the land noted above. The consent was amended in 2013 with the agreement of Mogo LALC to allow for the money to be spent at an existing centre in Mogo. Money has already been expended by Mogo LALC to design a facility which did not come to fruition due to budgetary constraints. The current amount is approximately \$218,370. This funding is also noted in the development consent issued by the NSW Government.

Management Works Budget for Aboriginal Place

A Plan of Management already exists for land within the development area and this is culturally sensitive land. The Deed provided for \$200,000 to be set aside for Council to improve the land consistent with the Plan of Management. Most of the work envisaged in the Plan of Management is low key, rehabilitation and environmental protection works but does include walking trails and interpretative signage.

PSR20/005 BARLINGS BEACH - FINALISATION DEED 2019

**S006-
T00001**

Engagement by Council of an Aboriginal Person

The Deed also provides an obligation on Council to engage a local aboriginal person to carry out maintenance work at the Aboriginal Place. This obligation is in perpetuity.

CONSIDERATIONS

There are several considerations that need to be assessed as part of this process and they are discussed in detail below. It is not considered that there are any significant issues associated with signing the 2019 deed.

Legal

The 2005 Barlings Beach: Cultural Facilities Deed (2005 Deed) and the Barlings Beach: Cultural Facilities 2019 Finalisation Deed (2019 Deed) were examined by Council's solicitor along with the development consents and the contract of sale.

Their review concluded that there was a minor issue around the 2019 Deed but concluded that from a risk-based approach, Council would be open to sign it.

Policy

There are no specific Council policies that apply to this deed of agreement. There is a Plan of Management that applies to the aboriginal place located to the south east of the development between Oceanview Way and Barlings Beach.

Environmental

The Plan of Management seeks to provide management direction to balance open space, educational and recreational needs with conservation of the inherent natural and cultural heritage qualities of the site. The funds associated with the 2019 finalisation deed will provide Council with additional funding to assist with this process.

Asset

Council will become the custodians of the public reserves created and dedicated during the development and will be responsible for ongoing maintenance. Part of the deed provides a monetary amount of money to assist Council in this respect.

Social Impact

No significant impacts are envisaged but it will provide a beneficial outcome to Mogo LALC as it will assist with their endeavours to establish a cultural/retail centre.

Economic Development Employment Potential

The deed will aid Mogo LALC which in turn may assist with the establishment of a cultural /retail centre and lead to ongoing employment and development opportunities.

Financial

There are two significant obligations that affect Eurobodalla Shire Council as part of the requirements of this Deed. These include expenditure of the management works budget to ensure that the Aboriginal Place be maintained and enhanced in accordance with the approved

PSR20/005 BARLINGS BEACH - FINALISATION DEED 2019

**S006-
T00001**

Plan of Management (or any future plan of management) and the employment of a local aboriginal person in the maintenance of the public land associated with the development.

A works schedule will need to be devised and it is imperative that this is done in consultation with Mogo LALC. There is no definitive time frame around this and so there is the opportunity to work this into an action of a future Delivery Plan/Operation Plan.

Community and Stakeholder Engagement

No further community engagement is required. The purpose of the 2019 deed is to just update the requirements of an existing deed of agreement.

Mogo LALC and the then NSW Office of Environment and Heritage have been involved in this process.

CONCLUSION

The purpose of this report is to provide Council with a full and accurate understanding of the obligations set by the Barlings Beach: Cultural Facilities Deed.

The obligations since the original 2005 Deed have not altered and that there is no significant legal impediment to signing the 2019 Finalisation Deed.

It is therefore the recommendation of this report to sign the Barlings Beach - Cultural Facilities 2019 Finalisation Deed.

IR20/004 SAFER ROADS GRANT -TOMAKIN ROAD (MOGO TO TOMAKIN)

S030-T00022

Responsible Officer: Warren Sharpe OAM - Director Infrastructure Services

Attachments: Nil

Outcome: Connected and Accessible Places

Focus Area: 7.1 Work in partnership to provide an integrated transport network

Delivery Program Link: 7.1.2 Provide a safe efficient and integrated transport network

Operational Plan Link: 7.1.2.1 Provide a safe efficient and integrated transport network

EXECUTIVE SUMMARY

Council has been successful in securing funding under the NSW Government's Safer Roads Program for a 6km section of Tomakin Road. The project is to be delivered over 3 financial years with an expected expenditure of \$1m per year, commencing in the 2020-21 financial year.

RECOMMENDATION

THAT

1. Council endorse the acceptance of the grant funding offered under the NSW Government's Safer Roads Program.
2. A letter of appreciation be sent to the Hon. Andrew Constance MP Member for Bega and Minister for Transport and Infrastructure, for his support in securing this grant for the Eurobodalla community.

BACKGROUND

Council continues to work proactively to deliver the following actions in the Delivery Program 2017-21 and Operational Plan 2019-20:

7.1 Work in partnership to provide an integrated transport network

7.1.2 Provide a safe efficient and integrated transport network

7.1.2.1 Provide a safe efficient and integrated transport network

Tomakin Road is a major local distributor road. Progressive upgrades have occurred including a new bridge, intersection upgrade with Mogo Zoo, the roundabout at George Bass Drive and curve upgrades.

The Eurobodalla Road Safety Plan 2020-21 identifies that approximately 47% of crashes on local roads in Eurobodalla occur on about 9% of the local and regional road network. This plan was reviewed by the Local Traffic Committee. The plan includes actions to develop a safer route along Tomakin Road and pursue grant funding with the specific aim of reducing future crashes. This will be achieved through mass action treatments including removal of roadside hazards, provision of widened sealed shoulders, improved superelevation, and enhanced signage and line-marking.

This approach is similar to that used on the section of Cullendulla Drive Long Beach between the Princes Highway and Blairs Road which has received positive feedback from the Long Beach and Maloneys Beach communities.

IR20/004 SAFER ROADS GRANT -TOMAKIN ROAD (MOGO TO TOMAKIN)

S030-T00022

A grant application was submitted to Transport for NSW on 28 October 2019 under the NSW Government's Safer Roads Program. Council and the NSW Roads and Transport Directorate Local Roads Congress advocated for this program to allow Councils to increase the funding available for upgrading the local transport network.

The approval of the grant was received on 20 March 2020. This grant has been accepted

CONSIDERATIONS

These works will be delivered over a three year period with construction due to be completed by June 2023.

Policy

The delivery of this program will support the Delivery Program 2017-21 and Operational Plan 2019-20 and draft Operational Plan 2020-21 and the Eurobodalla Road Safety Plan 2019-21. This capital funding item will be added into the draft Operational Plan 2020-21 prior to adoption.

Environmental

A formal review of environmental factors will be undertaken prior to works proceeding.

Asset

These works improve an existing asset. The works will increase the pavement width having a minor impact on depreciation. The works move Tomakin Road toward the standard required to service current and future predicted traffic on this major connecting distributor road. The road will also incorporate wide sealed road shoulders, improving safety for the growing number of on-road cyclists.

Social Impact

This project will deliver improved road safety outcomes reducing the trauma on our local roads.

Economic Development Employment Potential

These grant funded works reduce the burden on local ratepayers to meet the growth anticipated in the north of Eurobodalla. This road will continue to service growth in the Rosedale, Tomakin and Broulee subdivisions assisting economic development within Eurobodalla.

Financial

This project is fully grant-funded by NSW Government Safer Roads Program for a total of \$3m, with \$1m over each of the next three financial years.

Community and Stakeholder Engagement

We will inform the community through providing information on Council's Major Projects website; the Living in Eurobodalla residents newsletter; writing to residents, stakeholders, community groups; advertising on Council's noticeboard page in two local newspapers; and when road closures are required, issuing a media release.

IR20/004 SAFER ROADS GRANT -TOMAKIN ROAD (MOGO TO TOMAKIN)

S030-T00022

CONCLUSION

This report recommends that Council endorse the action of the General Manager in accepting the \$3m grant offered under the NSW Government Safer Roads Program.

A letter of appreciation be sent to the Hon. Andrew Constance MP Member for Bega and Minister for Transport and Infrastructure.

IR20/005 LOCAL TRAFFIC COMMITTEE NO 8 FOR 2019-20

S030-T00018

Responsible Officer: Warren Sharpe OAM - Director Infrastructure Services
Attachments: Nil
Outcome: Connected and Accessible Places
Focus Area: 7.1 Work in partnership to provide an integrated transport network
Delivery Program Link: 7.1.2 Provide a safe efficient and integrated transport network
Operational Plan Link: 7.1.2.5 Coordinate the Local Traffic Committee

EXECUTIVE SUMMARY

The Local Traffic Committee is primarily a technical review committee. It advises Council on traffic control matters that relate to prescribed traffic control devices or traffic control facilities for which Council has delegated authority.

The minutes of the Eurobodalla Local Traffic Committee meeting are included in this report for Councillors' review. The main issues covered at the Eurobodalla Local Traffic Committee meeting, held 7 May 2020, are as follows:

- Signage – 2hr Timed Parking on Gregory Street, Batemans Bay
- Signage and Line marking – Shared Paths in Surfside, Catalina and Broulee
- Special Event Application - Rally of the Bay
- Bus stops on Princes Highway near Hector McWilliam Drive, Tuross Head

RECOMMENDATION

THAT:

1. The minutes of the Eurobodalla Local Traffic Committee Meeting No 7 for 2019-20 be received and noted.
2. Council Plan No. 5156 Set BP Sheet 09 detailing the 2 hour timed parking adjoining number 37 Gregory Street, Batemans Bay be approved.
3. Council Plan No. 5156 Set AA Sheets 03 to 05 detailing the signage and line marking associated with the shared paths, located on Foam Street Surfside, Melaleuca Crescent Catalina and Francis Street Broulee be approved

BACKGROUND

The Eurobodalla Local Traffic Committee Meeting No 8 for 2019-20 was held on 7 May 2020. The meeting was attended by Councillor Anthony Mayne (Chair), Jesse Fogg (Transport for NSW, RMS), Michael Travers (Transport for NSW, RMS), Sergeant Angus Duncombe (NSW Police), Danielle Brice (representative for the Hon Andrew Constance MP), Dave Hunter (Traffic Coordinator), Kate McDougall (Road Safety Officer), Carl Ginger (Division Manager Technical Services) and Matt Cormick (minute taker).

IR20/005 LOCAL TRAFFIC COMMITTEE NO 8 FOR 2019-20

S030-T00018

APOLOGIES

Nil.

DEPUTATIONS

Nil.

MINUTES OF PREVIOUS MEETING

The minutes of the Eurobodalla Local Traffic Committee Meeting No 7 for 2018-19 held on 5 March 2020 were confirmed and accepted.

OUTSTANDING ITEMS FROM PREVIOUS MEETING

Nil.

ROAD TRANSPORT (SAFETY AND TRAFFIC MANAGEMENT) ACT FOR DETERMINATION

2020.RT.016 Signage – 2hr Timed Parking on Gregory Street, Batemans Bay

Council has recently received a request to provide timed parking on a section of Gregory Street in the Batemans Bay (east) industrial area.

This retail outlet Sleep Doctor have concerns that there is often no short-term customer parking on the street outside or near their premises at number 37 Gregory Street. Most of these parallel, on-street parking spaces are taken up by workers.

This property has off-street parking available at the rear however there is a steep driveway path leading back up to the shop entry. The proprietor is concerned that it is difficult for elderly patrons to access the shop both practically and safely.

So that there is equity for all business owners and operators Council has undertaken a survey of the whole Batemans Bay (east) industrial area. This involved all streets east of Princes Highway. A questionnaire was posted to property owners and businesses in Gregory Street, Hughes Street, Russell Street and Russell Lane.

Results received indicates that a majority of businesses do not want timed parking at or near their premises. Most are not shop front type retail outlets and most of those that are have adequate off-street customer parking.

The Sleep Doctor retail outlet has been there for over 20 years and the industrial area has grown substantially in that time.

To assist with the safety of elderly patrons it is proposed to install a 21 metre long section of 2 hour timed parking outside the premises.

Council Plan No 5156 Set BP Sheet 09 detailing the timed 2 hour parking adjoining No. 37 Cranbrook Road was reviewed by the Committee.

Recommendation:

That Council Plan No. 5156 Set BP Sheet 09 detailing the 2 hour timed parking adjoining number 37 Gregory Street, Batemans Bay be approved.

IR20/005 LOCAL TRAFFIC COMMITTEE NO 8 FOR 2019-20

S030-T00018

2020.RT.018 Signage and Line marking – Shared Paths in Surfside, Catalina and Broulee

Each year Council nominates projects for consideration in the NSW Active Transport - Walking and Cycling Program. Proposals to build sections of shared path in three suburbs successfully obtained grant funds, to be expended in 2019-20. Council has also provided matching funds. Construction of these shared paths are now complete.

Council Plan No. 5156 Set AA Sheets 03 to 05 detailing the signage and line marking associated with the shared paths, located on Foam Street Surfside, Melaleuca Crescent Catalina and Francis Street Broulee associated with the 2.5 metre wide shared paths was reviewed by the Committee.

The Committee noted the positive progress being made to improve pedestrian and cycling safety in Eurobodalla through the pathways program.

Recommendation:

That Council Plan No. 5156 Set AA Sheets 03 to 05 detailing the signage and line marking associated with the shared paths, located on Foam Street Surfside, Melaleuca Crescent Catalina and Francis Street Broulee be approved.

INFORMAL ITEMS FOR DISCUSSION

2020.SE.008 Special Event Application - Rally of the Bay

A special Event Application including Traffic Management and Control Plan documentation has been received for the Rally of the Bay car rally to be conducted within State Forests and on Council roads, located from the south west to the north west of Batemans Bay, on Saturday 29 June 2019.

This car rally has been conducted successfully in previous years. The service area will be located at Corrigans Reserve, Batehaven. The rally involves several stages using a mixture of state forest and public roads.

Council public roads which are proposed to be closed under race conditions within Eurobodalla are:

- Runnyford Road from Saltwater Road north to Bolaro Mountain Road
- Buckenbowra Road from west side of Mogo Village to Quartpot Road
- Quartpot Road from Buckenbowra Road to Bolaro Mountain Road
- Bolaro Mountain Road from Paradise Road to Runnyford Road
- The River Road from 1.5km north of Kings Highway to Black Flat Road
- Old Nelligen Road from Iron Range Road east to 1km past Sproxtons Road

These public road closures will be advertised by Council. Additional road closures are proposed further north within the Shoalhaven Local Government area.

Additionally, State Forest roads with Eurobodalla to be closed under race conditions include Wallaby Road, Lyons Road, Clyde Ridge Road, Lookout Road, Shannons Road Old Nelligen Road and Picnic Road.

IR20/005 LOCAL TRAFFIC COMMITTEE NO 8 FOR 2019-20

S030-T00018

Consultation is underway between the event organiser and rural property owners. Letters will be sent to all affected residences and a copy of this letter along with other relevant documents. The Traffic Management and Control Plans were also reviewed by the Committee.

In line with recommendations from Motorsports Australia, there will be no spectators allowed on the course.

In consideration of the current COVID-19 pandemic, the applicant will review the relevant NSW Government laws and guidelines current at the time of the rally and determine if it will take place, be postponed or cancelled.

Recommendation:

That the Rally of the Bay, to be conducted in the forests from the south west to the north west of Batemans Bay on Saturday 4 July 2020 based on the submitted Traffic Management and Control Plans be approved.

2020.IN.004 Bus stops on Princes Highway near Hector McWilliam Drive, Tuross Head

Council has been concerned for a number of years, that the bus stops located on Princes Highway, Tuross Head near Hector McWilliam Drive presents a safety risk to road users including vulnerable pedestrians.

The bus stops are located north bound and south bound in a 100km/h speed zone and are primarily utilised by inter and intra state bus services.

The Tuross Head Progress Association has also raised concerns that these bus stops are high risk. In 2018, NSW Government undertook safety improvement works at the intersection and The Association lobbied TfNSW to extend the project and widen the carpark off Hector McWilliam Drive to accommodate a bus stop.

TfNSW did not have sufficient funds to extend the carpark in 2018 and The Association then lobbied NSW, Federal and Local Government to fund the installation of a bus stop in the carpark.

Council has formally addressed the issue at several Ordinary Meetings:

OM 11/09/2018 Council resolved:

THAT Council:

1. Request that RMS consider removal of the bus stops north and south, from the Princes Highway at Tuross and provide a bus stop within the proposed carpark, including a bus shelter, to address safety and access needs
2. Seek urgent meeting with RMS to discuss these issues
3. Seek urgent representation to the Local Member and relevant Ministers to advocate for funding for these works.

OM 13/11/2018 Council resolved:

THAT Council:

IR20/005 LOCAL TRAFFIC COMMITTEE NO 8 FOR 2019-20

S030-T00018

- i. The response to the question regarding the bus stop and carpark on the corner of Hector McWilliam Drive and Princes Highway, Tuross Head, raised by Councillor Brown be received and noted.
- ii. Council write formally to the Minister for Transport and Infrastructure Hon Andrew Constance MP seeking his further support for:
 - a. Funding to be made available to the NSW Roads and Maritime Services from Transport for NSW to provide a suitable expansion of the new car park built off Hector McWilliam Drive to incorporate an interstate/intrastate bus drop-off/pick-up area.
 - b. The NSW Government to take ownership and responsibility for all interstate/intrastate bus and parking facilities along highways, including the Princes Highway, with a view to incorporating such facilities where appropriate, into all future projects.

Based on advice from NSW Government, Council has now submitted an application to TfNSW under CPTIG Special Infrastructure Project Funding to relocate the bus stops to an off-road carpark on Hector McWilliam Drive.

The Committee reviewed the detailed CPTIG application.

Recommendation:

That Council's application to TfNSW under CPTIG Special Infrastructure Project Funding to relocate the bus stops on Princes Highway, Tuross head to an off-road carpark on Hector McWilliam Drive be supported.

GENERAL BUSINESS

The Chair acknowledged the excellent work being undertaken by Council with the Moruya airport redevelopment, including installation of a new intersection point off George Bass Drive. The Division Manager Technical Services informed the Committee that Council has received a 2019 IPWEA award for 'Engineering Excellence' for the upgrade work on the runway.

NEXT MEETING

The next meeting of the Eurobodalla Local Traffic Committee will be held on Thursday 4 June 2020 in Council's Committee Room commencing at 9am.

**IR20/006 REQUEST FOR TENDER 2019/ISD087 - AUGMENTATION OF SEWAGE
PUMPING STATION BB02 AT CASEYS BEACH, BATEMANS BAY**

**S029-
T00004**

Responsible Officer: Warren Sharpe OAM - Director Infrastructure Services
Attachments: 1. Confidential - Tender 2019/ISD087 Augmentation of SPS BB02
Outcome: Sustainable Living
Focus Area: 4.1 Maximise the efficient use and reuse of our water resources
Delivery Program Link: 4.1.1 Provide a safe, reliable and sustainable town water supply and sewerage services
Operational Plan Link: 4.1.1.2 Build, renew, operate and maintain sewerage systems

EXECUTIVE SUMMARY

Council engaged Public Works Advisory (PWA) to advertise Request for Tender (RFT) No. 2019/ISD087 for the Augmentation of Sewage Pumping Station (SPS) BB02 at Caseys Beach, Batemans Bay on Council's behalf. The augmentation works are required to increase the asset life and improve the safety and operation of the SPS. RFT2019/ISD087 was open for submission from 18 February 2020 until 19 March 2020. Upon close of tender, 2 tenders were received.

This report outlines the evaluation of these offers in response to RFT No. 2019/ISD087, and provides a recommendation for the preferred tenderer.

RECOMMENDATION

THAT

1. Council endorses the selection of the preferred tenderer listed for Tender 2019/ISD087 Augmentation of Sewage Pumping Station BB02 at Caseys Beach, Batemans Bay; and
2. Accordingly approves the entering into of a contractual arrangement with the preferred tenderer, subject to the terms specified in the Request for Tender.

BACKGROUND

The SPS was constructed in 1979 and consists of a concentric (annular), wet/dry-well design with dry mounted pumps located 7 metres below ground level within a dry-well. The pumps transfer sewage from the surrounding wet well via associated pipework and valves located within the dry-well, to the sewer catchment BB01 at Surf Beach via sewer rising main.

The main objective of the augmentation is to convert the SPS from a dry/wet well to a wet well (submersible) type with the installation of larger pumps to increase the flow capacity of the SPS to meet current and future population demand. The construction of a new valve pit and the installation of new access lids is also required to improve the safety for operators and minimise confined space entry. Other augmentation works shall include removal of old decommissioned assets surrounding the SPS.

RFT2019/ISD087 was advertised on 18 February 2020 with a closing date of 19 March 2020.

Offers were received from the following tenderers and assessed in accordance with the Tender Evaluation Plan:

- MMA Civil Contractors, Leichhardt NSW 2040

**IR20/006 REQUEST FOR TENDER 2019/ISD087 - AUGMENTATION OF SEWAGE
PUMPING STATION BB02 AT CASEYS BEACH, BATEMANS BAY**

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- R.D. Miller Pty Ltd P/L, Greendale NSW 2550.

A summary of the evaluation including the tenderer's pricing is provided in the confidential attachment to this report.

CONSIDERATIONS

Legal

Request for Tender (RFT) No 2019/ISD034 was advertised in accordance with clause 167 of the Local Government (General) Regulation 2005 and the Local Government Act 1993.

The tender was advertised on Council's noticeboard page in local newspapers, in the Sydney Morning Herald, and through the NSW Government tendering website (<https://tenders.nsw.gov.au>).

Before tender assessment was undertaken, a formal Tender Evaluation Plan (TEP) was distributed amongst the Tender Evaluation Committee.

The offer submitted by the preferred tenderer has been assessed as representing good value for money for Council due to the company's demonstrated experience, quality of workmanship and satisfactory price in comparison to the pre-construction estimate.

Policy

Procurement was undertaken in accordance with Council's Procurement Policy, Code of Practice – Procurement, Code of Practice – Tendering, the Local Government Procurement Guidelines, Local Government (General) Regulation 2006 and the Local Government Act 1993.

Environmental

The works are designed to increase the flow capacity of the SPS to meet future population demand whilst improving the operational and environmental safety of the SPS.

Financial

The amount tendered by the preferred Tenderer can be accommodated within the existing sewer fund capital budget and sewer fund reserves.

Community and Stakeholder Engagement

The community will be informed of the tender outcome(s) via Council's contract register found in Council's 'Public Access to Information' web link.

CONCLUSION

The tender process has been conducted in accordance with mandatory Council and Local Government requirements and the preferred tenderer has been assessed, through an extensive evaluation as representing best value for money.

This report recommends the preferred tenderer.

**IR20/007 DEVELOPMENT SERVICING PLANS FOR WATER SUPPLY AND
SEWERAGE**

**S032-
T00032**

Responsible Officer: Warren Sharpe OAM - Director Infrastructure Services

Attachments: Nil

Outcome: Responsible and Balanced Development

Focus Area: 6.1 Plan for growth and encourage increased investment and development outcomes

Delivery Program Link: 6.1.2 Review and prepare planning strategies, policies and studies

Operational Plan Link: 6.1.2.4 Revise Development Servicing Plans for water and sewerage

EXECUTIVE SUMMARY

Development Servicing Plans for Water Supply and Sewerage have been prepared in accordance with the *Developer Charges Guidelines for Water Supply, Sewerage and Stormwater* published by the NSW Department of Primary Industries (Water) in June 2016. Development Servicing Plans are a key element of Best Practice Management, required to be eligible for financial assistance and/or to pay a dividend from the surplus of Council's water supply and sewerage businesses.

RECOMMENDATION

THAT:

1. Council place the Draft Development Servicing Plans for Water Supply and Sewerage on public exhibition and comment. for a minimum of 30 working days.
2. Following public exhibition, a further report be submitted to Council for consideration of submissions and adoption of the draft Development Servicing Plans for Water Supply and Sewerage.

BACKGROUND

The NSW Government encourages best practice by all NSW Local Water Utilities (LWUs). The purpose of best practice management is:

- To encourage the effective and efficient delivery of water supply and sewerage services; and,
- To promote sustainable water conservation practices and water demand management throughout NSW.

A key element of best-practice management is a having a transparent pricing system that provides appropriate signals to customers about the cost consequences of their service demands, in order to encourage the efficient use of resources (both environmental and financial) associated with service provision.

Developer charges are up-front charges levied to recover part of the infrastructure costs incurred in servicing new development or changes to existing development. Developer charges provide a source of funding for infrastructure and provide signals to the community regarding the cost of urban development.

**IR20/007 DEVELOPMENT SERVICING PLANS FOR WATER SUPPLY AND
SEWERAGE**

**S032-
T00032**

The developer charges calculation is based on the net present value (NPV) approach adopted by the Independent Pricing and Regulatory Tribunal (IPART) for the urban water utilities. The fundamental principle of the NPV approach is that the investment in assets for serving a development area is fully recovered from the development. The investment is recovered through up-front charges (i.e. developer charges) and the present value (PV) of the income derived from that development (i.e. through additional rates and charges).

The calculated developer charges are the maximum value that may be levied by a utility. In adopting a Development Servicing Plan for water supply or sewerage, the utility may elect to levy less than the calculated amounts.

If a utility elects to less than the calculated developer charges, then the resulting cross-subsidy from the existing ratepayers in the typical residential bill must be calculated and disclosed in the relevant Development Servicing Plan, in the Council's Annual Report, annual Operations Plan, and in communication materials for consultation with stakeholders.

Council adopted Development Servicing Plans in 2005 (based on the 2002 version of the Developer Charges Guidelines) and have levied Headworks Charges based on the 2005 charges, indexed annually.

The NSW Government published new Developer Charges Guidelines in June 2016. In 2019, Council engaged Hydrosphere Consulting to model Council's long-term financial plan including future infrastructure requirements to service growth, and to prepare a new Development Servicing Plan in accordance with the new guidelines.

CONSIDERATIONS

The 2016 Developer Charges guidelines requires that a developer charge be calculated for each service area. While there is only one water supply service area covering the whole of the shire, there are several discrete sewerage service areas including:

- Batemans Bay
- Rosedale and Guerilla Bay
- Tomakin
- Moruya
- Tuross
- Bodalla/Potato Point
- Narooma
- Nelligen

The Developer charge is calculated by determining the capital charge (\$ per equivalent tenement) required to recover the cost of servicing new development in a service area less the net present value of the income derived from that development.

The calculated maximum Water Supply Developer Charge (19-20\$) is as shown below:

IR20/007 DEVELOPMENT SERVICING PLANS FOR WATER SUPPLY AND SEWERAGE

S032-T00032

DSP Area	Capital Charge (\$ per ET)	Reduction Amount (\$ per ET)	Calculated Maximum Developer Charge (\$ per ET)	Proposed Developer Charge (\$ per ET)
All water supply areas	\$9,118	\$2,561	\$6,557	\$6,557

The calculated maximum Sewerage Developer Charge (2019-20\$) for each sewerage service area is as shown below:

DSP Area	Service Area	Capital Charge (\$ per ET)	Reduction Amount (\$ per ET)	Calculated Maximum Developer Charge (\$ per ET)	Proposed Developer Charge (\$ per ET)	
1-A	Bodalla/Potato Point	\$73,243	\$4,270	\$68,974	\$10,848	
1-B	Nelligen	\$47,497		\$43,227	\$10,848	
1-C	Rosedale and Guerilla Bay	\$23,247		\$15,448	\$10,848	
	Tomakin	\$18,655			\$10,848	
2-D	Moruya	\$14,746		\$8,279	\$8,279	
	Batemans Bay	\$11,971			\$8,279	
3-E	Tuross	\$9,310		\$4,199	\$4,199	
	Narooma	\$7,986			\$4,199	
Weighted Average ¹				\$11,485	\$8,362	

1. Calculated from the predicted growth in each service area

These recommended charges would need to be adjusted to 2020-21 (discussed below).

The guidelines require that where the capital charge determined for a service area is within 30% of the capital charge determined for another service area, those service areas are grouped into one DSP area. For example, Rosedale/Guerilla Bay and Tomakin, Moruya and Batemans Bay, Tuross and Narooma have been grouped into DSP areas.

Proposed Water Supply Developer Charge

As the calculated maximum Water Supply Developer Charge of \$6,557 per equivalent tenement is less than the existing charge of \$12,710 per ET, adopting the maximum charge is recommended. The calculated maximum Water Supply Developer Charge is significantly lower than the current charge due to:

- Differences in the 2002 and 2016 Developer Charges Guidelines.
- The significant reduction in water demand per household since 2005, meaning much of the existing water supply headworks (eg trunk mains and reservoirs) has sufficient capacity to accommodate growth without requiring major upgrades.

IR20/007 DEVELOPMENT SERVICING PLANS FOR WATER SUPPLY AND SEWERAGE

S032-T00032

Proposed Sewerage Developer Charges

While the intent of determining different developer charges for different areas is to indicate the relative cost of servicing development in those areas, adopting the calculated maximum Sewerage Development Charge may stifle development in some areas.

Eurobodalla Shire has many unique communities which contributes to the appeal of living on the south coast, and balanced development is required to support diversity, rather than directing all development to the main centres of Batemans Bay, Moruya, Tuross Head and Narooma.

The current developer charge for sewerage for all areas is \$11,065. It is suggested that the Sewerage Developer Charge DSP areas 1-A, 1-B and 1-C be set at the current charge in 2020-21. A cross-subsidy of \$31 per customer would be required to support this proposal.

As Council is currently working on the next iteration of the Integrated Water Cycle Management Strategy, Strategic Business Plan (IWCMS/SBP) and 30yr Long-Term Financial Plan, due for consideration by Council in 2021-22, it is recommended that if Council adopts the suggested approach, that water and sewer charges remain on the current stable pricing paths and be adjusted if necessary when the next IWCMS/SBP are adopted.

Proposed Developer Charges Summary 2020-21

DSP Area	Service Area	Developer Charge per ET	Cross subsidy (resulting increase in the typical residential bill).
Water DSP	All water supply areas	\$6,688	\$0
Sewer DSP1	Tomakin, Rosedale/Guerilla Bay Bodalla/Potato Point, Nelligen	\$11,065	\$31
Sewer DSP2	Moruya, Batemans Bay	\$8,445	
Sewer DSP3	Narooma, Tuross Head	4,283	

Legal

Local Water Utilities are required to have all Development Servicing Plan documents independently reviewed by an auditor approved by the Department of Primary Industries (Water) before the Local Water Utility publicly exhibits the Development Servicing Plan document. An approved auditor has reviewed the draft documents and has confirmed that the Draft Development servicing Plans have been prepared in accordance with the guidelines.

Following Audit and Public Exhibition, the Development servicing Plan documents for each service area must be adopted by Council and registered with DPIE Water.

Policy

The Development Servicing Plans are an income source in Council's Revenue Policy.

**IR20/007 DEVELOPMENT SERVICING PLANS FOR WATER SUPPLY AND
SEWERAGE**

**S032-
T00032**

Environmental

Development Servicing Plans provide appropriate signals to customers about the cost consequences of their service demands, in order to encourage efficient use of resources (including environmental) associated with service provision.

Social Impact

The Developer Charges ensures a fair share of costs for essential water and sewerage infrastructure are borne by developers rather than by existing ratepayers.

Economic Development Employment Potential

The proposed Developer Charges determined in accordance with the updated guidelines are less than the existing charges, which may assist stimulate economic development and local employment.

Financial

Developer charges provide a source of funding for essential water and sewerage infrastructure. While the Developer Charges determined in accordance with the 2016 guidelines are lower than existing Developer Charges, adjustments will be made to the Long-Term Financial Plan at the next IWCMS/SBP review to ensure a stable pricing path into the future.

Community and Stakeholder Engagement

The draft Development Servicing Plan should be placed on public exhibition for a period of not less than 30 working days. Copies will also be available for viewing on Council's website.

CONCLUSION

Developer charges provide a source of funding for essential water and sewerage infrastructure to assist in providing for the economic growth of Eurobodalla.

Development Servicing Plans in which Developer Charges are determined have been prepared to replace the existing 2005 plans and should now be placed on public exhibition for comment with those outcomes reported back to Council for consideration.

CCS20/016 QUARTERLY BUDGET REVIEW FOR PERIOD ENDING 31 MARCH 2020 S011-T00006

Responsible Officer: Amanda Jones - Acting Director Corporate and Commercial Services

Attachments:

1. Under Separate Cover - 1 (a) Consolidated Fund Flow Statement
2. Under Separate Cover - 1 (b) Consolidated Income Statement
3. Under Separate Cover - 1 (c) Consolidated Capital Program Statement
4. Under Separate Cover - 1 (d) Projected Funds Balances Statement
5. Under Separate Cover - 1 (e) Budget Amendment Listing Report
6. Under Separate Cover - 1 (f) Special Rate Variation Report
7. Under Separate Cover - 2. Consultancy, Legals and Contractors Report
8. Under Separate Cover - 3. Key Financial Indicators - Consolidated Results
9. Under Separate Cover - 4. Mayor & Councillor Expenses Statement

Outcome: Innovative and Proactive Leadership

Focus Area: 9.2 Ensure financial sustainability and support the organisation in achieving efficient ongoing operations

Delivery Program Link: 9.2.4 Responsibly manage Council's finances and maintain Fit for the Future status

Operational Plan Link: 9.2.4.3 Provide financial management and reporting

EXECUTIVE SUMMARY

This Budget Review reports on Council's performance against the current Operational Plan budget for the quarter ending 31 March 2020. Major variations are highlighted.

The original Operational Plan budget, on a consolidated basis (which includes all of Council's funds), for 2019-20 forecasts were:

- Income Statement surplus, before capital revenue, of \$4.03 million
- Income Statement surplus, after capital revenue, of \$34.22 million
- Use of \$1.45 million of unrestricted funds.

The proposed revised budgets after the quarter ending 31 March 2020 are:

- Income Statement deficit, before capital revenue, of \$2.22 million
- Income Statement surplus, after capital revenue, of \$13.68 million
- An increase of \$9.49 million in unrestricted funds.

The March Review adjustments result in a favourable variation for the income statement, before capital revenues, of \$0.95 million, an unfavourable variation after capital revenues of \$1.92 million, and an increase in the amount of unrestricted funds of \$3.83 million as per the Consolidated Fund Flow Statement.

The March review unrestricted funds movement includes strategic loan funding, taking advantage of very low interest rates on offer.

**CCS20/016 QUARTERLY BUDGET REVIEW FOR PERIOD ENDING 31 MARCH
2020**

S011-T00006

RECOMMENDATION

THAT

1. The budget review report for the quarter ended 31 March 2020 be received and noted.
2. The unfavourable variations for the Income Statement after capital revenue of \$1.92 million and favourable variations of \$3.83 million as per the Consolidated Fund Flow Statement be adopted.
3. New loans of \$7,911,824 be raised in accordance with Council's borrowing policy and the Council seal be affixed to the loan agreement documentation.

BACKGROUND

Council reviews its performance and financial results against the adopted operational plan quarterly, authorises adjustments to budget items, and highlights variations from its original budget strategy.

It should be noted that the results referred to in this report are unaudited.

The attachments to this report are as follows:

Financial reports (Attachment 1)

These reports provide information on Council's performance against its financial objectives contained in the Operational Plan, presented for the consolidated entity.

Financial reports include:

- a) Consolidated Fund Flow Statement – This report shows the impact of operating, financing and investing activities on Councils unrestricted working capital.
- b) Consolidated Income Statement – Provides sources of income and expenditure, including depreciation, per Council service areas.
- c) Consolidated Capital Program Statement – Provides capital expenditure information for each program area and associated services.
- d) Projected Funds Balance Statement – Provides information on the movements in both unrestricted and restricted fund accounts.
- e) Budget Amendment Report – Provides details of proposed significant adjustments to budgets.
- f) SRV capital program – Provides capital expenditure information for each of the projects in the SRV program of works for 2019-20.

Consultancy, Legals and Contractors Report (Attachment 2)

This attachment provides information on major contracts entered into, legal fees incurred and consultancy costs for the quarter ended 31 March 2020.

CCS20/016 QUARTERLY BUDGET REVIEW FOR PERIOD ENDING 31 MARCH 2020

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Key Financial Indicators (Attachment 3)

This attachment provides information about key financial indicators designed to assist in monitoring Council's financial sustainability. The indicators are for the consolidated entity.

Mayoral and Councillor Expenses (Attachment 4)

Provides information about Mayoral and Councillor expenditure for the quarter ended 31 March 2020.

CONSIDERATIONS

Consolidated Fund flow Statement (Attachment 1(a)):

Council requires sufficient funds to pay for its debts as and when they fall due. The Fund Flow Statement shows the change in Council's freely available funds or working capital.

It includes all transactions having an impact on Council's funds i.e. income and expenses from its operating activities, capital programs and borrowing activities. It also includes the transfer into or use of restricted funds for capital or non-recurrent projects. Depreciation is not included as it does not represent a cash flow.

The net fund flow shows the amount of unrestricted funds that will be used to deliver the agreed Operational Plan outcomes for 2019-20. The consolidated original budget forecast a \$1.45 million use of unrestricted funds. The impact of proposed carry forward items from last financial year, and September and December review amendments projected a use of unrestricted funds of \$5.66 million for 2019-20. The March review amendments project an increase of unrestricted funds to \$9.49 million for 2019-20. See table 1.1 and graph 1.1 below.

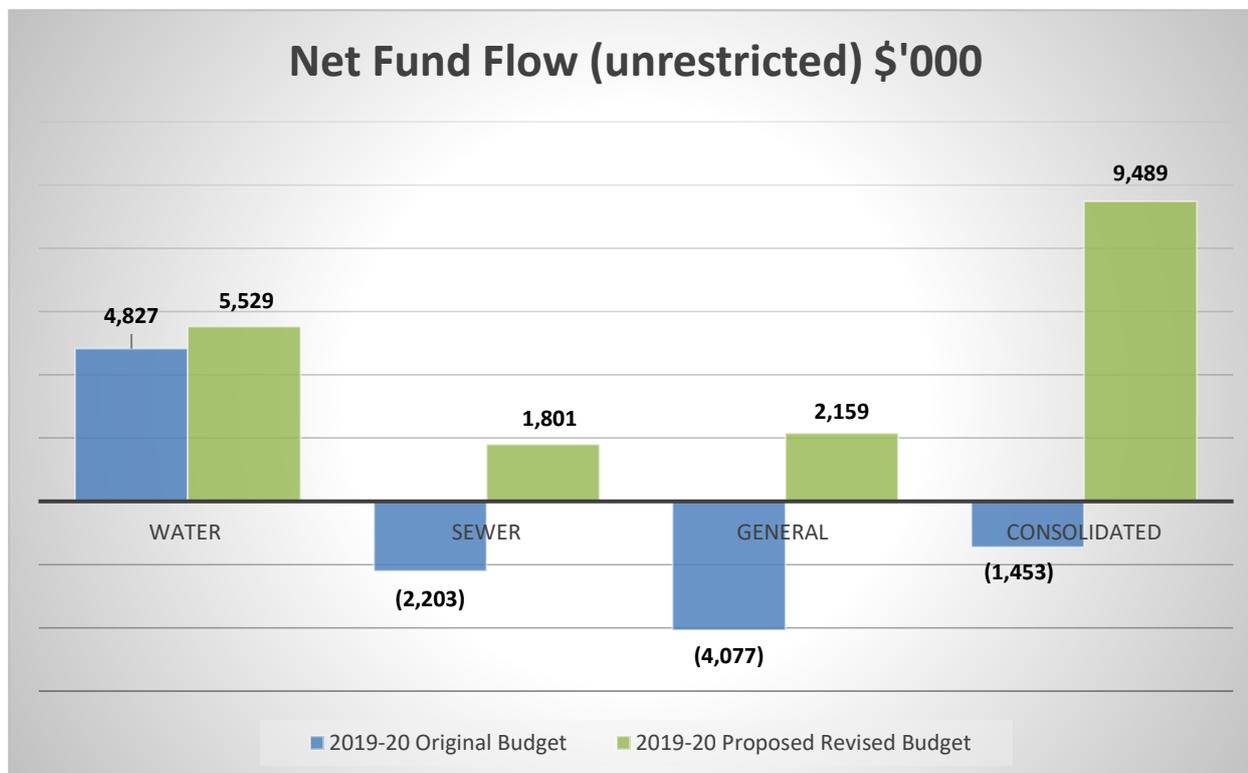
Table 1.1 Net Increase (decrease) in unrestricted funds, per fund, \$'000

	2019-20 Original Budget	Previous Reviews	March Review	2019-20 Proposed Revised Budget
Water	4,827	(98)	800	5,529
Sewer	(2,203)	6,034	(2,030)	1,801
General	(4,077)	1,176	5,059	2,159
Consolidated	(1,453)	7,112	3,829	9,489

CCS20/016 QUARTERLY BUDGET REVIEW FOR PERIOD ENDING 31 MARCH 2020

S011-T00006

Graph 1.1 Net fund flow (unrestricted)



Consolidated Income Statement (Attachment 1(b)):

The Consolidated Income Statement shows the types of income, and expenditure per council service areas. This result can indicate whether Council is able to raise sufficient revenue to cover the operational cost (including depreciation which measures the wear and tear of Council assets) of delivering services to the community before considering its capital revenue.

The proposed revised budget, incorporating the carry forward items from 2018-19, and September, December and March review adjustments is a deficit of \$2.22 million before capital revenues (per table 1.2 and graph 1.2 below).

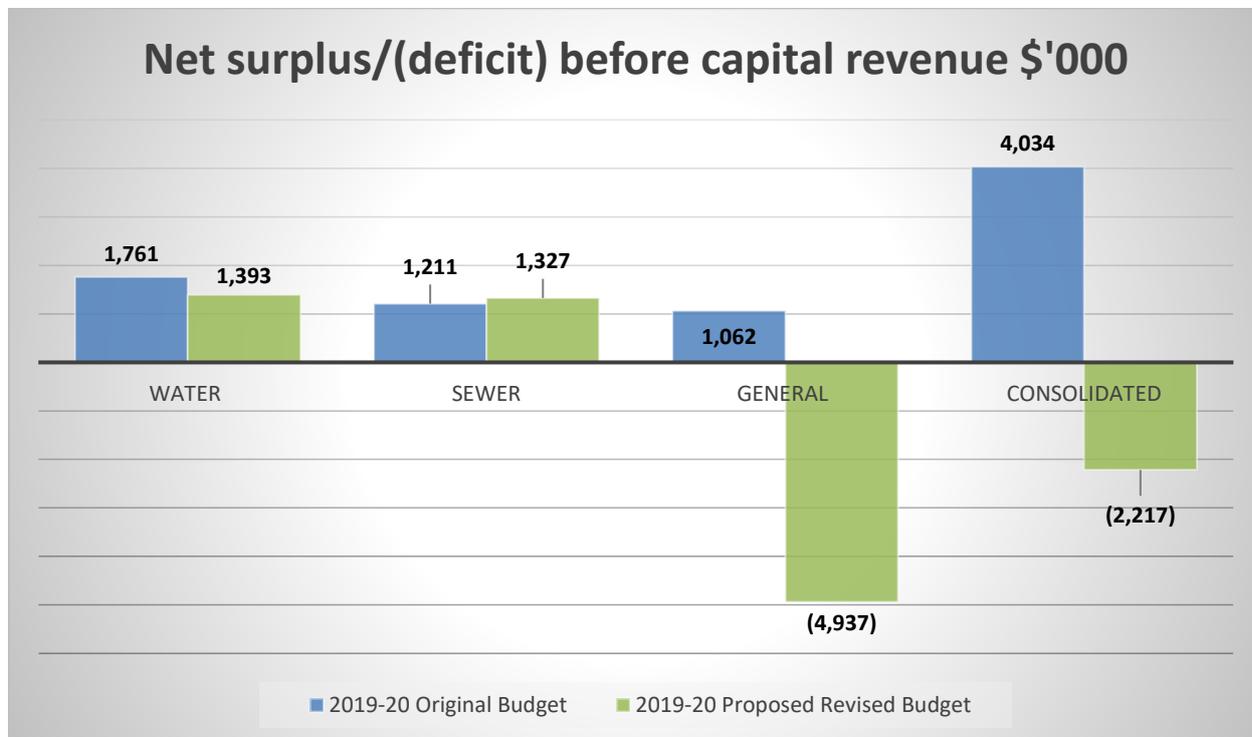
Table 1.2 Net Surplus/ (deficit) before capital revenue, \$'000

Fund	2019-20 Original Budget	Previous Reviews	March Review	2019-2020 Proposed Revised Budget
Water	1,761	(368)	(0)	1,393
Sewer	1,211	89	27	1,327
General	1,062	(6,918)	919	(4,937)
Consolidated	4,034	(7,197)	946	(2,217)

CCS20/016 QUARTERLY BUDGET REVIEW FOR PERIOD ENDING 31 MARCH 2020

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Graph 1.2 Net surplus/ (deficit) before capital revenue



March Review adjustments (operational)

The proposed March Review adjustments result in a favourable variation of \$0.95 million.

Significant adjustments to operational revenue items include:

- User fees and charges**

Unfavourable variance as a result of reduced income due to effects of COVID-19 the Batemans Bay beach Resort (\$0.29 million), Community Care (\$0.23 million), campgrounds and caravan parks (\$0.16 million) and reduced incomes in Development Services due to reduced development approval activity (\$0.41 million) offset by bushfire insurance advances received of \$1.00 million
- Operating Grants and Contributions**

Favourable variance due to receipt of bushfire recovery funding of \$1.67 million which has been restricted and is anticipated to be expended prior to year-end.
- Other Costs (including materials and contracts)**

Unfavourable variance due to bushfire recovery costs of (\$1.00 million) offset by reduction in expenditures due to effects of COVID-19 in the Batemans Bay Beach Resort of \$0.17 million and Advertising Major Campaigns of \$0.100 million.

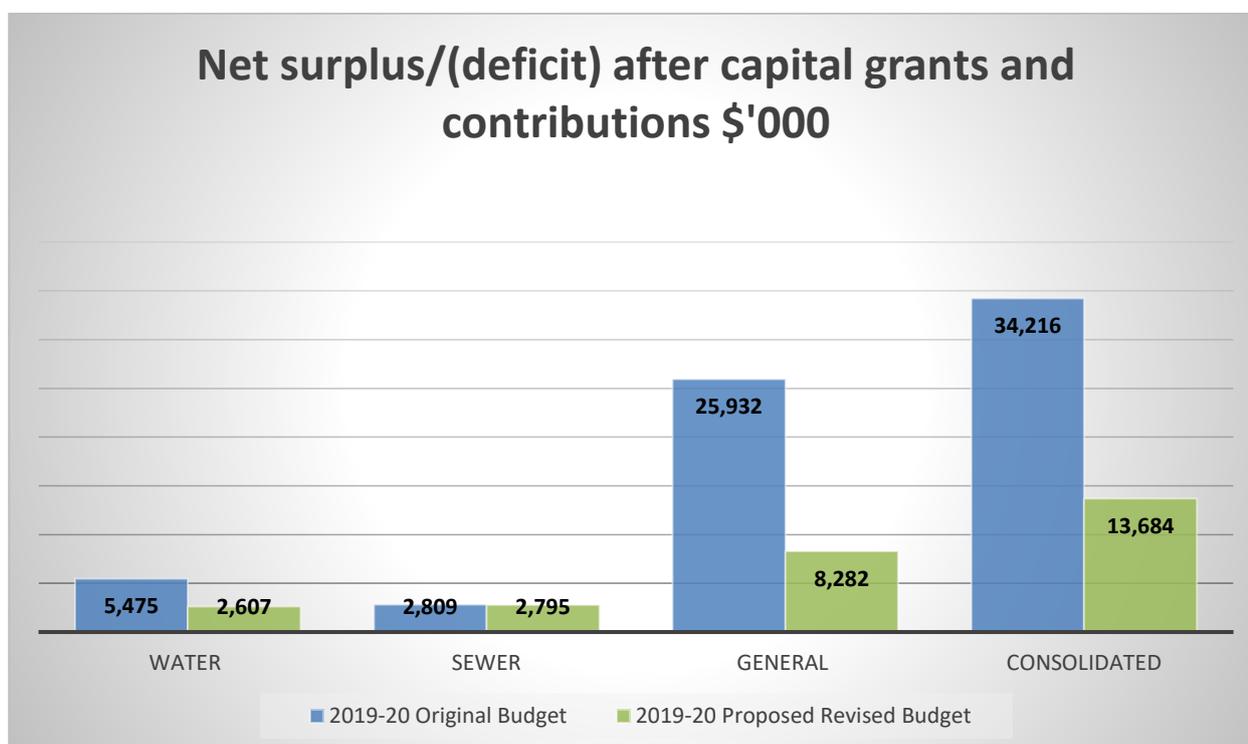
CCS20/016 QUARTERLY BUDGET REVIEW FOR PERIOD ENDING 31 MARCH 2020

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Table 1.3 Net surplus/(deficit) after capital revenue, \$'000

Fund	2019-2020 Original Budget	Previous Reviews	March Review	2019-2020 Proposed Revised Budget
Water	5,475	(2,868)	0	2,607
Sewer	2,809	(511)	497	2,795
General	25,932	(15,230)	(2,420)	8,282
Consolidated	34,216	(18,609)	(1,923)	13,684

Graph 1.3 Net surplus/(deficit) after capital revenue



Consolidated Capital Program Statement (Attachment 1(c)):

Capital Program

The original capital expenditure budget for 2019-20 was \$75.42 million. The proposed revised budget, incorporating carry forward items, September, December and March variations is \$43.39 million (per table 1.4 and graph 1.4 below).

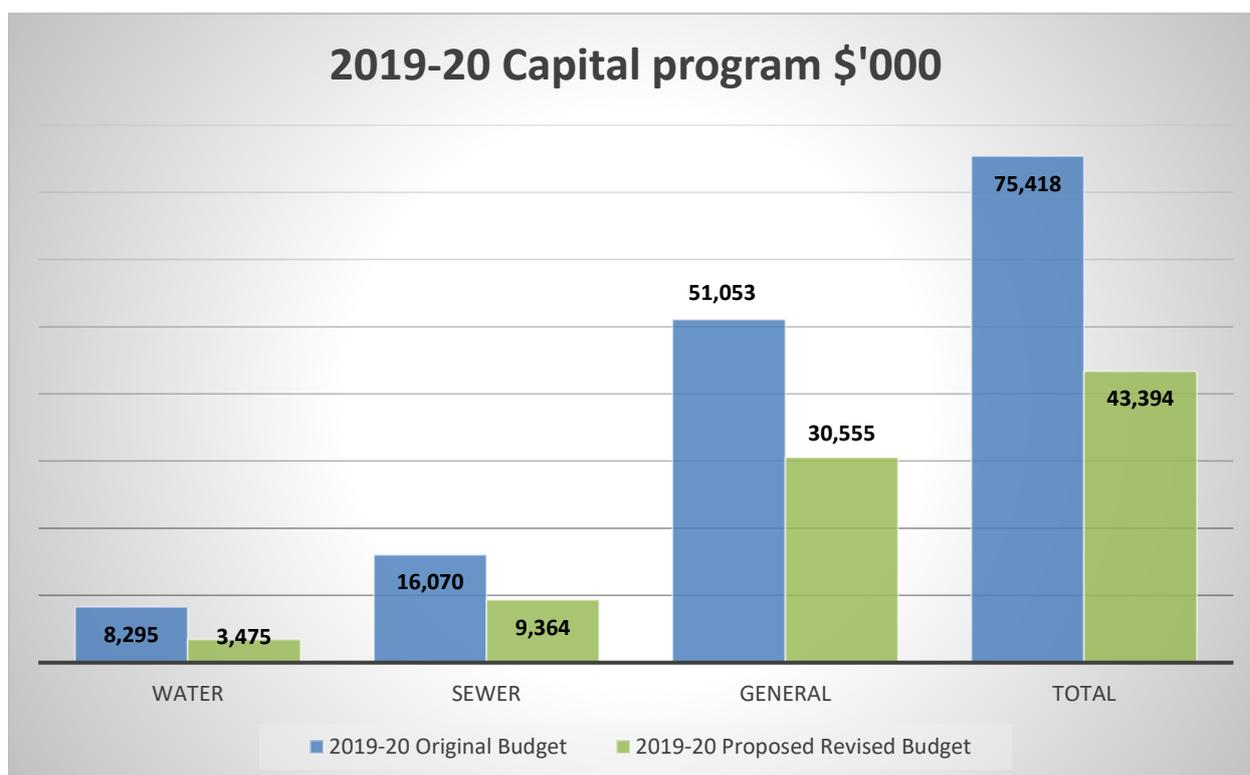
CCS20/016 QUARTERLY BUDGET REVIEW FOR PERIOD ENDING 31 MARCH 2020

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Table 1.4 Capital Program per fund, \$'000

Fund	2019-2020 Original Budget	Previous Reviews	March Review	2019-2020 Proposed Revised Budget
Water	8,295	(4,020)	(800)	3,475
Sewer	16,070	(8,883)	2,177	9,364
General	51,053	(15,393)	(5,105)	30,555
Consolidated	75,418	(28,296)	(3,728)	43,394

Graph 1.4 Capital Program per fund, \$'000



CCS20/016 QUARTERLY BUDGET REVIEW FOR PERIOD ENDING 31 MARCH 2020 **S011-T00006**

March Review Adjustments (capital)

The capital works program as a result of the December previous review was estimated to be \$47.12 million. Capital budget adjustments totalling (\$3.73) million have been made during the March quarter and affect the current year's capital program. Significant variations proposed in the March quarter include:

- \$2.30 million Moruya Airport capital works deferred to 2020-21
- \$1.27 million Emergency Services project capital works deferred to 2020-21 including Eurobodalla Fire Control Centre and Mogo Training Centre
- \$0.85 million capital expenditure on Batemans Bay Regional Aquatic, Arts and Leisure Centre deferred to 2020-21
- \$0.80 million for Catalina Service Reservoir deferred to 2020-21
- \$0.78 million in various Recreation capital projects deferred to 2020-21 including Riverside Park improvements, Eurobodalla Shire Council Administration Building lift and oval lighting at Gundry Oval, Bodalla Oval & Bill Smyth Reserve
- \$0.50 million for Tomakin Sewer Upgrades deferred to 2020-21
- \$2.65 million of Sewer Fund capital projects brought forward to 2019-20 including Nelligen, Bodalla & Potato Point Sewerage Schemes, Tuross & Batemans Bay Treatment Plants, and sewer pump station upgrades

The March budget variations include \$2.95 million of capital grant variations originally anticipated to be received during 2019-20, associated with the deferral of capital works.

Special Rate Variation (SRV) – progress update (Attachment 1 (f)):

2019-20 is the fourth year of the SRV program and over \$6.11 million of works for the year are underway. \$2.64 million of SRV designated funds are being utilised on these works. The majority of the projects have commenced with a due date for completion by the end of the fourth quarter. At 31 March, approximately 39.24% of the programmed SRV works for this year have been expensed.

Attachment 1 (f) reports the detailed progress of the capital program showing individual project budgets and expenses with updates as at 31 March 2020. Total expenditure on the SRV designated projects as at 31 March 2020 is \$2.40 million (as per Table 1.5 below).

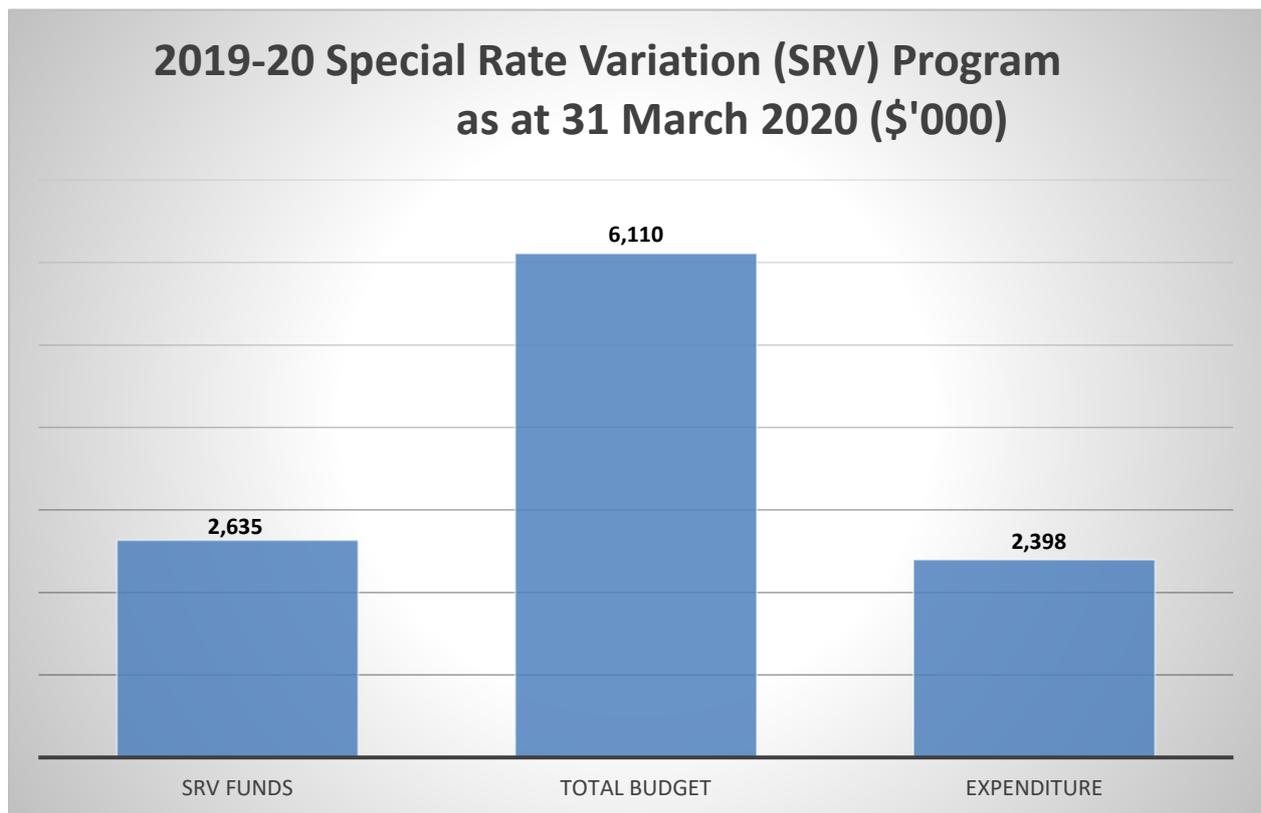
CCS20/016 QUARTERLY BUDGET REVIEW FOR PERIOD ENDING 31 MARCH 2020

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Table 1.5 2019-20 Special Rate Variation Capital Program

2019-20 SPECIAL RATE VARIATION (SRV) CAPITAL PROGRAM	\$
SRV FUNDS	2,635,038
TOTAL BUDGET	6,110,014
EXPENDITURE TO 31 MARCH 2020	2,397,693
PERCENTAGE SPENT	39.24%

Graph 1.5 2019-20 Special Rate Variation Capital Program



CCS20/016 QUARTERLY BUDGET REVIEW FOR PERIOD ENDING 31 MARCH 2020 S011-T00006

Legal

This review is based on the Quarterly Budget Review Statement Guidelines issued December 2010, pursuant to the provisions of the *Local Government Act 1993* relating to integrated planning.

Policy

The accounting policies being used are based on those detailed in the financial statements for the year ended 30 June 2019.

“Variations” in the Fund Flow Statement are changes in the funding requirements where “funds” are net current assets (working capital) excluding both internal and externally restricted funds.

CONCLUSION

There are no material concerns at this quarterly review about meeting budget targets for 2019-20.

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulation 2005:

As the Responsible Accounting Officer, it is my opinion that the March Quarterly Budget Review for Eurobodalla Shire Council indicates that Council’s projected financial position as at 30 June 2020 will be satisfactory, having regard to the projected estimates of income and expenditure for the 2019-20 financial year.

CCS20/017 INVESTMENTS MADE AS AT 31 MARCH 2020

**S011-T00006,
S012-T00025**

Responsible Officer: Amanda Jones - Acting Director Corporate and Commercial Services

Attachments: Nil

Outcome: Innovative and Proactive Leadership

Focus Area: 9.2 Ensure financial sustainability and support the organisation in achieving efficient ongoing operations

Delivery Program Link: 9.2.4 Responsibly manage Council's finances and maintain Fit for the Future status

Operational Plan Link: 9.2.4.3 Provide financial management and reporting

EXECUTIVE SUMMARY

The purpose of this report is to:

- certify that Council's investments in financial instruments have been made in accordance with legal and policy requirements
- provide information and details of investments
- raise other matters relevant to investing.

RECOMMENDATION

THAT the certification that the investments as at 31 March 2020, made in accordance with the *Local Government Act 1993*, Council's Investment Policy and the provision of Clause 1 (Reg. 212) of the *Local Government (General) Regulation 2005*, be received.

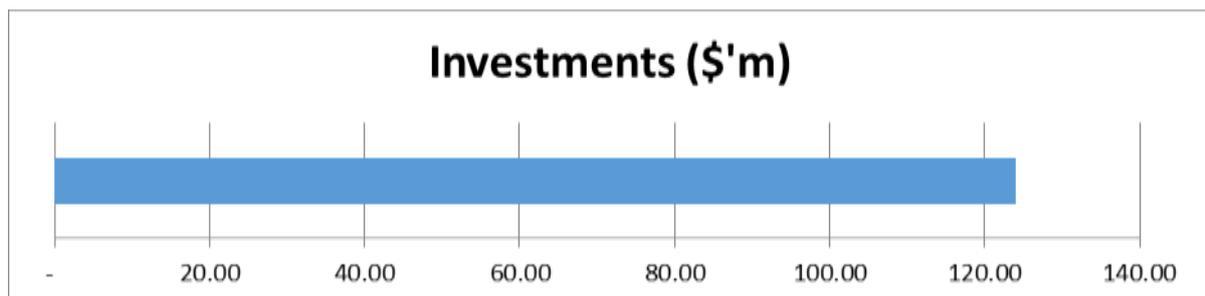
CONSIDERATIONS

Policy

The portfolio is compliant with Council's Investment Policy adopted by Council on 31 July 2018 (Minute 18/182).

Financial

Council investing overall



CCS20/017 INVESTMENTS MADE AS AT 31 MARCH 2020

**S011-T00006,
S012-T00025**

Council has 100% (\$124.0m) invested in Bank Deposits. The Bank Deposits are held in banks rated A or greater, or covered by the AAA rated Government Guarantee, except for \$32.50m invested in banks rated below A, and in the 'some limited risk' category of the policy.

The increase in investments (\$8.0m) is because funds returned from Bankwest were held back in February 2020 and invested with Macquarie Bank during March 2020.

The 'some limited risk' category is now restricted to BBB+ rating institutions which allows up to 30% of all investments. Currently there is 26.21% invested in BBB+. Investment in Government Guaranteed Deposits is \$1.75m and represents 1.41% of the portfolio.

There are \$48.0m (38.71%) of funds invested in claimed fossil fuel free institutions.

The weighted average return for all investments for the month is 1.56%, which is above the Council policy benchmark of Bank Bill Swap rate (BBSW) + 0.25% (0.78%).

Summary investment information

The following table summarises investment categories and balances at month end.

CATEGORY	(\$)
At Call Deposit	0
Term Deposits	122,250,000
Term Deposits Government Guaranteed	1,750,000
	124,000,000
<i>Weighted average interest %:</i>	1.56%
<i>Average 90 day BBSW + 0.25%</i>	0.78%

Policy and liquidity risk

The Investment Policy is divided into two risk categories of credit risk (risk of ultimately not being able to redeem funds) and liquidity risk (risk of loss due to the need to redeem funds earlier than the investment term). Our investments comply with the risk policy as shown in the following table.

CCS20/017 INVESTMENTS MADE AS AT 31 MARCH 2020

**S011-T00006,
S012-T00025**

Policy risk	Low liquidity risk %	Total % of investments	Policy risk % (max holdings)
Remote risk	1.41	1.41	100.00
Near risk free	73.38	73.38	100.00
Some limited risk (BBB+)	26.21	26.21	30.00
Grand total	100.00	100.00	

The unrestricted current ratio is the amount of unrestricted current assets compared to each dollar of current liability. The Office of Local Government suggests a minimum 1.5:1, and the audited unrestricted current ratio as at 30 June 2019 is 1.96:1. Council therefore has approximately \$1.96 of current assets for each \$1 of current liabilities.

CONCLUSION

Pursuant to provision of Clause 1 (Reg. 212) of the *Local Government (General) Regulation 2005*, I hereby certify that these investments have been made in accordance with *the Local Government Act 1993* and related Regulations.

CCS20/018 INVESTMENTS MADE AS AT 30 APRIL 2020

**S011-T00006,
S012-T00025**

Responsible Officer: Amanda Jones - Acting Director Corporate and Commercial Services

Attachments: Nil

Outcome: Innovative and Proactive Leadership

Focus Area: 9.2 Ensure financial sustainability and support the organisation in achieving efficient ongoing operations

Delivery Program Link: 9.2.4 Responsibly manage Council's finances and maintain Fit for the Future status

Operational Plan Link: 9.2.4.3 Provide financial management and reporting

EXECUTIVE SUMMARY

The purpose of this report is to:

- certify that Council's investments in financial instruments have been made in accordance with legal and policy requirements
- provide information and details of investments
- raise other matters relevant to investing.

RECOMMENDATION

THAT the certification that the investments as at 30 April 2020, made in accordance with the *Local Government Act 1993*, Council's Investment Policy and the provision of Clause 1 (Reg. 212) of the *Local Government (General) Regulation 2005*, be received.

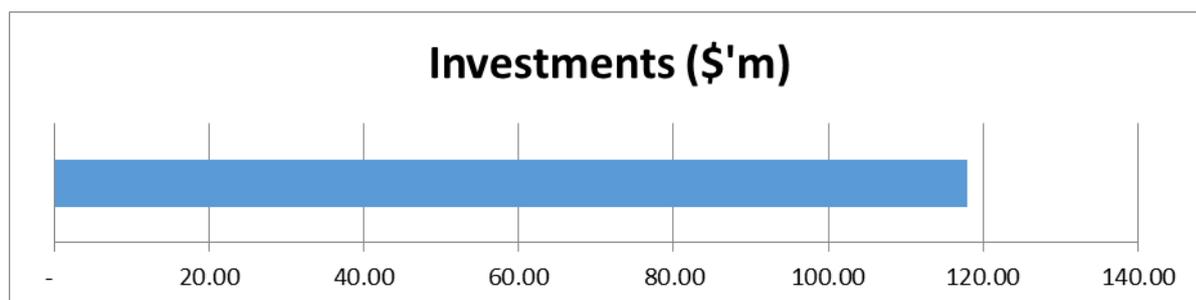
CONSIDERATIONS

Policy

The portfolio is compliant with Council's Investment Policy adopted by Council on 31 July 2018 (Minute 18/182).

Financial

Council investing overall



CCS20/018 INVESTMENTS MADE AS AT 30 APRIL 2020

**S011-T00006,
S012-T00025**

Council has 100% (\$118.0m) invested in Bank Deposits. The Bank Deposits are held in banks rated A or greater, or covered by the AAA rated Government Guarantee, except for \$30.50m invested in banks rated below A, and in the 'some limited risk' category of the policy.

The decrease in investments (\$6.0m) is because there was increased expenditure during April with limited revenue received. While a new at call account is being negotiated additional money will be held in the general account.

The 'some limited risk' category is now restricted to BBB+ rating institutions which allows up to 30% of all investments. Currently there is 25.85% invested in BBB+. Investment in Government Guaranteed Deposits is \$1.50m and represents 1.48% of the portfolio.

There are \$44.0m (37.29%) of funds invested in claimed fossil fuel free institutions.

The weighted average return for all investments for the month is 1.44%, which is above the Council policy benchmark of Bank Bill Swap rate (BBSW) + 0.25% (0.42%).

Summary investment information

The following table summarises investment categories and balances at month end.

CATEGORY	(\$)
At Call Deposit	0
Term Deposits	116,250,000
Term Deposits Government Guaranteed	1,750,000
	118,000,000
<i>Weighted average interest %:</i>	1.44%
<i>Average 90 day BBSW + 0.25%</i>	0.42%

Policy and liquidity risk

The Investment Policy is divided into two risk categories of credit risk (risk of ultimately not being able to redeem funds) and liquidity risk (risk of loss due to the need to redeem funds earlier than the investment term). Our investments comply with the risk policy as shown in the following table.

CCS20/018 INVESTMENTS MADE AS AT 30 APRIL 2020

**S011-T00006,
S012-T00025**

Policy risk	Low liquidity risk %	Total % of investments	Policy risk % (max holdings)
Remote risk	1.48	1.48	100.00
Near risk free	72.67	72.67	100.00
Some limited risk (BBB+)	25.85	25.85	30.00
Grand total	100.00	100.00	

The unrestricted current ratio is the amount of unrestricted current assets compared to each dollar of current liability. The Office of Local Government suggests a minimum 1.5:1, and the audited unrestricted current ratio as at 30 June 2019 is 1.96:1. Council therefore has approximately \$1.96 of current assets for each \$1 of current liabilities.

CONCLUSION

Pursuant to provision of Clause 1 (Reg. 212) of the *Local Government (General) Regulation 2005*, I hereby certify that these investments have been made in accordance with *the Local Government Act 1993* and related Regulations.

CCS20/019 REQUEST FOR TENDER 2019/CCD109 - TRADE SERVICES PANEL S004-T00042

Responsible Officer: Amanda Jones - Acting Director Corporate and Commercial Services
Attachments: 1. Confidential - List of 60 Submissions received
Outcome: Innovative and Proactive Leadership
Focus Area: 9.2 Ensure financial sustainability and support the organisation in achieving efficient ongoing operations
Delivery Program Link: 9.2.3 Provide administrative, technical and trade services to support the organisation
Operational Plan Link: 9.2.3.2 Provide depots and workshops

EXECUTIVE SUMMARY

Council seeks to establish a Prequalified Trade Services Scheme (“the Scheme”).

Pre-qualification represents the minimum standards (e.g., licensing, insurances, or trade accreditation) that Council requires a trade service provider to have in place before they are allowed to quote for specific trade contracts or undertake services on behalf of Council.

Trade service categories were initially developed, based upon Australian Bureau of Statistics Standard Industrial Classifications, and NSW Fair Trading licensing and qualifications.

There is no restriction on the number of trade service categories which can be added, following the Panel’s establishment as it is an open scheme.

RECOMMENDATION

THAT

1. Council endorses the 60 submissions listed in Confidential Attachment for the Request for Tender No. 2019/CCD109-Trade Services Panel.

BACKGROUND

Council regularly procures a wide range of trade services in order to support its many construction projects.

The Scheme replaces the previous Trade Services Panel, which was a closed panel, where members had been assessed and ranked in accordance with strict guidelines and evaluation criteria, including price. Many providers had little or no opportunity to respond to requests for quotation due to their position in the ranking hierarchy. It also proved to be problematic for new members to be added during the two-year term of the panel.

The Scheme is an open panel, meaning that panel membership remains open to any new members who register for pre-qualification by completing the Council’s Invitation to Register. Where Council requires a trade service, all members of that trade category will be provided with an opportunity to quote. The Trade Services panel will be for a two-year period with an option for a 12-month extension.

Pre-qualification does not replace effective post-tender assessment or sound contract management.

CCS20/019 REQUEST FOR TENDER 2019/CCD109 - TRADE SERVICES PANEL

**S004-
T00042**

Request for Tender (RFT) No. 2019/CCD109 (an Invitation to Register) was released on 03 December 2019 and closed on 15 January 2020.

Responses to the Invitation to Register were received from twenty-eight trade service providers. As detailed in 2019/CCD109, 'late' applications could be made directly to the Council's procurement team. An additional thirty-two applicants have since been successfully registered.

All trade service categories have an adequate number of trade providers to guarantee 'value for money', and qualifications that are 'fit for purpose'.

The initial breakdown of categories are as follows.

Category	Class
Category 01	Air Conditioning and Refrigeration
Category 02	Bricklaying
Category 03	Building (including Erection of Prefabricated Metal-framed Structures)
Category 04	Carpentry
Category 05	Concreting
Category 06	Electrical (including Disconnect/Re-connect)
Category 07	Fire and Security Alarm Installation Services
Category 08	Glazing
Category 09	Joinery
Category 10	Minor Trade Work, Minor Maintenance and Cleaning ("Handy Person")
Category 11	Painting and Decorating
Category 12	Plastering and Rendering
Category 13	Pest Control Services (Building)
Category 14	Plumbing, Draining and Gasfitting
Category 15	Roofing/Roof Plumbing
Category 16	Stonemasonry
Category 17	Structural Landscaping (including fencing)
Category 18	Tiling, Waterproofing and Floor Covering
Category 19	Environmental Consultancies
Category 20	Registered Land Surveyors
Category 21	Scaffolding

CONSIDERATIONS

RFT No. 2019/CCD109 was advertised in accordance with *Local Government (General) Regulation 2005 REG 167* and the *Local Government Act 1993*.

CCS20/019 REQUEST FOR TENDER 2019/CCD109 - TRADE SERVICES PANEL

**S004-
T00042**

The tender was advertised on Council's noticeboard page in two local newspapers, in the Sydney Morning Herald and at Council's Tenderlink web portal:

www.tenderlink.com/eurobodalla

The confidential attachment lists the 60 submissions that were received.

Assessment for qualification to the Scheme was based upon an applicant's current licencing (as set out by NSW Fair Trading), Public Liability (\$20M), Workers Compensation insurance (as required), and trade accreditations (e.g., White Card, Working at Heights).

Cost of Pre-qualification

There was no cost in applying to be a pre-qualified panel member.

No Guarantee of Work

An Invitation to Register for pre-qualification does not amount to an advertisement of a tender for contract. It simply allows those interested to express a desire to participate in future trade service tender processes.

Council does not guarantee, warrant or otherwise represent that any business, or a minimum value of business, will be contracted to, earned or received by any pre-qualified supplier.

Legal

The tender was advertised in accordance with *Local Government (General) Regulation REG 167*, and the *Local Government Act 1993* and advertised via the Sydney Morning Herald, on Council's noticeboard page in two local newspapers, and at Council's Tenderlink web portal:

www.tenderlink.com/eurobodalla

Policy

The procurement activity for which this report applies has been conducted in accordance with Council's Procurement Policy, Code of Practice – Procurement, Code of Practice – Tendering, the Local Government Procurement Guidelines, *Local Government (General) Regulation 2005* and the *Local Government Act 1993*.

Economic Development Employment Potential

Establishing a panel of trade service providers will ensure greater opportunity for local businesses to have greater access work opportunities as the Shire emerges from difficult economic times.

Financial

Council spends an estimate of \$150,000 per annum on external trade services cross its programs. A panel arrangement rather than many individual procurement activities provides greater value for money through economies of scale and significantly reduced procurement administration.

Community and Stakeholder Engagement

The tender was advertised on Council's noticeboard page in two local newspapers, in the Sydney Morning Herald and at Council's Tenderlink web portal

www.tenderlink.com/eurobodalla .

CCS20/019 REQUEST FOR TENDER 2019/CCD109 - TRADE SERVICES PANEL

**S004-
T00042**

The community will be informed of the tender outcome via Council's contract register found in Council's 'Public Access to Information' web link www.esc.nsw.gov.au/inside-council/council/public-access-to-information.

CONCLUSION

A total of 60 submissions (mainly local) have been included in the proposed panel, across 21 trade service categories. The tender process has been conducted in accordance with mandatory Council and Local Government requirements and the panel composition and compliance has been assessed through an extensive evaluation.

It is recommended that Council endorse all 60 submissions listed in the Confidential Attachment.

CCS20/020 TAFE NSW - CONNECTED LEARNING CENTRE - BATEMANS BAY S023-T00017

Responsible Officer: Amanda Jones - Acting Director Corporate and Commercial Services

Attachments: Nil

Outcome: Innovative and Proactive Leadership

Focus Area: 9.2 Ensure financial sustainability and support the organisation in achieving efficient ongoing operations

Delivery Program Link: 9.2.2 Manage land under Council control to achieve a return for the community

Operational Plan Link: 9.2.2.1 Manage leases and licences

EXECUTIVE SUMMARY

In February 2019, the NSW Government announced the location of a TAFE Connected Learning Centre (CLC) on Council owned land at the existing TAFE, University of Wollongong and Library complex at Hanging Rock Place, Batemans Bay being Lot 3 DP 1171024.

Council has been in ongoing discussions with TAFE about a lease over the land since late 2019.

Councillors were briefed on the initial proposal. Plans have been delayed due to bushfires.

Those discussions have now reached a stage where Council can consider whether it wishes to grant TAFE a lease.

RECOMMENDATION

THAT the General Manager be given delegated authority to conclude negotiations with TAFE and undertake all necessary actions to enter into a lease within Lot 3 DP 1171024.

BACKGROUND

In February 2019, the NSW Government announced the location of a TAFE Connected Learning Centre (CLC) on Council owned land at the existing TAFE, University of Wollongong and Library complex in Batemans Bay being Lot 3 DP 1171024.

TAFE state that:

“CLCs will provide students and employers across regional NSW, with greater choice and better access to world-class, learning opportunities for regional communities. Each CLC has been custom designed to utilise modern, digitally-enabled technologies, such as simulations and virtual reality experiences, to offer you a wider range of choices, more accessible, practical training, and flexible learning with better access to teachers and support services. This means that you don’t have to leave your local community to receive elite training and a first rate education.

The Course Profile at Batemans Bay will be tailored to the local need but initially identified skill needs include technology and business services, health, wellbeing and community services, education support, tourism and experience services and hospitality. Actual course delivery profiles at CLCs are determined by engagement with local community and employers to identify industry demands.

CLCs can support a range of courses including: Automotive, Cleaning, Construction, Early Childhood, Electrical, Electro-Technology, First Aid, Fitness, Horticulture, Individual Support,

CCS20/020 TAFE NSW - CONNECTED LEARNING CENTRE - BATEMANS BAY S023-T00017

Retail, Spatial Survey, Vocational, Coffee and Non Alcoholic Beverages, Confined Spaces, Hospitality, Welding and Hair and Beauty”.

With the introduction of the CLC, students studying any of these subjects at Batemans Bay, would see a reduced need to travel outside the shire to complete their training.

TAFE commenced discussions with Council about this announcement in late September 2019 and Councillors were provided with briefings on the concept in October 2019.

The CLC would operate separately from the existing TAFE and a key premise of the concept is that there be series of Mobile Training Units (MTU) that will need to drive into the site to set up temporarily and be fully integrated with the new building. The MTU will provide the specialist equipment to support classroom learning. Vehicle movements would be small at an average estimate of one per week.

TAFE has developed a number of concepts for the CLC which highlighted a variety of issues and Council staff have had many discussions with them to try and lessen the impact on Council's land and its existing facilities.

Council staff also flagged to TAFE that the University of Wollongong (UOW) is an important stakeholder on the site given the effective relationship that has been built between the three parties on the site since 2000. Meetings planned with UOW early in 2020 were delayed because of the bushfires but have now occurred..

The existing shared campus has been delivering a range of educational and vocational courses as well as support for school-based study since 2000. It has already been extended once to provide additional nursing facilities.

CONSIDERATIONS

The establishment of the CLC limits Council's ability to use the land for its own uses. Such uses would have been considered as part of a master planning exercise which has been envisaged for the precinct.

The concept requires legally binding access through the neighbouring Uniting Church carpark and TAFE has advised that the Uniting Church has agreed to this.

TAFE has now had discussions with UOW about their plans for the CLC . UOW have confirmed in writing to Council that they have no in principle objections to the TAFE CLC.

Car parking, with the exception of disabled parking, for the new building will be achieved by supplementing existing parking on the site.

If Council approves a lease, further refinements to the concept would be negotiated prior to the finalisation of the lease e.g. how the new building relates to the existing building.

TAFE has confirmed this location is the most suitable.

Legal

The lease area will need to be subdivided from the main block and will require its own legal access.

Asset

The proposed CLC could limit development of existing assets on the site.

CCS20/020 TAFE NSW - CONNECTED LEARNING CENTRE - BATEMANS BAY

S023-T00017

TAFE has confirmed that there will be no changes to the lease and maintenance arrangements for the current TAFE / UOW / Library complex.

Social Impact

The CLC will support technical training in Eurobodalla.

Economic Development Employment Potential

The provision of increased technical training in Batemans Bay will support the local economy.

Financial

Rent under the lease will be charged on a market basis following a valuation from a registered valuer.

Costs associated with the lease will be borne by TAFE.

Community and Stakeholder Engagement

Council's Engagement Planning Tool and relevant legislation have been used to guide the best approach to engagement on this matter. There is no legal requirement to advise the community through public notice, or to seek feedback through public exhibition for land dealings within operational land.

The public will be informed through the Council report unless Council decides to provide a period of public exhibition.

Staff have discussed this matter with UOW and Council has written confirmation that UOW has no in principle objection to the proposal.

CONCLUSION

The NSW Government has funds to invest in increasing technical training in Eurobodalla.

It is appropriate for Council to consider lease for the TAFE CLC at this location.

CCS20/021 LEASE RENEWAL - CRANBROOK ROAD, BATEMANS BAY

**S023-T00015
LAND ID - 35250**

Responsible Officer: Amanda Jones - Acting Director Corporate and Commercial Services

Attachments: 1. Confidential - Lessee's details

Outcome: Innovative and Proactive Leadership

Focus Area: 9.2 Ensure financial sustainability and support the organisation in achieving efficient ongoing operations

Delivery Program Link: 9.2.2 Manage land under Council control to achieve a return for the community

Operational Plan Link: 9.2.2.1 Manage leases and licences

EXECUTIVE SUMMARY

Part Lot 102 DP 1170964 is a Council owned parcel of operational land in the industrial area off Cranbrook Road, Batemans Bay.

A tender was called for a lease, up to five years, to determine an income stream from the property prior to council reviewing the long term strategy for the site. At its ordinary meeting on 13 December 2016, Council resolved to enter into a lease with the successful tenderer commencing on 1 February 2017 and expiring on 31 January 2022.

The Lessee has requested to renew this lease now to enable capital to be invested into the leased area.

It is proposed that a further lease be granted for a subsequent 5 year term with a commencement rent determined on a commercial basis in-line with an updated market valuation carried out by a licenced valuer. Council have sought an updated valuation for this purpose.

The Lessee's details are set out in the confidential attachment.

RECOMMENDATION

THAT:

The General Manager be given the delegated authority to negotiate the leasing of the operational land, Part Lot 102 DP 1170964, situated at 25 Cranbrook Road, Batemans Bay subject to conditions including:

1. Terms of not more than 5 years
2. Conditions generally in line with the previous lease.

BACKGROUND

Lot 102 DP 1170964 is a parcel of operational land, totalling approximately 8,500m², in the industrial area off Cranbrook Road, Batemans Bay.

RFT No. 2017/FBD013 was advertised on 7 September 2016 with a closing date of 12 October 2016 to appoint the current Lessee. On 13 December 2016 Council resolved to enter into a

CCS20/021 LEASE RENEWAL - CRANBROOK ROAD, BATEMANS BAY

**S023-T00015
LAND ID - 35250**

lease with the successful tenderer commencing on 1 February 2017 and expiring on 31 January 2022.

The successful tenderer entered into a 5 year lease over part Lot 102 DP 1170964 and are now requesting to renew the lease prior to investing capital into the leased area.

Comment was requested from Council staff regarding the proposal to extend the lease for the current Lessee. No objections to this proposal were raised.

CONSIDERATIONS

The licence area is shown in the sketch below.



Part Lot 102 DP 1170964 – Leased area

Legal

RFT No. 2017/FBD013 to lease part of the land was advertised on Council's noticeboard page in two local newspapers and by direct mail out to local businesses in the Batemans Bay industrial precinct. The offer submitted by the current leaseholder was assessed as representing best value for money for Council due to being the highest lease fee which was in line with a valuation for market rent previously determined by a registered valuer on a per square metre basis.

CCS20/021 LEASE RENEWAL - CRANBROOK ROAD, BATEMANS BAY

**S023-T00015
LAND ID - 35250**

A market review will be carried out to determine the commencement rental of the subsequent lease and Council will consider the ICAC direct dealing guideline when issuing leases to incumbent lessees.

Economic Development Employment Potential

Investment into the area now will support the local economy at this testing time.

Financial

Renewal of the lease over this property will continue to provide an income stream for Council. The commencement rent of the proposed lease will be calculated on a commercial basis following receipt of a valuation for market rental by a registered valuer.

Community and Stakeholder Engagement

Council's Engagement Planning Tool and relevant legislation have been used to guide the best approach to engagement on this matter. There is no legal requirement to advise the community through public notice, or to seek feedback through public exhibition for land dealings within operational land.

CONCLUSION

The Leasing of part Lot 102 DP 1170964 is still considered a financially sound proposal. The request by the Lessee is supported. A further lease is proposed to be granted and rental to be determined in line with a valuation for market rent previously determined by a registered valuer.

This report recommends a further lease be granted for 5 years over part Lot 102 DP 1170964.

CCS20/022 SALE OF COUNCIL LAND - SURFSIDE

S023-T00014

Responsible Officer: Amanda Jones - Acting Director Corporate and Commercial Services

Attachments: Nil

Outcome: Innovative and Proactive Leadership

Focus Area: 9.2 Ensure financial sustainability and support the organisation in achieving efficient ongoing operations

Delivery Program Link: 9.2.2 Manage land under Council control to achieve a return for the community

Operational Plan Link: 9.2.2.2 Facilitate property sales and development

EXECUTIVE SUMMARY

Council undertook a review of land holdings as part of the 2010 Recreation and Open Space Strategy (ROSS) with a view to determining recreation needs and which properties might be suitable for reclassification and sale to fund these needs.

From the land parcels identified, a proposal was made that Lots 850, 851, 852 and 853 DP 214160 Surfside (The Vista lots) be reclassified as operational land with the intention that the lots be sold in accordance with Council's Land Acquisition and Disposal Policy.

Following extensive community consultation, Council resolved on 24 July 2012 that these lots be reclassified as operational land.

There is very little vegetation on the land and no known community use of the lots. The land is commercially zoned B1 – Neighbourhood Centre.

In accordance with Council's Property Strategy it is appropriate for these properties to be sold.

RECOMMENDATION

THAT:

The General Manager be given delegated authority to negotiate the sale of Lots 850, 851, 852 and 853 DP 214160 Surfside for amounts not less than 10% below market value determined by a registered valuer.

BACKGROUND

Many properties were considered during the preparation of the 2010 Recreation and Open Space Strategy (ROSS). In the ROSS, The Vista lots were among the parcels of land identified as "land for investigation for disposal or acquisition". After extensive evaluation, Council determined which land holdings were suitable for potential reclassification and sale.

Following further extensive community consultation, The Vista lots were included in a Council resolution on 24 July 2012 authorising the reclassification and they were subsequently reclassified as operational land.

At its Ordinary meeting held on 15 February 2015 Council authorised the sale of 11 parcels of operational land, and the subdivision and sale of a further 15 properties. The Vista lots were not included in the sale of Council land at that time due to uncertainty around the impact of coastal erosion.

CCS20/022 SALE OF COUNCIL LAND - SURFSIDE

S023-T00014

CONSIDERATIONS

The Water Research Laboratory (WRL) Coastal Hazard Study (2017) provided new information around coastal erosion and flooding which has determined the lots are not impacted by coastal erosion.

There is very little vegetation on the land and no known community use of the lots. The land is commercially zoned B1 – Neighbourhood Centre.

A review of recent sales in the area indicates it would be favourable for Council to proceed with marketing the Vista lots for sale.



Lots 850, 851, 852 and 853 DP 214160 Surfside (The Vista Lots)



Legal

The properties proposed to be sold are classified as operational land and as such there is no impediment to their sale.

CCS20/022 SALE OF COUNCIL LAND - SURFSIDE

S023-T00014

The land is zoned B1 – neighbourhood centre.

Policy

All actions in respect of the sale of these properties should be in accordance with Council's Land Acquisition and Disposal Policy.

<https://www.esc.nsw.gov.au/inside-council/council/council-policies/policies/Land-Acquisition-and-Disposal-Policy.pdf>

Environmental

Any purchaser will be required to consider environmental issues as part of a Development Application.

Economic Development Employment Potential

The commercial nature of this zoning provides an opportunity to increase commercial development and stimulate the economy in the area.

Financial

The Recreation and Open Space Strategy 2010 identifies that funds raised from the sale of surplus community lands in the strategy would be used for improving recreation facilities.

Lots will be marketed and sold to maximise the return to the community. A valuation by a registered valuer will be obtained.

Community and Stakeholder Engagement

Extensive public consultation was undertaken as part of the Recreation and Open Space Strategy and the reclassification over a number of years.

Other than through this report, there is no requirement to advise the community through public notice, or to or seek feedback through public exhibition for land dealings within operational land.

CONCLUSION

It is appropriate for Council to approve the sale of Lots 850, 851, 852 and 853 DP 214160, Surfside.

CAR20/004 COMMUNITY DEVELOPMENT PROGRAMS AND GRANTS

S003-T00035

Responsible Officer: Kathy Arthur - Director Community, Arts and Recreation Services
Attachments: 1. Aboriginal Action Plan 2020-2024
Outcome: Celebrated Creativity, Culture and Learning
Focus Area: 2.3 Embrace and celebrate local history, cultural heritage and diversity
Delivery Program Link: 2.3.1 Acknowledge and involve traditional owners and members of the Aboriginal community
Operational Plan Link: 2.3.1.1 Coordinate the Aboriginal Advisory committee and associated projects

EXECUTIVE SUMMARY

This report provides information on the Aboriginal Action Plan 2020-2024 and a proposal to push back the NAIDOC week grants program to later in 2020 due to Covid-19, in line with national recommendations.

The report also seeks support from Council to accept funding for several community development projects, aimed at assisting rural community members, young people, as well as seniors experiencing isolation and limited access to technology and connection.

The community development team have been working with the Aboriginal Advisory Committee to develop the Aboriginal Action Plan 2020-2024 (the Plan).

The Plan has been developed through research, community consultation and extensive statistical analysis with the aim of influencing and improving outcomes for Aboriginal and Torres Strait Islander residents in Eurobodalla. The Plan has been developed around the three focus areas of relationships, respect and opportunities. Each focus area has a set of objectives with measurable actions.

The draft was endorsed by Council's Aboriginal Advisory Committee at their meeting on 17 March 2020 and Council will be asked to receive and acknowledge the action plan.

The Aboriginal Advisory Committee have recommended that Council consider following the National Indigenous Australians Agency timeline for the rollout of NAIDOC week grants program for this year, as Covid-19 restrictions have caused the postponement of NAIDOC activities usually presented in early July each year, to later in 2020.

Council's agreement is also sought to accept a \$5000 Drought Resilience Fund grant from the Department of Primary Industries, a \$10,000 Empowering Our Communities Drought support grant from Coordinare SENSW which both support networking events for the Eurobodalla Farmers network, a \$50,000.00 grant from the Foundation for Rural and Regional Renewal (FRRR) 2020 Back to School Bushfire Response Program, and a \$5000 Be Connected grant from Good Things Foundation Australia to purchase digital devices to loan older residents who are socially isolated.

CAR20/004 COMMUNITY DEVELOPMENT PROGRAMS AND GRANTS

S003-T00035

RECOMMENDATION

THAT Council:

1. Receive and acknowledge the Aboriginal Action Plan 2020 – 2024
2. Follow the National Indigenous Australians Agency timeline for the rollout of NAIDOC week grants program
3. Accept \$5000.00 from the Department of Primary Industries Drought Resilience Fund and \$10,000.00 from Coordinare's Empowering Our Communities Drought Support grant to coordinate networking events for the Eurobodalla farmers network
4. Accept a \$50,000.00 grant from the Foundation for Rural and Regional Renewal (FRRR) 2020 Back to School Bushfire Response Program, and
5. Accept a \$5000.00 Be Connected grant from Good Things Foundation Australia to purchase digital devices to loan older residents who are socially isolated.

BACKGROUND

Aboriginal Action Plan

In late 2016, staff and the Aboriginal Advisory Committee commenced a review of the previous Aboriginal Action Plan and discussions about how Council's next Aboriginal Action Plan could be developed. One of the recommendations from this review was that Council work with the Aboriginal community to develop a mutually agreeable plan of action that is achievable and measurable.

Many of the actions and programs in the previous Aboriginal Action Plan were achieved, and some have continued to be developed and progressed to date. The Aboriginal Action Plan 2020-2024 includes a summary of what has been achieved in the areas of employment, advocacy, community participation, heritage and building relationships.

The Community Strategic Plan 2017 requires Council to develop programs and activities that deliver appropriate cultural, social and health outcomes for Aboriginal people in our Shire. Using the community consultation as a foundation we developed five broad objectives to be achieved in the Plan:

1. Strengthen relationships between the Aboriginal community, Council and the broader community;
2. Develop resources to build cultural knowledge and understandings;
3. Promote and celebrate Aboriginal community and culture;
4. Provide opportunities for Aboriginal employment, education and engagement; and
5. Work in partnership with service providers to build resources and activities for Aboriginal people.

NAIDOC Week Grants

The Eurobodalla NAIDOC Week Grants aim to promote understanding of the history, culture and achievements of Aboriginal and Torres Strait Islander people by providing funds to celebrate NAIDOC and support participation in NAIDOC Week activities.

CAR20/004 COMMUNITY DEVELOPMENT PROGRAMS AND GRANTS

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Each year in February/March, Council provides the community with an opportunity to apply for grants of up to \$500 to run annual NAIDOC week events and activities.

This year Covid-19 restrictions have caused the postponement of national NAIDOC week events. On 13 March 2020, the Advisory Committee made a recommendation for Council to consider and support a revote the NAIDOC grants from this financial year to next financial year. This will enable Eurobodalla activities to be presented in line with the National Indigenous Australians Agency (NIAA) timeline for the rollout of NAIDOC week activities later in 2020 when dates are announced.

Eurobodalla Youth in Recovery

In February 2020 the youth services team hosted three community forums which provided an opportunity for young people and service providers to voice their feelings and discuss the effects of the 2019/2020 bush fire crisis. During these forums, support for local schools was highlighted as one of the key focus areas for service providers and young people in the Eurobodalla.

As part of Council's response to the forum outcomes, staff applied for a grant from FRRR to support bushfire affected students to purchase school uniforms. The \$50,000 grant provides 1000 x \$50 vouchers to school uniform shops to support young people buy uniforms, essential school items and, by extension, assist local schools and businesses. Council is working closely with the shire's schools, who will take responsibility for distributing and administering the funds within their school communities.

The application was successful and Council's approval is sought to accept the funding offer.

Eurobodalla Farmers Network

In November 2019 the community development team hosted the first Eurobodalla Farmers dinner. The purpose of the dinner was to support our drought affected farmers and help them strengthen relationships with their neighbours, peers and service providers. This opportunity aimed to build resilience to assist them in managing the challenges of long-term drought.

The evening was very well attended and surveys from those who attended the evening were very positive. Part of the feedback we received from farmers was that they wanted more informal get togethers so that they could continue to grow as a united group with a common goal of food production.

In April 2020 staff applied for a grant of \$5000 from the Department of Primary Industries' Drought Resilience Fund and a grant of \$10,000 from Coordinare. The grants will be used to provide several opportunities for farmers to get together at social events, connecting them with services, supports and each other to build resilience.

The applications were successful and Council's approval is sought to accept the funding offers.

Connecting Isolated Seniors

A round of funding was recently announced to support isolated older Australians to be able to connect with others and services who do not have devices and network plans. Council was successful in being awarded \$5000 to act quickly to purchase 5 devices and data plans to be borrowed via the shires libraries. Council will work with seniors services and others to refer appropriate participants for these opportunities.

CAR20/004 COMMUNITY DEVELOPMENT PROGRAMS AND GRANTS

S003-T00035

Social Impact

The Aboriginal Action Plan 2020-2024 will continue to fulfil Council's commitment to working with the community towards reconciliation and the provision of services, programs and activities that support growth and development of Aboriginal communities.

Postponing NAIDOC activities in line with National Indigenous Australians Agency (NIAA) NAIDOC activities will enable Eurobodalla to participate in the celebrations when the new date is determined.

The FRRR Back to School grant will provide much needed support to 1000 Eurobodalla school students and their families with some support to assist with return to school resources. Given the recent impact on our local employment and business sector, this support will be welcomed and help our community. It is anticipated that these funds will be invested back into the local economy.

The Drought Resilience Fund Grant from the Department of Primary Industries enables Council to support the Eurobodalla Farmers who continue to struggle with ongoing drought and bush fire recovery issues by strengthening community connections between farmers and service providers.

Access to technology to connect with family and services during the Covid-19 pandemic is highly important. Whilst there is only provision for 5 devices and data plans access to a device, the availability of these may make a critical difference to isolated seniors in our community to their quality of life and general wellbeing. Moreover, this initial project may provide the foundation on which to build a more comprehensive program that can be developed in conjunction with other stakeholders as online activities and modes are sustained into the future.

Financial

The majority of activities and actions identified in the Aboriginal Action Plan do not require additional funding as they are part of Council's core business. Some projects are organised and run in partnership with other businesses and community groups and some specific activities will be developed if external grant funding is obtained.

There is \$4500 allocated to the NAIDOC week grant program this year. If we follow the NIAA time frame these funds will need to be revoted to the 2020/2021 financial year, for expenditure later in 2020.

The opportunity to attract external funding enables Council to provide quality opportunities that address important social and wellbeing issues, as expressed and experienced by the community. The grants will be administered using existing staff resources and no matched or additional funding is required.

Community and Stakeholder Engagement

We will inform the community through providing information on Council's website; Online News; Living in Eurobodalla residents newsletter; posting on Council's Facebook and distributing a media release.

We have involved the community in the development of the Aboriginal Action Plan through surveys; community consultation; and one on one interviews.

CAR20/004 COMMUNITY DEVELOPMENT PROGRAMS AND GRANTS

S003-T00035

We have collaborated with the community by seeking advice, ideas, and recommendations from Council's Aboriginal Advisory participatory decision making.

NAIDOC week grants and the proposed FRRR grant, Eurobodalla Farmers events and Be Connected project will be advertised and promoted on Councils website; online news; Living in Eurobodalla newsletter; posting on Council's Facebook; direct emails and distributing a media release.

CONCLUSION

The draft Aboriginal Action Plan 2020 -2024 is a positive way of ensuring the Council is responding to community expectations, meeting Council's planning requirements, as well as building trusting relationships with the Aboriginal community.

Supporting the recommendation of the Aboriginal Advisory Committee to postpone NAIDOC activities in line with National Indigenous Australians Agency NAIDOC activities will enable Eurobodalla to participate in the celebrations when the new date is determined.

The external funding opportunities offered enables Council to support our communities in very practical ways that improve wellbeing and connect our communities to each other and important services.

By being responsive to our communities needs post-bushfires and during the Covid-19 crisis we support our community to build resilience and assist in the recovery process.

Aboriginal Action Plan 2020-2024



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Acknowledgement of Traditional Owners

Eurobodalla Council recognises Aboriginal people as the original inhabitants and custodians of all land and water in the Eurobodalla and respects their enduring cultural and spiritual connection to it.

Statement of Reconciliation

Eurobodalla Shire Council acknowledges the rights of Aboriginal people to live according to their beliefs and customs and gives due respect and recognition of customary lore, heritage, beliefs and traditions.

Eurobodalla Shire Council acknowledges that reconciliation means having an appreciation of how the past has impacted on generations of Aboriginal people and how we build a community for today.

Eurobodalla Shire Council commits to reconciliation valuing empathy, dignity, respect and fairness. We commit to working with the community towards reconciliation and to the provision of services, programs and activities that support growth and development of Aboriginal communities.

(Adopted by Eurobodalla Shire Council, 21 December 2010).

Mayor's foreword

I am proud to present the Aboriginal Action Plan 2020-2024.

This plan is about building positive relationships within Eurobodalla. Council recognises Aboriginal people in our region represent a strong and vibrant culture, founded on one of the planet's oldest living cultures, with a rich history and deep connection to country. Aboriginal culture is strong and can help shape the identity of the broader community.

Most Aboriginal people in our community live fulfilling lives. However, some do not enjoy the standard of living available to the community at large. Council recognises the role of local government in strengthening Aboriginal participation and engagement and continues its commitment to the Statement of Reconciliation.

This plan provides Council with the opportunity to build on existing programs and develop new ones that help ensure Aboriginal people can avail themselves of the opportunities available to all members of our community. I would like to thank our Aboriginal Advisory Committee and the community members and organisations that provided feedback in the development of this plan – invaluable contribution that ensure it reflects the voices and experiences of our community.

After all, everyone has a role to play in building a community that accepts all participating cultures.

Councillor Liz Innes
Mayor

How the Plan works

Through community consultation and research, including extensive community consultation, Eurobodalla's Aboriginal Action Plan has been developed to identify and prioritise activities and projects for Aboriginal and Torres Strait Islander residents.

Council intends to work with both representative organisations and the general community to take the plan forward, focussing on relationships, respect and opportunity. This approach ties in with the ["One Community - Community Strategic Plan 2017"](#), which requires our programs and activities deliver positive cultural, social and health outcomes for Aboriginal people.

Actions outlined in this plan align with Council's integrated planning and reporting.

Community Strategic Plan

Developed by the community, Eurobodalla's Community Strategic Plan reflects who we want to be, moving forward with a sense of common purpose and responsibility. Council's commitment to the Community Strategic Plan are detailed in our Delivery Program 2017-21, of which strategies and actions from this Aboriginal Action Plan will be included, ensuring integration and accountability across the organisation.

The four key aspirations from Community Strategic Plan are:

-  **FRIENDLY**
We are happy, supportive and welcoming
-  **RESPONSIBLE**
We make balanced decisions that benefit current and future generations
-  **THRIVING**
We are successful and sustainable in growth and development
-  **PROUD**
We build community spirit and our Eurobodalla leads the way

Strategies from the Delivery Program that align with the Aboriginal Action Plan are:

- 1.3 Encourage and enable healthy lifestyle choices
- 1.4 Ensure activities, facilities and services meet changing community needs
- 2.1 Support and encourage the expression of our vibrant creative arts sector
- 2.2 Improve local access to higher education and lifelong learning opportunities and facilities
- 2.3 Embrace and celebrate local history, cultural heritage and diversity
- 7.3 Explore and develop public transport options and systems
- 8.2 Provide opportunities for broad and meaningful engagement to occur
- 9.2 Ensure financial sustainability and support the organisation in achieving efficient ongoing operations
- 9.3 Leverage our skills, knowledge and systems to continually improve and innovate.

Tables listing all relevant actions can be found from page 24 to 29 of this document.

Aboriginal Advisory Committee

Eurobodalla's Aboriginal Advisory Committee promotes partnerships, reconciliation and respect between Aboriginal and non-Aboriginal people. The committee provides advice to Council on matters that are important to Aboriginal people in the shire. In these ways it supports the Aboriginal Action Plan.

The committee functions as a non-delegated advisory committee and includes community members, members of Local Aboriginal Lands Councils (LALC), and nominated representatives of other key Aboriginal agencies. It meets four times a year.

Our story so far

Council has a history of advocating for Aboriginal people in Eurobodalla, with the current plan building on achievements from previous ones, as follows.

Employment and training

- Provided training opportunities for Council staff, including an Aboriginal Cultural Awareness program; 16 Council staff completed the nationally accredited Aboriginal and Torres Strait Islander Cultural Competence Course through the Centre of Cultural Competence Australia.
- Training for Aboriginal community members - 6 Aboriginal people trained to run the Living Strong program; 9 Aboriginal youth were trained to run the community-activities trailer; LALCs participated in rabbit baiting, fumigation and marine debris collection training.
- Commitment to increasing staffing levels of Aboriginal people. In 2013, 2.4% of Council employees identified as Aboriginal or Torres Strait Islander, in 2017 it was 2.9%, and in 2018 it was 3.4% of the workforce.
- Offering traineeships specifically for young Aboriginal people – 2 offered each year.
- Creating volunteer opportunities for Aboriginal people to gain work experience and skills development at Council's youth cafes.

Advocacy

- Feedback was provided to the Aboriginal Cultural Heritage System Review and to parliamentary inquiries into Aboriginal economic development and review of Crown lands.
- Sought and received funding from the NSW Office of Water and the Department of Aboriginal Affairs for the Bodalla sewerage scheme, to minimise costs to the community.

Community participation

- Ran the Live Life Eurobodalla project that promoted equal opportunities for residents by making healthy living programs affordable. 9.7% of participants in the program identified as Aboriginal or Torres Strait Islander.
- Oversaw the Active South Coast Communities grant, which allowed us to run 16 community activities for Aboriginal people, with 1,736 participants.
- Developed the Aboriginal Transport project that aimed to increase community transport registrations for the Aboriginal community (Council provided 415 trips of which 172 were social and 241 were health related).
- Ran the Caring for Ancestors project through a grant received from the Office of Environment and Heritage, which continued to identify potential burial sites outside the boundaries of the Wallaga Lake cemetery.
- Supported 'Back to Country' event in Tilba, with over 500 Aboriginal attendees.
- Ran compost workshops at Wallaga Lake to teach community how make compost from household rubbish.
- Supported the Wallaga Lake Koori kids' bike safety program.
- Run Aboriginal programs in all libraries including artists' floor talks and exhibitions, craft, storytelling and Didgeridoo performances.
- Adding to the libraries' Aboriginal collections, including the private collection of the late Mary Duroux; *Our Little Yuin*, created by children of Little Yuin Aboriginal Preschool; and *Aboriginal Men and Women's Heritage: Eurobodalla*.
- Support a range of initiatives such as Elders lunches, regular shopping trips, transport to NAIDOC Week activities and mini Olympics and Elders outings around Eurobodalla through the Aboriginal Transport Access Officer position.
- Organise and run National Aboriginal Children's Day activities annually and supporting other days of significance, including Sorry Day.
- Run the Youth Cafés in Narooma and Batemans Bay which engaged over 2,000 young people. Of those who attended 1,453 young people identified as Aboriginal or Torres Strait Islander.
- Established Walawaani Garindja café in Moruya, which developed from a pilot project in 2018 to become a safe place for young people to come together to build resilience, respect and cultural knowledge.
- Provided and sourced external funding to support young Aboriginal people to attend and participate in the Change Maker and Far South Coast Leadership forums.

Heritage

- Prepared the Caring for Our Ancestors Wallaga Lake cemetery project, with implementation started by Merriman's Local Aboriginal Land Council and the community. This is an ongoing project partnership between Council and Wallaga Lake community that progresses with available funding sources.
- Sought state-wide recognition of Aboriginal community projects, including the NSW Local Government Aboriginal Network 2016 'Council Partnership of the Year' award for stage 2 of the Wallaga Lake Cemetery Project.

Building relationships

- Developing and signing a Memorandum of Understanding with Eurobodalla Koori Employees Network (EKEN) and The Eurobodalla Boys to Men Group, committing Council's support for NAIDOC and Reconciliation week events and activities.
- Worked in partnership to promote community events such the Grow the Music event in Wallaga Lake and the Back to Country event in Tilba.
- Supported community groups and organisations to develop services for the Aboriginal community, including Katungal Aboriginal Medical Service for the Child Health Check project.
- Run the Aboriginal Advisory Committee that has provided assistance and advice to Council on a variety of issues including: the North Head camping area, Aboriginal heritage and protocols, Development Applications, way finding and tourism signage, and the Local Environment Plan process.
- Run the annual NAIDOC week grants program that funds community groups and services to run NAIDOC week activities.
- Host and running the Council's annual Flag Raising event for NAIDOC week.
- Participate in network meetings, including the Koori Women's Group, the Boys to Men Aboriginal Group, and EKEN.
- Support the Eurobodalla Boys to Men annual Sorry Day march.
- Conducted free microchipping of dogs owned by the Wallaga community.
- Worked collaboratively with the Mogo community to develop culturally appropriate resources and design elements for Mogo park upgrade.

Eurobodalla snapshot

Eurobodalla has 110km of coastline, 83 beaches and 4 major river systems, and is known as the land of many waters. Eurobodalla is also known for its beauty, wilderness and wildlife. Over three-quarters of our land area is open space, consisting of 10 national parks and 15 state forests. This natural environment is cared for by the community, who are passionate advocates when it comes to protecting and enhancing our beautiful landscape.

Population

In 2016, 5.6% of Eurobodalla Shire's population identified as Aboriginal and/or Torres Strait Islander descent compared to 2.9% in NSW. This increased from 5.1% in 2011.

However, this varies across the shire, with percentages ranging from a low of 1.3% in Tuross Head to a high of 9.6 percent at Batemans Bay and Catalina.

The five areas with the highest percentages were:

- Batemans Bay - Catalina (9.6%)
- Urban Moruya - Moruya Heads (8.1%)
- Narooma Rural Hinterland (7.2%)
- Batemans Bay Rural Hinterland (7.0%)
- Surfside - Long Beach - Maloneys Beach - North Batemans Bay (5.8%).

In 2016, the individual townships with the highest population of Aboriginal and Torres Strait Islander people are:

- 57.5% at Wallaga Lake, which is a decrease from 82.6% in 2011
- 31.6% at Mogo, which is a decrease from 32.6% in 2011
- 25.8% at Bodalla, which is a decrease from 26.6% in 2011.

Socio-Economic Indexes for Areas (SEIFA)

The Index of Relative Socio-Economic Disadvantage (IRSED) score is derived from attributes such as income, educational attainment, unemployment, and other variables that broadly reflect levels of disadvantage. The five areas with the lowest IRSED scores, that is the areas of highest disadvantage, in Eurobodalla were:

- Batemans Bay - Catalina (876.1)
- Urban Moruya - Moruya Heads (930.7)
- Surf Beach - Batehaven - Sunshine Bay - Denhams Beach (933.2)
- Narooma - North Narooma - Kianga (938.0)
- Dalmeny (954.7).

Eurobodalla Shire's SEIFA score for 2016 is 962.

People

*"[We need] more focus on our Aboriginal people and connection to land."
(Survey respondent)*

- **5.6%** identify as Aboriginal or Torres Strait Islander in Eurobodalla (2.9% NSW). This has increased from 5.1% in 2011.
- **1.2%** of the Aboriginal community spoke an Australian Indigenous language at home (1.7% in 2011)
- **22** is the median age for those identifying as Aboriginal and Torres Strait Islander (54 for Eurobodalla)
- **9.8%** of the population are aged over 60 years (40.2% Eurobodalla)
- **45.8%** aged between 0-19 years (19.1% Eurobodalla)
- **\$404** median personal income (\$512 Eurobodalla)
- **21%** unemployment in 2016 (6% non-Aboriginal)
- Unemployment rate **25%** for men and **15%** for women
- **0.72** dependency ratio (0.81 non-Aboriginal). A higher ratio means each person of working age has more dependents to support, on average
- **28%** more women than men earn an income between \$300 - \$1,000
- **19%** more males than females earn an income between nil and \$299.
- **46.5%** more females than males earn \$1,000 or more

Housing

*"As an aged pensioner I need affordable housing"
(Survey respondent)*

- **\$250** median rent per week (\$253 Eurobodalla)
- **530** households rent. **30%** of these are through a state or territory housing authority (8.4% Eurobodalla)
- Average household size **3.1** persons (2.2 Eurobodalla)
- **10.9%** of dwellings need 1 or more extra bedrooms (2.2 Eurobodalla)
- **65%** of households had an internet connection (77.6% non-Aboriginal)

Health and wellbeing

*"The library is one of the best resources in Narooma, especially for seniors. The staff at Narooma are so important to me and my health needs"
(Survey respondent)*

- **9.1%** in need of assistance due to profound or severe disability (7.7% Eurobodalla)
- Disability rates in 2016:
 - **26%** for 65+ year olds (6.5% Eurobodalla)
 - **20%** for 45-54 year olds (5.7% Eurobodalla)
 - **10%** for 35-44 year olds
 - **7%** 25-34 year olds
- **17%** of the adult population reported they gave assistance to a person with a severe or profound disability
- **34.9%** of Aboriginal adults smoke in NSW (12.9% non-Aboriginal)

- **5.3%** of total Home and Community Care program clients were Indigenous
- **40.1%** of Aboriginal people in NSW have high rates of risky drinking (25.5% non-Aboriginal)
- **10.8%** provided unpaid assistance to a person with disability (13.4% Eurobodalla)
- **38%** two-yearly rate for breast cancer screening for Aboriginal and CALD women (47% NSW)
- **17%** of the adult population reported they gave assistance to a person with a severe or profound disability
- **34.9%** of Aboriginal adults smoke in NSW (12.9% non-Aboriginal)
- **5.3%** of total Home and Community Care program clients were Indigenous **546** calls to the Quitline service in NSW (116 in 2011)
- **40.1%** of Aboriginal people in NSW have high rates of risky drinking (25.5% non-Aboriginal)
- **10.8%** provided unpaid assistance to a person with disability (13.4% Eurobodalla)
- **57.5%** of Aboriginal people aged 16 years and over in NSW are overweight or obese (52.2% non-Aboriginal)
- **1.7** females per male are carers for people with disability
- **50%** of Aboriginal women giving birth at Moruya hospital reported smoking during pregnancy (45% NSW)

Education

"I don't think there are enough programs, services or opportunities for Koori people here"
(Survey respondent)

1 in 3 Aboriginal and Torres Strait Islander residents attended an education institution in 2016 (34% Aboriginal, 16% non-Aboriginal)

Relative to non-Aboriginal people of the same age, there were in education: **2%** more Aboriginal 25+ year olds, similar proportions of 0-4 year olds, **3%** fewer Aboriginal 5-14 year olds, **13%** fewer Aboriginal 20-24 year olds and **16%** fewer Aboriginal 15-19 year olds.

Overall, Eurobodalla's Aboriginal population had almost the same number of females as males in education. This varied with age.

The proportion of 5-14 year olds in education was up by **4%** since 2011 and the proportion of 15-19 year olds in education was down by **8%** since 2011.

In 2016, **626** Aboriginal children and teenagers in Eurobodalla were attending school, with **73** in pre-school, **353** in primary school and **200** in high school.

Since 2011 there were **12%** more pre-schoolers, **27%** more primary students and **1.5%** less secondary students.

8% of 15-24 year olds attended TAFE

Since 2011 there has been a **1%** overall decrease for participation education

Key trends

Statistics indicate key trends but must be considered within the broader framework. To put the numbers in perspective, trends for Eurobodalla are put in context using statistics for different populations and compared against community engagement outcomes.

People

Indicator	Trend
Population	In 2011, 5.1% of Eurobodalla residents identified as Aboriginal or Torres Strait Islander. This increased to 5.6% in 2016. While this was only a slight increase, it is important to note that Eurobodalla has the largest Aboriginal population in the Southern NSW Local Health District. The Aboriginal population in Eurobodalla represents 32% of the Aboriginal residents in the Southern NSW Local Health District. (SNSWLHD)
Language spoken at home: Australian Indigenous Languages	In 2011, 1.7% of Aboriginal residents indicated they spoke an Australian Indigenous language at home. This dropped to 1.2% in 2016.
Median age	In 2011, the median age of Aboriginal and Torres Strait Islander peoples in Eurobodalla was 21, and increased to 22 in 2016. Though the trend is slightly increasing, it is still significantly lower than Eurobodalla (54).
Median personal weekly income	In 2011, the median income for Aboriginal people was \$318. This increased to \$404 in 2016. Despite an increasing trend, it is still significantly lower than that of Eurobodalla (\$512).
Unemployment	In 2011, 27.9% of Aboriginal people in Eurobodalla indicated they were unemployed. Though this decreased significantly in 2016 (20.6%) it is still significantly higher than Eurobodalla (7.1% in 2016).

Health and wellbeing

Indicator	Trend
Number of people who need assistance due to profound or severe disability	In 2011, 141 Aboriginal people in Eurobodalla indicated they required assistance. This increased to 194 in 2016 which is a 37.6% increase, compared to a 14.9% increase for Eurobodalla.
Provide unpaid assistance to a person with disability	In 2011, 174 Aboriginal people in Eurobodalla provided unpaid assistance to a person with disability. This increased by 29.3% in 2016, compared to a 13.3% increase for Eurobodalla.
Calls to Quitline	In 2011, 116 Aboriginal people in the Southern NSW Local Health District called the Quitline Service. This increased to 546 in 2015, an increase of 370%.

Housing

Indicator	Trend
Single parent households	In 2011, 28.7% of Aboriginal households in Eurobodalla indicated they were one parent families. Though this slightly increased to 29.2% in 2016, it is significantly higher than that of other households in Eurobodalla (9% in 2016).
Households with couples and no children	In 2011 there were 13.7% couple households with no children. This increased significantly to 23.4% in 2016. Despite the increase, it is significantly lower than other households in Eurobodalla (37.4% in 2016).
Internet access	Between 2011 and 2016, there was a 47.2% increase in dwellings with access to the internet. This is significantly higher than the overall Eurobodalla increase of 15.2%.
Rented through real estate	When assessing the indicators of owning a home outright, owning a home with a mortgage and renting a home through a real estate, all three are increasing. However, renting has had the largest increase of 56.3%. This is significantly higher than Eurobodalla.
Average household size	In 2011, there was 3.1 people per household. Though this remained consistent in 2016, it was higher than that of Eurobodalla (2.2 in 2016).

Education

Indicator	Trend
Attending education institution	In 2011, 35% of Aboriginal and Torres Strait Islander residents attended an educational institution. This slightly decreased to 33.7% in 2016. Though this is significantly higher than Eurobodalla (16.1%) they both show a similar declining trend.
Highest year of school	In 2016, the highest level of school attainment for students that identified as Aboriginal or Torres Strait Islander was year 10 (33.1%). The highest level of attainment for Eurobodalla students was year 12 (40.8%).

Community survey

For a clearer understanding of how Eurobodalla's Aboriginal and Torres Strait Islander residents view their own participation in the broader community and access to services, Council and the Aboriginal Advisory Committee drafted and distributed an 11 question survey.

The survey was distributed to the shire's Aboriginal population by:

- Local Aboriginal Land Councils
- electronically through Council's website
- electronically on Survey Monkey
- Council's youth cafes
- Council libraries
- One-on-one meetings with Aboriginal project officers at various locations across the shire.

Demographics of respondents

Of the 138 responses were collected:

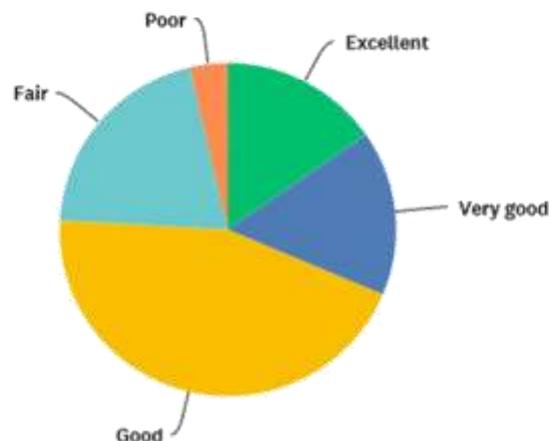
- 57% were from females and 43% from males
- 50% of the survey respondents were aged between 39 and 54
- 42% of respondents residing from Dalmeny to Akolele,
- 26% from South Durras to Guerrilla Bay,
- 20% from Tomakin to Turlinjah
- 2% were from Bodalla.

Key summary of responses

Self-rated personal health

When asked to self-rate their health, the largest response was *good* (45%) followed by *fair* (20%).

Council will work with the Aboriginal community to promote active and healthy lifestyles and advocate for improved health services.



Safety and community support

Answering questions about community connectedness and safety, respondents replied:

- Q: My community feels like home
82% of respondents agreed or strongly agreed.
- Q: I feel safe walking in my neighborhood at night
53% either agreed or strongly agreed.
- Q: I feel I have the same opportunities in this community as non-Aboriginal people
66% either strongly disagreed, disagreed or were not sure.
- Q: I feel a sense of responsibility to contribute to the community
62% agreed or strongly agreed.
- Q: If there was a problem in the community, people would get together to solve it
39% were unsure and 36% agreed or strongly agreed.
- Q: If I had an emergency, people I do not know would help me.
46% were unsure.
- Q: It is very important to me I live where I live
80% agreed or strongly agreed.

Council will actively encourage Aboriginal people to get involved in projects that build connectedness across the community.

Activities in Eurobodalla

When asked to select the main activities they participate in, the top three responses were:

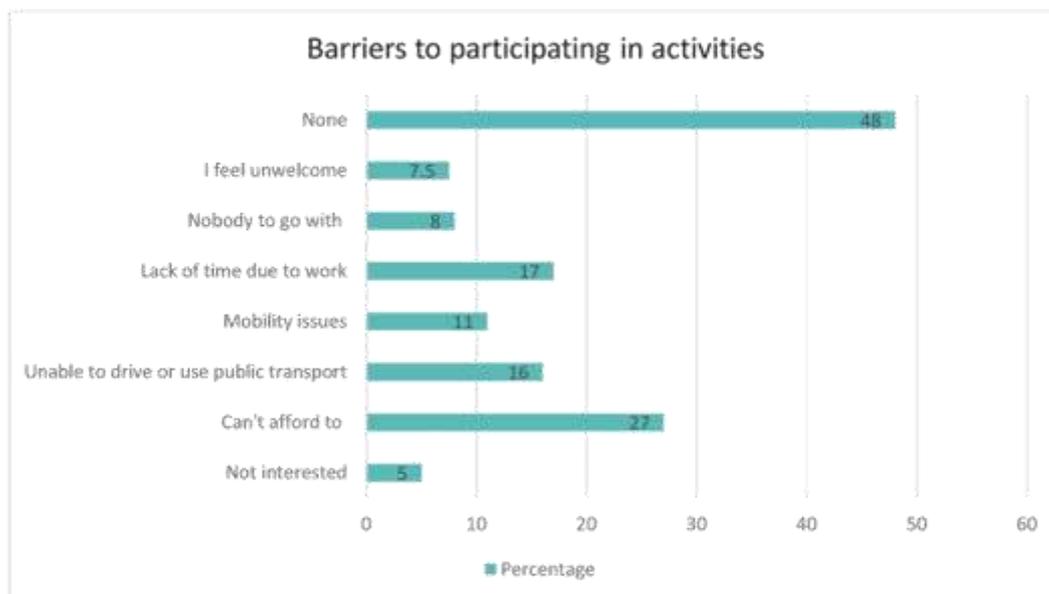
- going out with friends or family, 83%
- visiting a waterfront attraction, 75%
- attending a local restaurant, bar or club, 62%.

The three activities respondents were least likely to participate in were:

- visiting the library, 27%
- volunteering or carrying out unpaid work, 22%
- attending a religious or spiritual activity, 18%.

Council will encourage Aboriginal people to use our library services and build upon the Aboriginal collections.

Volunteering options will be promoted and Aboriginal people will be welcomed and encouraged to apply.



Council will continue to seek funding to provide low and no cost activities for the Aboriginal community and advocate for improved transport services and options.

Responding to Council services

Children's Services

- 17% of respondents rated Council's Children's Services as excellent or above average, 42% rated it average and 28% were unsure.

Libraries Services

- 34% of respondents rated Council's Library Services as excellent or above average and 38% rated it average.

Youth Services

- 20% of respondents rated Council's Youth Services excellent or above average, 30% rated it average, 24% rated it below average and 26% were unsure.

Aboriginal Advisory Committee

- 17% of respondents rated the Aboriginal Advisory Committee as excellent or above average, 25% rated it as average and 24% rated it as below average. 34% were unsure.

Arts events and networking

- 22% of respondents rated this service as excellent or above average, 28% rated it as average and 18% rated it as below average. 33% were unsure.

Heritage and environment preservation

- 18% of respondents rate this service as excellent or above average, 35% rated it as average, 16% rated it as below average and 30% were unsure.

Water, rubbish and road services

- 34% of respondents rated this service as excellent or above average, 36% rated it as average, 18% rated it as below average and 11% were unsure.

Encouraging Aboriginal participation

- 17% of respondents rated this service as excellent or above average, 34% rated it as average, 29% rated it as below average and 20% were unsure.

Economic development

- 15% of respondents rated this service as excellent or above average, 33% rated it as average, 20% rated it as below average and 32% were unsure.

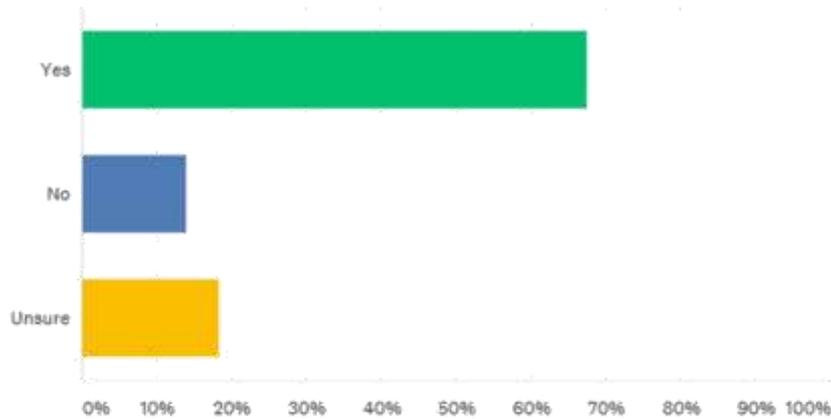
Parks and gardens

- 42% of respondents rated this service as excellent or above average, 34% rated it as average, 12% rated it as below average and 11% were unsure.

We will continue promoting Council services and encourage Aboriginal community participation. Where funding is available, we will work with the community to create Aboriginal specific projects and employment opportunities.

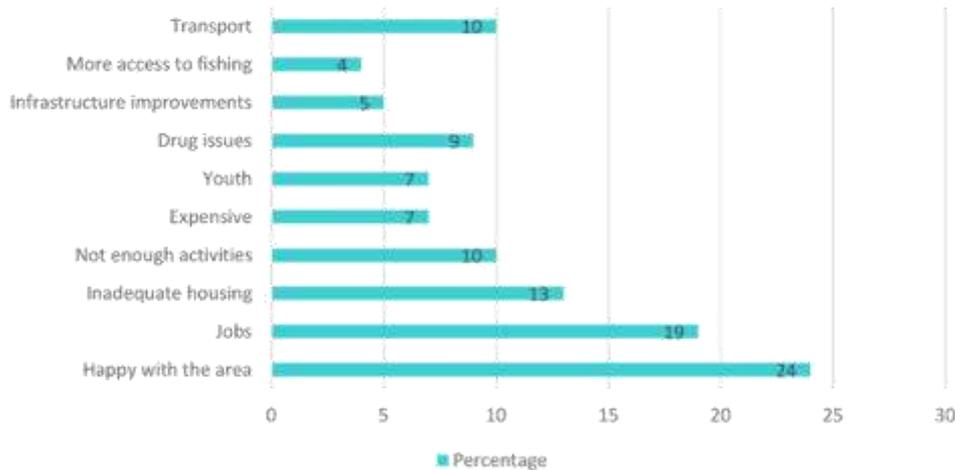
Accessing information

Respondents were asked if they had a problem at home due to an illness or disability, would they know how and where to access information and services. 68% indicated yes and 14% responded no.



Council will continue to work with community support services to ensure brochures and marketing material are easily accessible.

Current experiences of living in Eurobodalla



Council will work on increasing Aboriginal employment opportunities and will advocate for enhanced housing choice.

The planning environment

Alongside information provided by Eurobodalla's Aboriginal community and other stakeholders, the Aboriginal Action Plan acknowledges the policies of the Australian and NSW Governments.

Indigenous Advancement Strategy

The Australian Government funds and delivers programs for Aboriginal and Torres Strait Islander people through the Indigenous Advancement Strategy (IAS), with the clear priorities:

- The positive impact that **education** has on the future success of individuals, families and communities is clear. Children who go to school have better life outcomes.
- **Employment, economic development and social participation** improve the lives of families and communities. The right conditions and incentives need to be in place for Aboriginal and Torres Strait Islander peoples to participate in the economy and broader society.
- Growing up in a **safe and healthy home and community** is essential for families to thrive and reach their full potential. In particular, the violence that too many women and children face must be addressed.

The structure of the IAS supports working with Aboriginal and Torres Strait Islander people, communities, industries, business and service providers. The IAS allows for the joint development of solutions at the regional and local level. Funded providers are expected to work closely with Indigenous communities in the design and delivery of projects.

The National Indigenous Australians Agency (NIAA) was established on 1 July 2019 to perform functions previously undertaken by the Department of the Prime Minister and Cabinet (PM&C).

Closing the Gap

The Closing the Gap Refresh is guided by the principles of empowerment and self-determination to deliver a community-led, strengths-based strategy that enables Aboriginal and Torres Strait Islander peoples to move beyond surviving to thriving. There are local and regionally based supports via PM&C to work with local communities to address priorities.

In December 2018, Council of Australian Governments (COAG) committed to forming a genuine formal partnership with Aboriginal and Torres Strait Islander peoples to finalise the Closing the Gap Refresh and provide a forum for ongoing engagement throughout implementation of the new agenda.

A formal agreement between COAG and the National Coalition of Aboriginal and Torres Strait Islander Peak Organisations came into effect in March 2019.

The draft targets of the Closing the Gap framework are

- Families, Children and youth

- Health
- Education
- Economic Development
- Housing; Justice, including youth justice, and
- Land and Water.

Department of Aboriginal Affairs

The Department of Aboriginal Affairs (DAA) works with Aboriginal communities to promote social, economic and cultural wellbeing through opportunity, choice, healing, responsibility and empowerment through the implementation of OCHRE (the NSW Government's plan for Aboriginal affairs 2016-2019), establishing partnerships for economic prosperity, supporting effective Aboriginal community governance and strengthening cultural identity and language.

The key priority areas for the OCHRE plan are:

1. Culture and healing
2. Leadership in government
3. Growing New South Wales' first economy
4. Strengthening governance and capacity
5. Strengthening our foundations.

Reconciliation Australia

Reconciliation Australia is the independent national body for reconciliation that advocates a holistic approach that empowers and supports positive outcomes for Aboriginal and Torres Strait Islander peoples.

Reconciliation Australia administers the trademarked Reconciliation Action Plan (RAP) program. RAPs are practical plans of action based on the three pillars; relationships, respect and opportunities.

Eurobodalla Council has a strong commitment to reconciliation. By taking a leadership role backed by endorsed policy and frameworks, our Aboriginal Action Plan is structured around the RAP pillars of relationships, respect and opportunities, for action at the local level.

Focus area one: Relationships

Eurobodalla Council acknowledges, respects and works with the traditional custodians of the land, and sees our relationship with Aboriginal people as an important step in building community strength and resilience. We are committed to open communication and providing opportunities for Aboriginal people to enjoy the same opportunities as non-Aboriginal people.

The benefits of strong relationships between Aboriginal and non-Aboriginal people include:

- mutual understanding of the culture and heritage
- building trust between Aboriginal and non-Aboriginal people
- increased sense of wellbeing and community resilience
- acknowledgement and healing of past traumas
- collaboration and meaningful interactions for consultation, and
- nurturing future relationships.

Meaningful relationships within our community help Council to respond to the aspirations of the local Aboriginal community.

Focus area two: Respect

Acknowledging Eurobodalla's traditional custodians and their contributions to the community is an important step toward fostering respect and communication. Increasing our understanding of the past and present experiences of Aboriginal peoples, helps us learn how to work more effectively with communities.

Benefits of strengthening respect of Aboriginal and non-Aboriginal people and culture include:

- commitment to working together and understanding cultural values, traditions and histories
- greater understanding and appreciation of diversity within the community
- cultural awareness increases the capacity of Council to effectively engage with local Aboriginal communities
- providing opportunities for the whole community to come together
- deeper cultural awareness and ensures culturally appropriate services are delivered, maintained and supported.

Increasing respect for the Aboriginal community helps Council enhance relationships, embrace diversity and promote harmony in the shire.

Council's has formalised its commitment to social and cultural diversity through our Equal Employment Opportunities and Diversity Management Plan 2017 – 2020. A diverse workforce free of discrimination and reflective of the community is more innovative, productive and better able to deliver appropriate quality services.

Focus area three: Opportunities

Opportunities must be equitable and Council will continue to focus on opportunities that support education, employment and economic development for Aboriginal people.

Benefits of encouraging opportunities for Aboriginal and non-Aboriginal people include:

- bridging the gap of disadvantage and creating opportunities for ongoing equity
- engagement of the broader community in Aboriginal culture and heritage
- engagement with Aboriginal and Torres Strait Islander culture and people.
- meaningful engagement and exchange between Council, Aboriginal people and the wider community.

Opportunities that strengthen the Aboriginal community are important. They demonstrate community leaderships and cultural equity.

Focus area delivery plan
summary tables

Focus area one: Relationships

Objective	Action	Measure	Operational Plan Action	Delivery Program Activity	Responsibility
Strengthen relationships between the Aboriginal community, Council and the broader community	Coordinate and promote the work of the Aboriginal Advisory Committee and associated projects	Hold four meetings annually Promotional tool developed and distributed Finish stage 3 and continue to seek funding for next phase of Wallaga Lake cemetery projects	2.3.1.1	2.3.1	CCD
			2.3.2.1	2.3.2	SP
Promote Aboriginal community events and activities.	Implement the Aboriginal Action Plan	Number of actions implemented/achieved	2.3.1.2		
			2.3.1.3	2.3.1	CCD
Support Aboriginal participation in Council services and community activities.		Number of promotions/communications per year sharing information on events, training and Council programs and services to the Aboriginal community Promotion of Aboriginal activities and events in each of Council's 'Living In' resident's newsletter Number of Aboriginal organisations working in partnership with Council Improved satisfaction and participation in activities and services Number of volunteers engaged in Council services Evidence of Aboriginal community's input into all Council consultations Acknowledgement of traditional owners in/on Council buildings and gatherings	1.5.1.2	1.5.1	YS
			1.4.1.1	1.4.1	CCD
			1.3.1.2	1.3.1	L
			2.2.1.1	2.1.1	CC
			2.2.1.3	2.2.1	CS
			2.2.2.1	2.2.2	CCD
			2.4.1.2	2.4.1	EM
			2.1.1.2	2.3.2	R
			2.3.1.2	3.2.2	
			3.2.2.1		
An Aboriginal identified position to be allocated on all Council advisory committees.		Number of promotions of identified roles in Council advisory committees Aboriginal identified positions on advisory committees filled	8.2.1.2	8.2.1	CCD
Host at least one meeting per year between Councillors and Aboriginal Elders, leaders and representatives		Number of meetings held	9.1.2.4	9.1.2	CCL

Focus area two: Respect

Objective	Action	Measure	Operational Plan Action	Delivery Program Activity	Responsibility
Develop resources to build cultural knowledge and understandings	Develop an Aboriginal specific webpage on Council web site to promote Aboriginal information, demographics, events, Aboriginal Action Plan and Advisory Committee information Provide cultural awareness programs for staff. Seek funding to support the cultural development of Aboriginal people to promote history and heritage Encourage people to borrow and display the Eurobodalla Aboriginal timeline and brochures at community events and activities	Welcome to or acknowledgement of Country at all council events and committee meetings Resource cards and collateral produced and distributed to Council staff for acknowledgement of country. Contact list and protocols for engaging Aboriginal representatives for "Welcome to country" developed and publicised Aboriginal flag is flown and displayed all year at Council including the Chambers Physical acknowledgement of Traditional Owners displayed in Council buildings Aboriginal web page developed Number of visits to the page	9.1.2.1	9.1.2	CCL
			8.3.1.2	8.3.1	CCD
			2.3.1.1	2.3.1	
		Number of programs run Number of Council staff attending programs Improved cultural awareness reported	9.3.2.3	9.3.2	WD
		Funding achieved Number of workshops held Local knowledge and understandings have improved	1.5.1.2 2.1.1.2	1.5.1 2.1.1	CCD
		Number of enquires Number of borrows Number of brochures used	2.3.1.1	2.3.1	CCD

Promote and celebrate Aboriginal Community and Culture	All Council activities undertaken on Australian, NSW or Local Government land or waters comply with the requirements of Native Title Act 1993	Number of applications Compliance	9.2.2.1	9.2.2	Property
	Council ensures developments comply with <i>National Parks and Wildlife Act 1974</i> as part of the development application process	Compliance	6.2.2.1	6.2.2	Divisional Services
	Implement the Creative Arts Strategy actions relating to enhancing local Aboriginal arts and cultural development	Programs delivered that showcase and develop Aboriginal art and artists Local character and identity are celebrated creatively in our public spaces and facilities	2.1.1.2	2.1.1	CCD
	Work in partnership with local Aboriginal community to develop cultural tourism	Number of Aboriginal tourism projects developed	5.3.1.2	5.3.1	Tourism
Council prioritises the application of Aboriginal names and words for naming new roads, services or places	Celebrate and support national days of significance including NAIDOC Week, National Aboriginal Children's Day and Sorry Day	Number of NAIDOC grants allocated annually Coordinate NAIDOC flag raising ceremony annually Number of people attending events Number of events supported Number of organisations supported to run events	2.3.1.3	2.3.1	CCD Libraries Children's Services
	Council considers Aboriginal design elements in the development of new or refurbished Council infrastructure	Number of roads, services or places with new Aboriginal names	9.2.2.1	9.2.2	Property
		Number of spaces reflecting cultural design elements Feedback from the community	2.3.1.2	2.3.1	CCD

Focus area three: Opportunities

Objective	Action	Measure	Operational Plan Action	Delivery Program Activity	Responsibility
Provide opportunities for Aboriginal employment, education and engagement	Develop an Aboriginal Employment Policy and Strategy	Increase in percentage of Aboriginal employees, trainees and volunteer positions annually Establish an Aboriginal employee network within Council Link staff with Local Government Aboriginal Employees network	9.3.2.1	9.3.2	Workforce Development (WD) CCD
			9.3.2.3		
	Encourage greater participation by Aboriginal people in local government	Aboriginal candidates encouraged to nominate for Council elections Create a mentoring program with Councillors and young Aboriginal people	9.1.2.4	9.1.2	CCE
			2.2.1.2		
	Support Aboriginal community to engage in early education programs for preschool children	Support Aboriginal families engaged Number of children attending programs	2.2.1.2	2.2.1	CS
			2.2.1.3		
Support youth employment and education opportunities for Aboriginal people	Increased number of Aboriginal young people engaged in education and employment Number of programs and promotions supporting local Aboriginal youth Number of new young Aboriginal staff or trainees at Council	2.2.3.2	2.2.3	YS	
		9.3.2.6			
Work with local community members to build Aboriginal and cultural businesses	Number of supports promoted and provided Number of business established Economic impact of businesses	2.1.1.2	2.1.1	Business Development	
		5.1.1.5			
Promote Aboriginal employment in broader community	Aboriginal employment increased by 2%	2.1.1			

Objective	Action	Measure	Operational Plan Action	Delivery Program Activity	Responsibility
Work in partnership with service providers to build resources and activities for Aboriginal people	Advocate for affordable housing options for Aboriginal people	Number of communications to State and Federal housing reviews annually Work with local organisations like Impact Eurobodalla and South Eastern Aboriginal Regional Management Services (SEARMS) to promote local solutions to housing issues	6.3.1.1	6.3.1	SP
			1.2.1.1	1.2.1	Community & Cultural Development (CCD)
			1.2.1.1	1.2.1	
			1.3.1.1	1.3.1	CCD
Work in partnership to promote and develop healthy lifestyle activities to Aboriginal community	Support camping and day use of Council managed camping areas by Aboriginal families	Local drug action strategy developed Number of partnerships Number of healthy lifestyle programs promoted Provide discounted fees for Aboriginal people with a cultural connection to council managed camp sites at North Head and Mystery Bay.	9.2.2.4	9.2.2	Commercial entities (CE)
			1.4.2.2	1.4.2	CC
			2.2.3.2	2.2.3	YS
Work in partnership to increase transport options for Aboriginal people		Number of Aboriginal people participating in Council road safety initiatives Transport services and options have improved	7.2.1.1	7.2.1	CCD
			2.3.1.2	2.3.1	CCD
Support and collaborate in initiatives that promote recovery from 19/20 disaster period		Number of programs and promotions supporting local Aboriginal recovery Partnerships developed Aboriginal people employed to support programs			

Glossary

The terms below have been used in this report. A full glossary of terms used in Council reports and meetings is available on Council's website.

Acronym	Meaning
ABS	Australian Bureau of Statistics
BD	Business Development
CAR	Customer Assistance and Records
CC	Community Care
CCD	Community and Cultural Development
CCE	Community and Community Engagement
CCL	Corporate and Community Leadership
CE	Commercial entities
CF	Community Facilities
CS	Children's Services
CSP	Community Strategic Plan
CSR	Customer Service Request
DABC	Development Assessment and Building Certification
DIA	Disability Inclusion Act 2014
DIAC	Disability Inclusion Advisory Committee
DIAP	Disability Inclusion Action Plan
DPOP	Delivery Program and Operational Plan
EM	Environmental Management
ERBG	Eurobodalla Regional Botanic Gardens
FACS	Family and Community Services
FCT	Finance and Central Treasury
FP	Fleet and Plant
IP&R	Integrated Planning and Reporting
IT	Information Technology
L	Libraries
NDIS	National Disability Insurance Scheme
NDS	National Disability Strategy
UNCRPD	United Nations Rights of Persons with Disabilities
OOSH	Out of School Hours
P	Property
PEH	Public and Environmental Health
POS	Public Order and Safety
R	Recreation
RI	Risk and Insurance
S	Stormwater
SS	Sewer Services
SP	Strategic Planning
TS	Technical Services
T	Tourism
TR	Transport
WM	Waste Management
WS	Waste Services
WO	Works and Operations
WD	Workforce Development
YS	Youth Services

References

Australian Bureau of Statistics (2011) Census of Population and Housing

Eurobodalla Shire Council Community Strategic Plan 2017-21

Eurobodalla Shire Council Delivery Program 2017-21 Operational Plan 2017-18

NSW Department of Family and Community Services Disability Inclusion Action Planning Guidelines 2015, www.facs.nsw.gov.au

Public Health Information Development Unit (PHIDU) Social Health Atlases of Australia, 2016 Online Data, <http://phidu.torrens.edu.au>

CAR20/005 ACCEPTANCE OF CONTINUITY OF SUPPORT FUNDING VARIATIONS

**S003-
T00026**

Responsible Officer: Kathy Arthur - Director Community, Arts and Recreation Services

Attachments: Nil

Outcome: Strong Communities, Desirable Lifestyle

Focus Area: 1.4 Ensure activities, facilities and services meet changing community needs

Delivery Program Link: 1.4.2 Provide flexible, community based services to support older people, people with a disability and their carers

Operational Plan Link: 1.4.2.1 Provide support services for people with disability

EXECUTIVE SUMMARY

This report seeks approval from Council to accept additional funding from the Commonwealth Department of Ageing for the Continuity of Support program for people with disability who are ageing.

Council's Community Care has received a Funding Variation detailing an extension of funding of \$268,258.56 to the 2020-2021 Financial Year for all existing activities. In order for the funds to be released, the funding agreement had to be signed and returned to the Department by 4 May 2020.

RECOMMENDATION

THAT Council endorse the acceptance of the Funding Variation and one-off Accommodation Management grant from the Australian Government Department of Health for \$268,258.56.

BACKGROUND

People over 65 years are ineligible for NDIS funding, so the federal government's Continuity of Support program 'grandfathers' clients previously receiving disability support services prior to the advent of NDIS, providing them with the required funding necessary to support their needs.

Community Care is currently contracted to provide accommodation support, personal care and respite.

CONSIDERATIONS

The additional Continuity of Support Program grant funding will enable Community Care to provide continued essential support services to existing older clients with disability who were ineligible for NDIS due to their age at the time NDIS was implemented in our region, including those receiving residential accommodation support.

Social Impact

Providing services that meet the needs of people with a disability who are ageing contributes to their quality of life and community wellbeing. The additional funding provides an extended range of supports for current Continuity of Support clients, enabling a greater degree of independence.

CAR20/005 ACCEPTANCE OF CONTINUITY OF SUPPORT FUNDING VARIATIONS

**S003-
T00026**

Economic Development Employment Potential

The Funding Variation and one-off grant will provide a total of \$268,258.56 additional services to clients through the Continuity of Support program.

Financial

This program is fully grant funded.

CONCLUSION

Endorsement of the Funding Variation and associated Schedules for Service is sought from Council, in order to release additional funding to provide Continuity of Support services to people with disability who are ageing over the next Financial Year.

**CAR20/006 ACCEPTANCE OF COMMONWEALTH HOME SUPPORT PROGRAM S003-T00026
(CHSP) FUNDING VARIATIONS**

Responsible Officer: Kathy Arthur - Director Community, Arts and Recreation Services
Attachments: Nil
Outcome: Strong Communities, Desirable Lifestyle
Focus Area: 1.4 Ensure activities, facilities and services meet changing community needs
Delivery Program Link: 1.4.2 Provide flexible, community based services to support older people, people with a disability and their carers
Operational Plan Link: 1.4.2.4 Provide support services for older people

EXECUTIVE SUMMARY

This report seeks approval from Council to accept additional funding from the Commonwealth Department Health to provide continuing Commonwealth Home Support Program (CHSP) services, with \$118,928 (for sector development activities) over the next financial year 1 July 2020 to June 2021 and a total of \$1,688,563 (for direct supports) over two years from 1 July 2020 to 30 June 2022.

In order to release the funds, an authorised representative of Council needs to sign two copies of the agreement and the Common Seal of Council be affixed.

RECOMMENDATION

THAT Council accept the Funding Variation by signing and affixing the Common Seal of Council so that the documents can be returned to the Commonwealth Department of Health and the Commonwealth Home Support Program funding released.

BACKGROUND

Council provides a range of social support services to frail older people and their carers via Community Care's Active Living team.

The Active Living team currently provides social support and respite services to approximately 180 eligible seniors and their carers via referrals through the Commonwealth's My Aged Care system. A sub-section of the current grant also enables Community Care to provide sector support and development.

The purpose of the grant is to enable frail older people to maximise their independence at home and in the community. The program supports clients to attend individual and group social activities and connect with their local community. We provide regular help with shopping and attending appointments and have a variety of groups that meet to share hobbies and interests or visit local venues. Regular respite care is provided to people caring for an older person in their home, to give them a break to rest and re-energise.

CONSIDERATIONS

The additional CHSP grant funding will enable Community Care to provide continued support services to older clients to maximise their independence, health and wellbeing.

**CAR20/006 ACCEPTANCE OF COMMONWEALTH HOME SUPPORT PROGRAM
(CHSP) FUNDING VARIATIONS**

**S003-
T00026**

Social Impact

Providing services that meet the needs of older people and their carers contributes considerably to their quality of life and wellbeing. The additional funding provides a continued range of supports for CHSP clients, enabling a greater degree of independence.

Financial

This program is fully funded.

Economic Development Employment Potential

The Funding Variation will provide a total of \$1,807,491 additional services to Eurobodalla clients through the CHSP.

CONCLUSION

The Commonwealth Department of Health have extended their funding for the Community Home Support Program (CHSP) until 30 June 2022. Accordingly they are offering Council's Community Care services a further two year contract.

The new funding agreement is an extension of those services with the same required outputs and funding, but with a continued emphasis on embedding wellness, re-enablement and restorative care approaches built into service delivery.

15. DEALING WITH MATTERS IN CLOSED SESSION

In accordance with Section 10A(2) of the Local Government Act 1993, Council can exclude members of the public from the meeting and go into Closed Session to consider confidential matters, if those matters involve:

- (a) personnel matters concerning particular individuals; or
- (b) the personal hardship of any resident or ratepayer; or
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business; or
- (d) commercial information of a confidential nature that would, if disclosed;
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
- (e) information that would, if disclosed, prejudice the maintenance of law; or
- (f) matters affecting the security of the council, councillors, council staff or council property; or
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege or information concerning the nature and location of a place; or
- (h) an item of Aboriginal significance on community land.

and Council considers that discussion of the material in open session would be contrary to the public interest.

In accordance with Section 10A(4) of the Local Government Act 1993 the Chairperson will invite members of the public to make verbal representations to the Council on whether the meeting should be closed to consider confidential matters.

EUROBODALLA SHIRE COUNCIL

ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST

A GUIDING CHECKLIST FOR COUNCILLORS, OFFICERS AND COMMUNITY COMMITTEES

ETHICAL DECISION MAKING

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council's objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of interest?
- Do you stand to gain personally at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

CONFLICT OF INTEREST

A conflict of interest is a clash between private interest and public duty. There are two types of conflict: Pecuniary – regulated by the *Local Government Act* and Department of Local Government; and Non-Pecuniary – regulated by Codes of Conduct and policy, ICAC, Ombudsman, Department of Local Government (advice only).

THE TEST FOR CONFLICT OF INTEREST

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of "corruption" – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest.

IDENTIFYING PROBLEMS

- 1st** Do I have private interests affected by a matter I am officially involved in?
- 2nd** Is my official role one of influence or perceived influence over the matter?
- 3rd** Do my private interests conflict with my official role?

Whilst seeking advice is generally useful, the ultimate decision rests with the person concerned.

AGENCY ADVICE

Officers of the following agencies are available during office hours to discuss the obligations placed on Councillors, Officers and Community Committee members by various pieces of legislation, regulation and Codes.

CONTACT	PHONE	EMAIL	WEBSITE
Eurobodalla Shire Council Public Officer	4474-1000	council@eurocoast.nsw.gov.au	www.esc.nsw.gov.au
ICAC	8281 5999	icac@icac.nsw.gov.au	www.icac.nsw.gov.au
Local Government Department	4428 4100	dlg@dlg.nsw.gov.au	www.dlg.nsw.gov.au
NSW Ombudsman	8286 1000 Toll Free 1800 451 524	nswombo@ombo.nsw.gov.au	www.ombo.nsw.gov.au

Reports to Committee are presented generally by 'exception' - that is, only those items that do not comply with legislation or policy, or are the subject of objection, are discussed in a report.

Reports address areas of business risk to assist decision making. Those areas include legal, policy, environment, asset, economic, strategic and financial.

Reports may also include key planning or assessment phrases such as:

Setback Council's planning controls establish preferred standards of setback (eg 7.5m front; 1m side and rear);

Envelope taking into account the slope of a lot, defines the width and height of a building with preferred standard of 8.5m high;

Footprint the percentage of a lot taken up by a building on a site plan.

Acronym	Meaning	Description
ACR	Australian Capital Region	The political and strategic grouping of the ACT government and 17 adjacent councils.
AEP	Annual Exceedance Probability	For floods expressed as a % eg 1% = 1:100 year event. The NSW Flood Guidelines nominate types of development and controls.
AHD	Australian Height Datum	Floor levels for buildings set to remain at or above flood level (expressed as 'freeboard').
APZ	Asset Protection Zone	Area to be cleared and maintained around habitable buildings in bushfire prone areas.
AS	Australian Standard	Standards set by national body as minimum construction, service, system, planning or design requirements.

Acronym	Meaning	Description
BCA	Building Code of Australia	Prescribes minimum standards or performance base for building construction.
CAMP	Companion Animal Management Plan	Required by state law, plan nominating management of dogs and cats and areas for access for the exercise of dogs (eg beaches and reserves).
CC	Construction Certificate	Floor plans approved by council or private certifier in compliance with development conditions and BCA.
COPW	Condition of Public Works Report	Required by state law to define the condition of infrastructure assets, the cost to upgrade to defined standards, the current costs of maintenance and desired levels of maintenance.
CP	Cultural Plan	A cultural plan enables identification of cultural assets, identity and needs as well as providing a framework to develop cultural initiatives to increase opportunities for residents.
CSR	Complaint and Service Request	Requests received from public by phone, letter, email or Councillor to attend to certain works (eg pothole) or complain of certain service or offence (eg dogs barking).
DA	Development Application	Required by state law to assess suitability and impacts of a proposed development.
DAP	Disability Action Plan	Council plan outlining proposed works and services to upgrade facilities to progressively meet Disability Discrimination Act.
DCP	Development Control Plan	Local planning policy defining the characteristics sought in residential, commercial land.
DECCW	Department of Environment, Climate Change and Water (formerly EPA, NPWS, DEC)	State agencies (former Environment Protection and National Parks), DNR managing state lands and natural resources and regulating council activity or advising on development applications.
DWE	Department of Water and Energy	State agency managing funding and approvals for town and country water and sewer services and State energy requirements.
DoP	Department of Planning	State agency managing state lands and regulating council activity or advising on development applications or strategic planning.
DLG	Department of Local Government	State agency responsible for regulating local government.
DoL	Department of Lands	State agency managing state lands and advising on development applications or crown land management.
DoC	Department of Commerce	State agency (formerly Public Works) managing state public water, sewer and buildings infrastructure and advising/supervising on council infrastructure construction.

Acronym	Meaning	Description
DoH	Department of Health	State agency responsible for oversight of health care (community and hospital) programs. Also responsible for public warning of reportable health risks.
DOTAR	Department of Infrastructure, Transport and Regional Development and Local Government	Federal agency incorporating infrastructure, transport system, and assisting regions and local government.
EBP	Eurobodalla Bike Plan	Strategic Plan identifying priorities and localities for cycleways in the Shire.
EIS	Environmental Impact Statement	Required for designated and state developments researching and recommending solutions to social, economic and environmental impacts.
EMP	Estuary Management Plan	Community based plan, following scientific research of hydrology and hydraulics, recommending actions to preserve or enhance social, economic and environmental attributes of estuary
EMS	Environmental Management System	Plans prepared by council (such as waste management and strategic planning) around AS14000.
EOI	Expressions of Interest	Often called in advance of selecting tenders to ascertain capacity and cost of private sector performing tasks or projects on behalf of council.
EP&A	Environment Planning & Assessment Act	State law defining types of development on private and public lands, the assessment criteria and consent authorities.
ESC	Eurobodalla Shire Council	
ESD	Ecologically Sustainable Development	Global initiative recommending balance of social, economic and environmental values in accord with 7 ESD principles.
ESS	Eurobodalla Settlement Strategy	Council strategy prepared with assistance of government to identify best uses and re-uses of urban lands, the appropriate siting of private and public investment (eg institutions, employment areas or high density residential) based on current and planned infrastructure and land capacity.
ET	Equivalent Tenement	Basis of calculation of demand or impact of a single dwelling on water and sewer system.
FAG	Financial Assistance Grant	Federal general purpose grant direct to local government based on population and other 'disability' factors.

Acronym	Meaning	Description
FSR	Floor Space Ratio	A measure of bulk and scale, it is a calculation of the extent a building floor area takes up of an allotment.
GIS	Geographic Information System	Computer generated spatial mapping of land and attributes such as infrastructure, slope, zoning.
IPART	Independent Pricing & Regulatory Tribunal	State body that reviews statutory or government business regulatory frameworks and pricing levels.
IPWEA	Institute Public Works Engineers Australia	Professional association.
IWCMS	Integrated Water Cycle Management Strategy (or Plan)	Council plan identifying risk and social, economic and environmental benefit of proposed augmentation to water, sewer and stormwater systems.
IWMS	Integrated Waste Management (Minimisation) Strategy	Council plan identifying risk and social, economic and environmental benefit of proposed augmentation of waste (solids, effluent, contaminated, liquid trade waste).
LEP	Local Environment Plan	The statutory planning instrument defining the zones and objectives of urban and rural areas.
LGAct	Local Government Act	State law defining the role of Mayor, Councillors, staff, financing, approvals etc.
LGMA	Local Government Managers Australia	Professional association.
LGNSW	Local Government NSW	Representative advisory and advocacy group for councils in NSW.
MOU	Memorandum of Understanding	Agreement in principle between parties (eg council and agency) to achieve defined outcomes.
NPWS	National Parks & Wildlife Service	Now merged into DECCW.
NRM	Natural Resource Management	
NVC	Native Vegetation Act 2003	State law defining means of protection of threatened legislation and approval processes to clear land.
OC	Occupation Certificate	Issued by council or private certifier that building is safe to occupy and in compliance with development conditions and BCA.
OSMS	On site sewage management system	Includes septic tanks, aerated systems, biocycles etc.
PCA	Principal Certifying Authority	The person or organisation appointed by applicant to inspect and certify structures.

Acronym	Meaning	Description
PIA	Planning Institute of Australia	Professional association.
POEO	Protection of the Environment Operations Act	State law outlining standards for emissions and discharges and penalties for pollution.
PoM	Plan of Management (usually for community land)	Council plan nominating type of uses for community land and range of facilities progressively to be provided on land.
PPP	Public Private Partnerships	
PTS	Public Transport Strategy	Council strategy to initiate mechanisms to promote and facilitate public transport (bus, taxi, community transport, cycles) in design of subdivisions, developments and council works.
REF	Review of Environmental Factors	Council examination of risk and social, economic and environmental benefit of proposed works, assessed against state planning, environment and safety laws.
REP	Regional Environment Planning Policy	Outlines compulsory state planning objectives to be observed in development assessment and strategic planning.
RFS	Rural Fire Service	State agency responsible for providing equipment and training for volunteer firefighter brigades, and the assessment and approval of developments in bushfire prone lands.
RLF	Regional Leaders Forum	The group of mayors and general managers representing the councils in the ACR.
RMS	Roads & Maritime Service	State agency responsible for funding, construction and maintenance of state roads, the approval of council works on arterial roads and development applications.
S64	S64 Contributions Plan	Developer contributions plan to enable, with council and state funds, the augmentation of water, sewer and stormwater infrastructure.
S94 S94A	S94 Contributions Plan S94A Contributions Plan Levy Plan	Developer contributions to enable construction of public infrastructure and facilities such as roads, reserves, carparks, amenities etc.
SCG	Southern Councils Group	Political and strategic grouping of councils along the NSW south coast from Wollongong to the border, lobbying government for assistance (eg highways) and resourcing sharing initiatives.
SCRS	South Coast Regional Strategy	Regional Strategy prepared by DoP for ESC, BVSC and part SCC to guide new LEPs.

Acronym	Meaning	Description
SEA	Strategic Environment Assessment	Spatial assessment of environmental constraints of land considered in design and assessment of subdivision and infrastructure. Scientific research behind assessment of capacity of land and waterways in rural residential and urban expansion lands to sustain human settlement.
SEPP	State Environmental Planning Policy	Outlines compulsory state planning objectives.
SNSWLHD	Southern NSW Local Health Districts	State board commissioned with oversight of health care in Highlands, Monaro and Far South Coast.
SoER	State of the Environment Report	Required by state law, the comprehensive assessment (every four years) of the condition and the pressures on the social, economic and environmental features of the Shire and appropriate responses to address or preserve those issues.
SP	Social Plan	Required by state law, the comprehensive assessment (every four years) of the condition and the pressures on the social framework of the community, their services and facilities and economic interactions.
.....SP	Structure Plan	Plan promoting landuses and siting of infrastructure and facilities in towns (eg, BBSP – Batemans Bay Structure Plan).
SRCMA	Southern Rivers Catchment Management Authority	State agency commissioned with assessment and monitoring of health and qualities of catchments from Wollongong to the border, and determine directions and priorities for public and private investment or assistance with grants.
STP	Sewer Treatment Plant	Primary, secondary and part tertiary treatment of sewage collected from sewers before discharge into EPA approved water ways or irrigation onto land.
TAMS	Total Asset Management System	Computer aided system recording condition and maintenance profiles of infrastructure and building assets.
TBL	Triple Bottom Line	Commercial term coined to encourage business to consider and disclose social and environmental risk, benefit and costs in the conduct of business to guide investors as to the long term sustainability and ethics of a business. Taken up by Council to record the basis of prioritisation, the review of condition, the monitor of progress and the financial disclosure of preventative or maintenance investment in council based social and environmental activities.
ToR	Terms of Reference	
TSC	Threatened Species Conservation Act 1995	State law governing the protection of nominated species and relevant assessment and development controls.

Acronym	Meaning	Description
WCF	Water Cycle Fund	Combination of water, sewer and stormwater activities and their financing arrangements.
WSUD	Water Sensitive Urban Design	Principle behind the IWCMS and council development codes requiring new developments to reduce demand and waste on water resources through contemporary subdivision and building design.