



# **AGENDA**

**Ordinary Meeting of Council**

**23 February 2021**



**ORDINARY MEETING OF COUNCIL  
TO BE HELD IN THE COUNCIL CHAMBERS, MORUYA**

**ON TUESDAY 23 FEBRUARY 2021**

**COMMENCING AT 11.00AM**

**AGENDA**

(Proceedings of this meeting will be recorded as per Eurobodalla Shire Council's Code of Meeting Practice)

- 1. WELCOME**
- 2. ACKNOWLEDGEMENT OF COUNTRY**
- 3. APOLOGIES**  
Nil
- 4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**  
4.1 Ordinary Meeting held on 9 February 2021
- 5. DECLARATIONS OF INTEREST OF MATTERS ON THE AGENDA**  
(Declarations also to be made prior to discussions on each item)
- 6. MAYORAL REPORTS**  
Nil
- 7. NOTICES OF MOTION**  
Nil
- 8. QUESTIONS ON NOTICE FROM COUNCILLORS**  
Nil
- 9. PETITIONS**  
Nil
- 10. GENERAL MANAGER'S REPORTS**  
GMR21/005 Delivery Program 2017-21 Six Monthly Performance Update July -

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GMR21/010	Garden, Hardware, Plumbing, Stormwater and Related Products Panel - Tender Outcome .....	20
<b>11.</b>	<b>PLANNING AND SUSTAINABILITY REPORTS</b>	
	Nil	
<b>12.</b>	<b>INFRASTRUCTURE REPORTS</b>	
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<b>13.</b>	<b>COMMUNITY, ARTS AND RECREATION REPORTS</b>	
	Nil	
<b>14.</b>	<b>DELEGATE REPORT</b>	
<b>15.</b>	<b>URGENT BUSINESS</b>	
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<b>17.</b>	<b>CONFIDENTIAL MATTERS</b>	

**DR CATHERINE DALE  
GENERAL MANAGER**

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**GMR21/005 DELIVERY PROGRAM 2017-21 SIX MONTHLY PERFORMANCE UPDATE JULY - DECEMBER 2020 S004-T00028**

Responsible Officer: Dr Catherine Dale - General Manager

Attachments: 1. Under Separate Cover - Six Monthly Performance Update Report July - December 2020

Outcome: Innovative and Proactive Leadership

Focus Area: 9.1 Provide strong leadership and work in partnership to strategically plan for the future and progress towards the community vision

Delivery Program Link: 9.1.1 Undertake sound, best practice long term community and corporate planning

Operational Plan Link: 9.1.1.2 Report on the progress of implementing community vision

### **EXECUTIVE SUMMARY**

The purpose of this report is to provide an update on Council's progress in implementing the community's vision as articulated in the Integrated Planning and Reporting suite of documents, the Community Strategic Plan 2017 – One Community, the Delivery Program 2017-21 and Operational Plan 2020-21.

Local councils in NSW are required to undertake its planning and reporting activities in accordance with the local government Integrated Planning and Reporting (IPR) framework.

In accordance with Section 404 of the *Local Government Act 1993* and the Integrated Planning and Reporting guidelines for Local Government, Council is required to provide progress reports with respect to the activities detailed in the Delivery Program every six months.

The Delivery Plan 2017-21 and Operational Plan 2020-21 consists of 79 activities and 169 operational actions. As of 31 December 2020, 99.4% of the actions are on track and 0.6% on hold.

### **RECOMMENDATION**

THAT the Six Monthly Performance Update Report July – December 2020 be received and noted.

### **BACKGROUND**

Local councils in NSW are required to undertake its planning and reporting activities in accordance with the local government Integrated Planning and Reporting (IPR) framework.

The Community Strategic Plan is the highest-level plan that Council prepares as part of the IPR framework. This plan identifies and articulates the community's long-term aspirations, priorities and vision of *friendly, responsible, thriving and proud*. Council endorsed the Community Strategic Plan 2017 – One Community in June 2017.

The Delivery Program and Operational Plan outlines the four-year activities and annual actions Council will undertake to contribute to achieving our community's vision. Council adopted the Delivery Program 2017-21 and Operational Plan 2020-21 in June 2020. The focus of this document is on building a sustainable future for Eurobodalla and delivering key services, key

**GMR21/005 DELIVERY PROGRAM 2017-21 SIX MONTHLY  
PERFORMANCE UPDATE JULY - DECEMBER 2020**

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projects, capital works and infrastructure maintenance to support the community in its daily activities, economic development and employment growth.

**CONSIDERATIONS**

Our community vision is to be friendly, responsible, thriving and proud. To achieve this the Community Strategic Plan 2017 – One Community, identifies nine outcome areas with 34 supporting strategies, all linked to the community vision.

The Delivery Plan 2017-21 and Operational Plan 2020-21 consists of 79 activities and 169 operational actions. As of 31 December 2020, 99.4% of the actions are on track and 0.6% on hold. The table below summaries the number of actions on track and on hold per outcome.

Outcome	On Track	On Hold
<b>Strong Communities, Desirable Lifestyle</b>	25	
<b>Celebrated Creativity, Culture and Learning</b>	14	
<b>Protected and Valued Natural Environment</b>	20	
<b>Sustainable Living</b>	16	1
<b>Vibrant and Diverse Economy</b>	15	
<b>Responsible and Balanced Development</b>	13	
<b>Connected and Accessible Places</b>	17	
<b>Collaborative and Engaged Community</b>	11	
<b>Innovative and Proactive Leadership</b>	37	
<b>Total</b>	<b>168</b>	<b>1</b>

The explanation for the action on hold as of 31 December 2020 is:

- 4.4.1.2 Develop a Council Variable and Changing Climate Adaptation Strategy

The Climate Adaption Strategy will be included in the review of the Emission Reduction Plan and be titled Emissions Reduction and Climate Adaption Plan.

Further details can be found in the attachment – Delivery Program 2017-21, Operational Plan 2020-21, Six Monthly Performance Update July – December 2020.

**2019-20 Bushfires**

The Eurobodalla community was significantly impacted by the bushfires at the end of 2019 and the beginning 2020. To assist the community to restore confidence and strengthen resilience Council developed the Eurobodalla Shire Council’s Bushfire Recovery Plan. Through the coordination to rebuild, restore and rehabilitate the social, built, economic and natural environment the community is recovering.

The recovery phase continues to involve the whole community, government, business associations, private entities and not-for-profit organisations. Council is continuing to work

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**GMR21/005 DELIVERY PROGRAM 2017-21 SIX MONTHLY  
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alongside the Australian and NSW governments and other councils to implement the actions listed in its Eurobodalla Recovery Action Plan.

Actions identified in the 2020-21 Operational Plan that include bushfire recovery efforts are identified with a leaf symbol in the Six Monthly Performance Update July – December 2020.

At its meeting 8 December 2020, Council received a Disaster Recovery Update reporting the progress and recovery efforts undertaken by Council for the community.

**Legal**

In accordance with Section 404 of the *Local Government Act 1993* and the Integrated Planning and Reporting guidelines for Local Government, Council is required to provide progress reports with respect to the activities detailed in the Delivery Program every six months.

**Policy**

The Delivery Program and Operational Plan draws on and implements actions contained in related Council policy documents.

**Asset**

The Capital Program included in the Operational Plan 2020-21 continues Council's focus on sustaining community infrastructure through the renewal of assets and a provision for new infrastructure to meet demand from growth and progressively address network deficiencies. Council is currently on track in delivering the adopted capital program. In addition, Council continues to work with peak bodies to advocate to the NSW and Australian governments for enhanced asset funding models to better support regional communities across NSW.

**Financial**

Council is required to report financial performance on a quarterly basis. The December Quarterly Review Statements are prepared in accordance to the *Local Government Act 1993* and the Quarterly Budget Review Statement Guidelines. They are presented to Council in a separate report.

**Community and Stakeholder Engagement**

The Six-Monthly Performance Update Report is an informing document for the community and will be published on Council's website.

**CONCLUSION**

This Delivery Program 2017-21 Six Monthly Performance Update July - December 2020 report provides an update of Council's progress to achieving our community's vision as articulated in the Community Strategic Plan 2017 – One Community.

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**GMR21/006 QUARTERLY BUDGET REVIEW FOR PERIOD ENDING 31  
DECEMBER 2020**

**S011-T00003**

Responsible Officer: Scott Westbury - Chief Financial Officer  
Attachments: 1. Under Separate Cover - December Quarterly Budget Review  
Outcome: Innovative and Proactive Leadership  
Focus Area: 9.2 Ensure financial sustainability and support the organisation in achieving efficient ongoing operations  
Delivery Program Link: 9.2.4 Responsibly manage Council's finances and maintain Fit for the Future status  
Operational Plan Link: 9.2.4.3 Provide financial management and reporting

**EXECUTIVE SUMMARY**

This Budget Review reports on Council's performance against the current Operational Plan budget for the quarter ending 31 December 2020. Major variations are highlighted.

The original Operational Plan budget, on a consolidated basis (which includes all of Council's funds), for 2020-21 forecasts were:

- Income Statement surplus, before capital revenue, of \$5.55 million
- Income Statement surplus, after capital revenue, of \$78.47 million
- Use of \$7.21 million of unrestricted funds.

The proposed revised budgets after the quarter ending 31 December 2020 are:

- Income Statement surplus, before capital revenue, of \$4.29 million
- Income Statement surplus, after capital revenue, of \$93.38 million
- Use of \$9.33 million of unrestricted funds.

The December review adjustments result in a favourable variation for the income statement, before capital revenues, of \$1.74 million and a decrease in the amount of unrestricted funds to be used of \$0.19 million as per the Consolidated Fund Flow Statement.

There are no material concerns at the quarterly review about Council meeting budget targets for 2020-21.

**RECOMMENDATION**

THAT;

1. The budget review report for the quarter ended 31 December 2020 be received and noted.
2. The favourable variations to the Income Statement before capital revenue of \$1.74 million, and \$0.19 million increase to unrestricted funds per the Consolidated Fund Flow Statement be adopted.



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**GMR21/006 QUARTERLY BUDGET REVIEW FOR PERIOD ENDING 31  
DECEMBER 2020**

**S011-  
T00003**

**BACKGROUND**

Council reviews its performance and financial results against the adopted Operational Plan quarterly, authorises adjustments to budget items, and highlights variations from its original budget strategy.

It should be noted that the results referred to in this report are unaudited.

**The attachments to this report are as follows:**

**Financial reports (Attachment 1)**

These reports provide information on Council's performance against its financial objectives contained in the Operational Plan, presented for the consolidated entity.

Financial reports include:

- a) Consolidated Fund Flow Statement – This report shows the impact of operating, financing and investing activities on Council's unrestricted working capital.
- b) Consolidated Income Statement – Provides sources of income and expenditure, including depreciation, per Council service areas.
- c) Consolidated Capital Program Statement – Provides capital expenditure information for each program area and associated services.
- d) Projected Funds Balance Statement – Provides information on the movements in both unrestricted and restricted fund accounts.
- e) Budget Amendment Report – Provides details of proposed significant adjustments to budgets.
- f) SRV capital program – Provides capital expenditure information for each of the projects in the SRV program of works for 2020-21.

**Consultancy, Legals and Contractors Report (Attachment 2)**

This attachment provides information on major contracts entered into, legal fees incurred and consultancy costs for the quarter ended 31 December 2020.

**Key Financial Indicators (Attachment 3)**

This attachment provides information about key financial indicators designed to assist in monitoring Council's financial sustainability. The indicators are for the consolidated entity.

**Mayoral and Councillor Expenses (Attachment 4)**

Provides information about Mayoral and Councillor expenditure for the quarter ended 31 December 2020.

**CONSIDERATIONS**

**Consolidated Fund flow Statement (Attachment 1(a)):**

Council requires sufficient funds to pay for its debts as and when they fall due. The Fund Flow Statement shows the change in Council's freely available funds or working capital.

It includes all transactions having an impact on Council's funds i.e. income and expenses from its operating activities, capital program and borrowing activities. It also includes the transfer

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**S011-  
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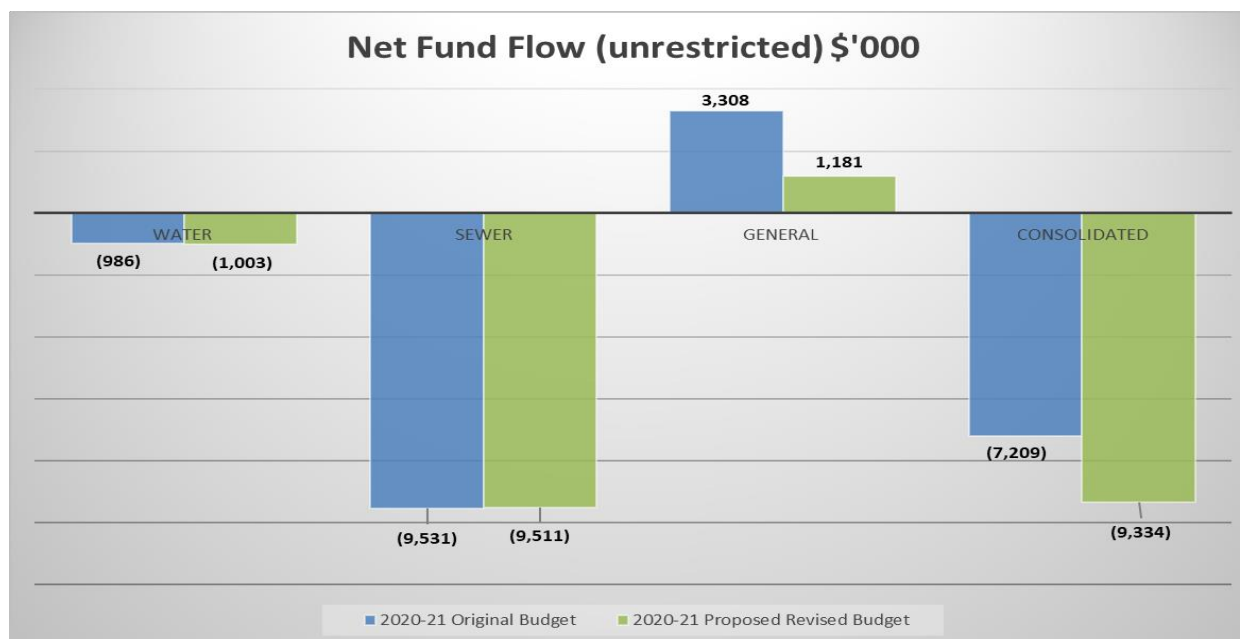
into, or use of restricted funds for capital or non-recurrent projects. Depreciation is not included as it does not represent a cash flow.

The net fund flow shows the amount of unrestricted funds that will be used to deliver the agreed Operational Plan outcomes for 2020-21. The consolidated original budget forecast a \$7.21 million use of unrestricted funds. The impact of September and December 2020 quarterly review amendments result in a projected use of unrestricted funds of \$9.33 million for 2020-21. See table 1.1 and graph 1.1 below.

*Table 1.1 Net Increase (decrease) in unrestricted funds, per fund, \$'000*

<b>Fund</b>	<b>2020-21 Original Budget</b>	<b>Previous Review</b>	<b>December Review</b>	<b>2020-21 Proposed Revised Budget</b>
Water	(986)	(37)	20	(1,003)
Sewer	(9,531)	40	(20)	(9,511)
Waste	984	(22)	204	1,166
Environment	(60)	36	4	(21)
General	2,384	(2,333)	(15)	35
<b>Consolidated</b>	<b>(7,209)</b>	<b>(2,317)</b>	<b>192</b>	<b>(9,334)</b>

*Graph 1.1 Net fund flow (unrestricted)*



**Consolidated Income Statement (Attachment 1(b)):**

The Consolidated Income Statement shows the types of income, and expenditure per council service areas. This result can indicate whether Council is able to raise sufficient revenue to

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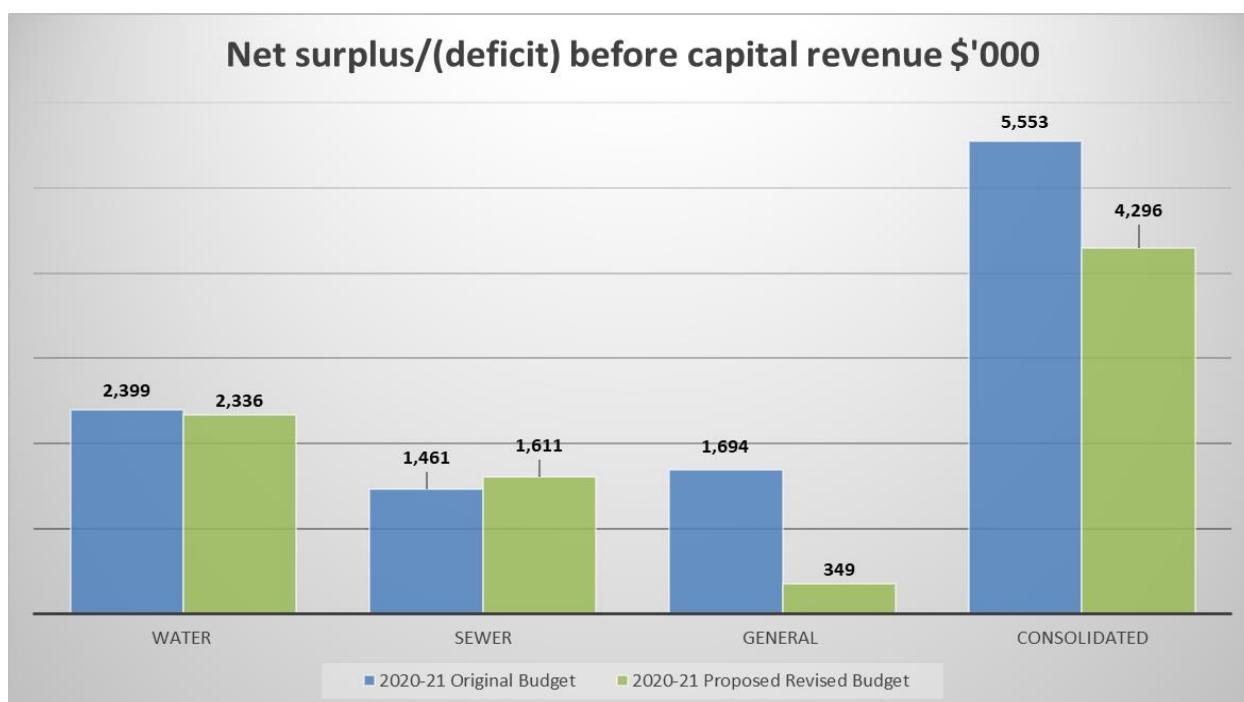
cover the operational cost (including depreciation which measures the wear and tear of Council assets) of delivering services to the community before considering its capital revenue.

The proposed revised budget, incorporating the September and December review adjustments is a surplus of \$4.29 million before capital revenues (per table 1.2 and graph 1.2 below).

*Table 1.2 Net Surplus/ (deficit) before capital revenue, \$'000*

Fund	2020-21 Original Budget	Previous Review	December Review	2020-21 Proposed Revised Budget
Water	2,399	(82)	20	2,336
Sewer	1,461	28	122	1,611
General	1,694	(2,945)	1,600	349
<b>Consolidated</b>	<b>5,553</b>	<b>(2,999)</b>	<b>1,742</b>	<b>4,296</b>

*Graph 1.2 Net surplus/ (deficit) before capital revenue*



**December review adjustments (operational)**

The proposed December review adjustments to the originally adopted Operational Plan budget for 2020-21 result in a favourable variation of \$1.74 million to the operating surplus before capital.

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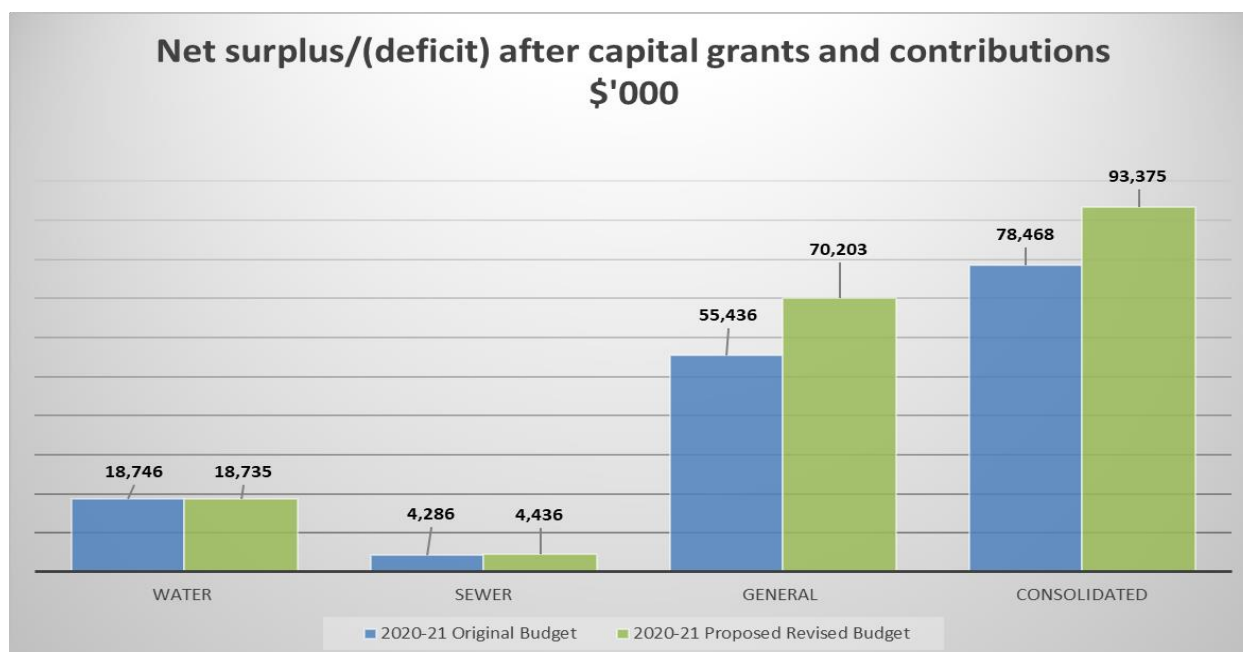
Significant adjustments to operational revenue items include:

- 0.83 million received for Batemans Bay OOSH building insurance proceeds
- (0.2 million) reduced income from development compliance & building certifications
- (0.1 million) reduced air passenger head tax revenue
- 0.2 million received for annual RFS approved maintenance budgets
- 0.2 million additional bushfire recovery funding for development approval staff
- 0.1 million received for Eurobodalla Food Trail & Taste events
- 0.1 million received for DPIE funding Streets as Shared Spaces
- 0.1 million received for Community Support Childhood Funding program
- 0.3 million deferred council election costs
- 0.2 million bushfire cleanup waste revenue

Table 1.3 Net surplus/(deficit) after capital revenue, \$'000

Fund	2020-21 Original Budget	Previous Review	December Review	2020-21 Proposed Revised Budget
Water	18,746	(82)	72	18,735
Sewer	4,286	28	122	4,436
General	55,436	(1,856)	16,624	70,203
<b>Consolidated</b>	<b>78,468</b>	<b>(1,911)</b>	<b>16,817</b>	<b>93,375</b>

Graph 1.3 Net surplus/(deficit) after capital revenue



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**Consolidated Capital Program Statement (Attachment 1(c)):**

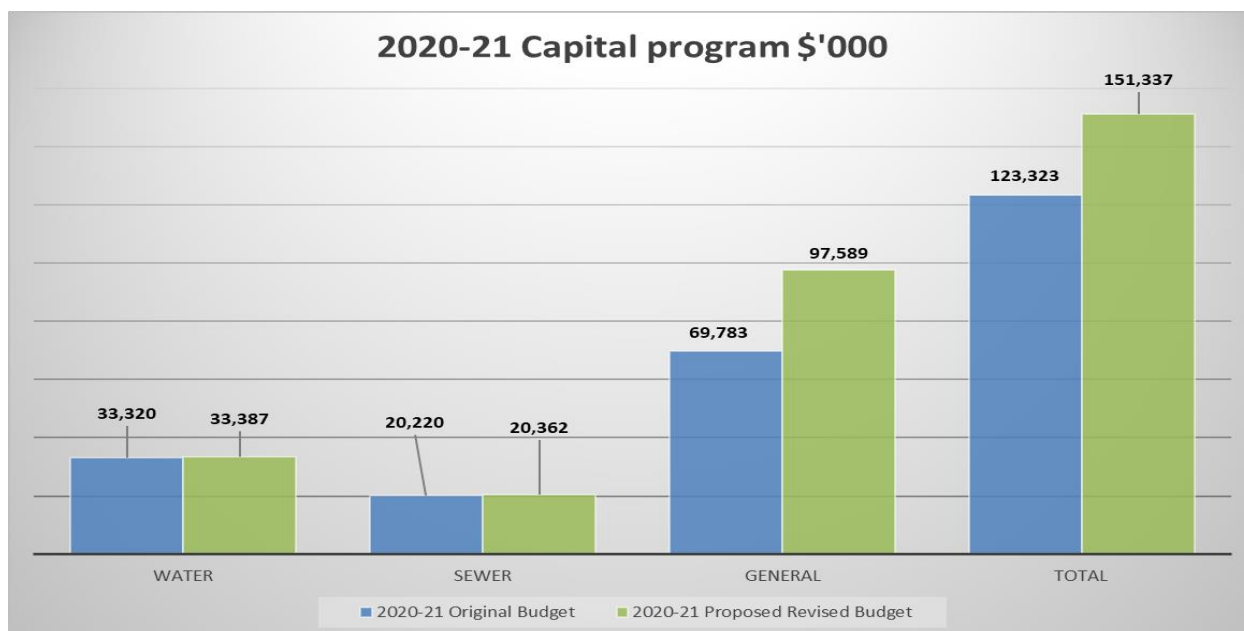
**Capital Program**

The original capital expenditure budget for 2020-21 was \$123.3 million. The proposed revised budget, incorporating September and December variations is \$151.3 million (as per table 1.4 and graph 1.4 below).

*Table 1.4 Capital Program per fund, \$'000*

<b>Fund</b>	<b>2020-21 Original Budget</b>	<b>Previous Review</b>	<b>December Review</b>	<b>2020-21 Proposed Revised Budget</b>
Water	33,320	15	52	33,387
Sewer	20,220	0	142	20,362
General	69,783	11,753	16,053	97,589
<b>Consolidated</b>	<b>123,323</b>	<b>11,768</b>	<b>16,246</b>	<b>151,337</b>

*Graph 1.4 Capital program per fund*



**December review adjustments (capital)**

Capital budget adjustments totaling \$16 million have been made during the December quarter and affect the current year's capital program. Significant variations increasing the originally adopted capital works program include:

- 5.4 million for emergency bridge renewals (grant funded)
- 3.8 million Transport works for Grandfathers Gully (grant funded)

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- 2.7 million grant funded Fixing Local Roads program
- 1.0 million RFS approved budget
- 0.9 million Beach Road (grant funded)
- 0.9 million Batemans Bay OOSH centre rebuild (insurance funded)
- 0.9 million Garlandtown Bridge (grant funded)
- 0.5 million Narooma Pool heating upgrade

**Special Rate Variation (SRV) – progress update (Attachment 1 (f)):**

2020-21 is the fifth year of the SRV program and over \$6 million of infrastructure works for the year are underway. \$2.39 million of SRV designated funds are being utilised on these works. At the December review, approximately 27% of the programmed SRV works for this year have been expensed.

Attachment 1 (f) reports the detailed progress of the capital program showing individual project budgets and expenses with updates as at 31 December 2020. Total expenditure on the SRV designated projects as at 31 December 2020 is \$1.73 million (per Table 1.5 below).

Table 1.5 2020-21 Special Rate Variation Capital Program

2020-21 Special Rate Variation (SRV) Capital Program	\$
SRV Funds	2,396,089
Total Budget	6,415,994
Expenditure to 31 December 2020	1,734,962
Percentage spent	27.04%

Graph 1.5 2020-21 Special Rate Variation Capital Program



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**GMR21/006 QUARTERLY BUDGET REVIEW FOR PERIOD ENDING 31  
DECEMBER 2020**

**S011-  
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**Legal**

This review is based on the Quarterly Budget Review Statement Guidelines issued December 2010, pursuant to the provisions of the *Local Government Act 1993* relating to integrated planning.

**Policy**

The accounting policies being used are based on those detailed in the financial statements for the year ended 30 June 2020.

“Variations” in the Fund Flow Statement are changes in the funding requirements where “funds” are net current assets (working capital) excluding both internal and externally restricted funds.

**CONCLUSION**

There are no material concerns at this quarterly review about meeting budget targets for 2020-21.

The following statement is made in accordance with Clause 203 (2) of the Local Government (General) Regulation 2005:

*As the Responsible Accounting Officer, it is my opinion that the December Quarterly Budget Review for Eurobodalla Shire Council indicates that Council’s projected financial position as at 30 June 2021 will be satisfactory, having regard to the projected estimates of income and expenditure for the 2020-21 financial year.*

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**GMR21/008 INVESTMENTS MADE AS AT 31 DECEMBER 2020**

**S011-T00006,  
S012-T00025**

Responsible Officer: Dr Catherine Dale - General Manager

Attachments: Nil

Outcome: 9 Innovative and Proactive Leadership

Focus Area: 9.2 Ensure financial sustainability and support the organisation in achieving efficient ongoing operations

Delivery Program Link: 9.2.4 Responsibly manage Council's finances and maintain Fit for the Future status

Operational Plan Link: 9.2.4.2 Provide financial management and reporting

### **EXECUTIVE SUMMARY**

The purpose of this report is to:

- certify that Council's investments in financial instruments have been made in accordance with legal and policy requirements
- provide information and details of investments
- raise other matters relevant to investing.

### **RECOMMENDATION**

THAT the certification that the investments as at 31 December 2020, made in accordance with the *Local Government Act 1993*, Council's Investment Policy and the provision of Clause 1 (Reg. 212) of the *Local Government (General) Regulation 2005*, be received.

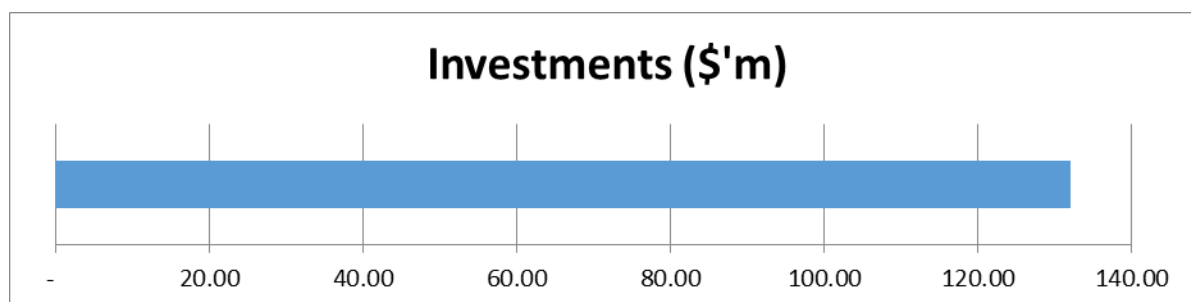
### **CONSIDERATIONS**

#### **Policy**

The portfolio is compliant with Council's investment policy adopted by Council on 31 July 2018 (Minute 18/182).

#### **Financial**

##### Council investing overall





**GMR21/008 INVESTMENTS MADE AS AT 31 DECEMBER 2020**

**S011-T00006,  
S012-T00025**

Council has \$132.07M (100%) invested in bank deposits. The bank deposits are held in banks rated A or greater, or covered by the AAA rated Government guarantee, except for \$36.50M invested in banks rated below A, and in the 'some limited risk' category of the policy.

Investments were stable during December 2020.

The 'some limited risk' category is now restricted to BBB+ rating institutions which allows up to 30% of all investments. Currently there is 27.64% invested in BBB+. Investment in Government guaranteed deposits is \$1.50M representing 1.14% of the portfolio.

There are \$50.0M (37.86%) of funds invested in claimed fossil fuel free institutions.

The weighted average return for all investments for the month is 0.74%, which is above the Council policy benchmark of bank bill swap rate (BBSW) + 0.25% (0.27%).

Summary investment information

The following table is a summary of investment categories and balances at month end.

<b>CATEGORY</b>	<b>(\$)</b>
At call deposit	16,827,072
Term deposits	113,750,000
Term deposits Government guaranteed	1,500,000
	<b>132,077,072</b>
<i>Weighted average interest %:</i>	0.74%
<i>Average 90 day BBSW + 0.25%</i>	0.27%

Policy and liquidity risk

The investment policy is divided into two risk categories of credit risk (risk of ultimately not being able to redeem funds) and liquidity risk (risk of loss due to the need to redeem funds earlier than the investment term). Our investments comply with the risk policy as shown in the following table.

<b>Policy risk</b>	<b>Low liquidity risk %</b>	<b>Total % of investments</b>	<b>Policy risk % (max holdings)</b>
<b>Remote risk</b>	1.14	1.14	100.00
<b>Near risk free</b>	71.22	71.22	100.00
<b>Some limited risk (BBB+)</b>	27.64	27.64	30.00
<b>Grand total</b>	<b>100.00</b>	<b>100.00</b>	

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**GMR21/008 INVESTMENTS MADE AS AT 31 DECEMBER 2020**

**S011-T00006,  
S012-T00025**

The unrestricted current ratio is the amount of unrestricted current assets compared to each dollar of current liability. The Office of Local Government suggests a minimum 1.5:1, and the audited unrestricted current ratio as at 30 June 2020 is 3.47:1. Council therefore has approximately \$3.47 of current assets for each \$1 of current liabilities.

**CONCLUSION**

Pursuant to provision of Clause 1 (Reg. 212) of the *Local Government (General) Regulation 2005*, I hereby certify that these investments have been made in accordance with *the Local Government Act 1993* and related regulations.

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**GMR21/009 INVESTMENTS MADE AS AT 31 JANUARY 2021**

**S011-T00006,  
S012-T00025**

Responsible Officer: Scott Westbury - Chief Financial Officer

Attachments: Nil

Outcome: 9 Innovative and Proactive Leadership

Focus Area: 9.2 Ensure financial sustainability and support the organisation in achieving efficient ongoing operations

Delivery Program Link: 9.2.4 Responsibly manage Council's finances and maintain Fit for the Future status

Operational Plan Link: 9.2.4.2 Provide financial management and reporting

### **EXECUTIVE SUMMARY**

The purpose of this report is to:

- certify that Council's investments in financial instruments have been made in accordance with legal and policy requirements
- provide information and details of investments
- raise other matters relevant to investing.

### **RECOMMENDATION**

THAT the certification that the investments as at 31 January 2021, made in accordance with the *Local Government Act 1993*, Council's Investment Policy and the provision of Clause 1 (Reg. 212) of the *Local Government (General) Regulation 2005*, be received.

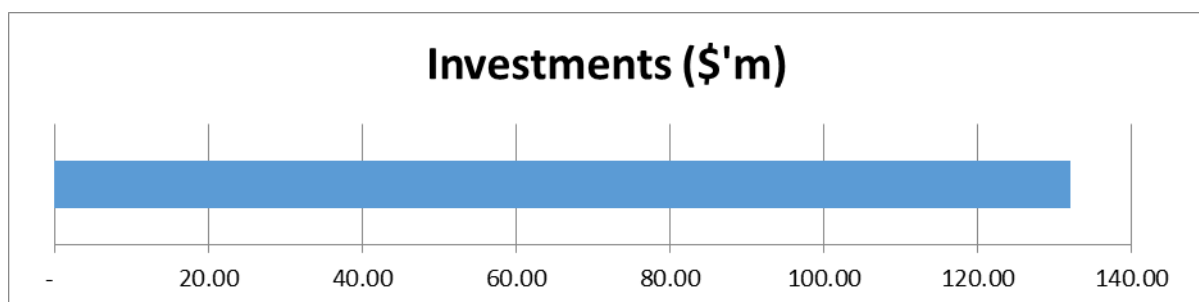
### **CONSIDERATIONS**

#### **Policy**

The portfolio is compliant with Council's investment policy adopted by Council on 31 July 2018 (Minute 18/182).

#### **Financial**

##### Council investing overall



**GMR21/009 INVESTMENTS MADE AS AT 31 JANUARY 2021**

**S011-T00006,  
S012-T00025**

Council has \$132.08M (100%) invested in bank deposits. The bank deposits are held in banks rated A or greater, or covered by the AAA rated Government guarantee, except for \$36.50M invested in banks rated below A, and in the 'some limited risk' category of the policy.

Investments were stable during January 2021.

The 'some limited risk' category is now restricted to BBB+ rating institutions which allows up to 30% of all investments. Currently there is 27.63% invested in BBB+. Investment in Government guaranteed deposits is \$1.50M representing 1.14% of the portfolio.

There are \$50.0M (37.85%) of funds invested in claimed fossil fuel free institutions.

The weighted average return for all investments for the month is 0.74%, which is above the Council policy benchmark of bank bill swap rate (BBSW) + 0.25% (0.27%).

Summary investment information

The following table is a summary of investment categories and balances at month end.

<b>CATEGORY</b>	<b>(\$)</b>
At call deposit	16,833,122
Term deposits	113,750,000
Term deposits Government guaranteed	1,500,000
	<b>132,083,122</b>
<i>Weighted average interest %:</i>	0.74%
<i>Average 90 day BBSW + 0.25%</i>	0.27%

Policy and liquidity risk

The investment policy is divided into two risk categories of credit risk (risk of ultimately not being able to redeem funds) and liquidity risk (risk of loss due to the need to redeem funds earlier than the investment term). Our investments comply with the risk policy as shown in the following table.

<b>Policy risk</b>	<b>Low liquidity risk %</b>	<b>Total % of investments</b>	<b>Policy risk % (max holdings)</b>
<b>Remote risk</b>	1.14	1.14	100.00
<b>Near risk free</b>	71.23	71.23	100.00
<b>Some limited risk (BBB+)</b>	27.63	27.63	30.00
<b>Grand total</b>	<b>100.00</b>	<b>100.00</b>	

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**GMR21/009 INVESTMENTS MADE AS AT 31 JANUARY 2021**

**S011-T00006,  
S012-T00025**

The unrestricted current ratio is the amount of unrestricted current assets compared to each dollar of current liability. The Office of Local Government suggests a minimum 1.5:1, and the audited unrestricted current ratio as at 30 June 2020 is 3.47:1. Council therefore has approximately \$3.47 of current assets for each \$1 of current liabilities.

**CONCLUSION**

Pursuant to provision of Clause 1 (Reg. 212) of the *Local Government (General) Regulation 2005*, I hereby certify that these investments have been made in accordance with *the Local Government Act 1993* and related regulations.

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**GMR21/010 GARDEN, HARDWARE, PLUMBING, STORMWATER AND  
RELATED PRODUCTS PANEL - TENDER OUTCOME**

**S011-T00006,  
S022-T0025**

Responsible Officer: Jeff Phillips - Corporate Manager Governance and Administration

Attachments: 1. Confidential - Panel tender outcome details

Outcome: 9 Innovative and Proactive Leadership

Focus Area: 9.2 Ensure financial sustainability and support the organisation in achieving efficient ongoing operations

Delivery Program Link: 9.2.3 Provide administrative, technical and trade services to support the organisation

Operational Plan Link: 9.2.3.3 Manage fleet and procurement services

**EXECUTIVE SUMMARY**

Request for Tender (RFT) No. 021-022 was advertised on 2 November 2020 for the purpose of establishing Council's Garden, Hardware, Plumbing, Stormwater and Related Products panel for the period 1 March 2021 to 30 June 2023, with an option to extend the arrangement for a further two twelve-month periods.

This report outlines the associated evaluation process and will inform Council resolution of the resultant panel arrangement.

**RECOMMENDATION**

THAT:

1. Council endorse the proposed panel composition Request for Tender (RFT) No. 021-022 within the Confidential Attachment to this report.
2. Accordingly approve the entering-into of Deeds of Standing Offer with the proposed panellists, subject to the terms specified in the RFT No. 021-022.

**BACKGROUND**

Council has a regular requirement for garden, hardware, plumbing, stormwater and related products which are procured across the organisation through a number of processes, from over-the-counter transactions to public tender. The tender will achieve better coordination in terms of economy of scale and compliance risk mitigation.

The proposed panel provides suppliers with confidence in our procurement practices and the tendering process has therefore attracted highly competitive discounts for Council.

A total of 9 offers were received:

Batemans Bay Excavations	Bunnings Group Ltd
Camerons H Hardware	Greenlands Garden Centre
J Blackwood & Son Pty Ltd	Reece Pty Ltd
Swan Plumbing	Woodys Building Supplies
Ulladulla Timber & Hardware (trading as Moruya Mitre 10)	

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**GMR21/010 GARDEN, HARDWARE, PLUMBING, STORMWATER AND  
RELATED PRODUCTS PANEL - TENDER OUTCOME**

**S011-T00006,  
S022-T0025**

**CONSIDERATIONS**

**Legal**

RFT No. 021-022 was advertised in accordance with Local Government (General) Regulation 2005 REG 167 and the *Local Government Act 1993*.

Accordingly, the tender was advertised on Council's noticeboard page in two local newspapers, in the Sydney Morning Herald and at Council's Tenderlink web portal [www.tenderlink.com/eurobodalla](http://www.tenderlink.com/eurobodalla). A link for the web portal was also provided on Council's website.

**Policy**

The procurement activity for which this report applies has been conducted in accordance with Council's Procurement Policy, Code of Practice – Procurement, Code of Practice – Tendering, the Local Government Procurement Guidelines, Local Government (General) Regulation 2005 and the *Local Government Act 1993*.

**Environmental**

The terms pre-negotiated within the proposed Deeds will oblige all contractors to "ensure all related activities are carried out in such a manner as to avoid nuisance, interference or damage to the environment". Additionally, Council staff are required to adhere to its Sustainable Purchasing Code of Practice when identifying requirements for goods and services.

**Economic Development Employment Potential**

Seven out of the eight offers received were from local suppliers. As a result, the local economy is likely to be the major beneficiary.

**Financial**

As the proposed arrangement is a panel under which contracts are raised from a variety of areas within Council, funding of the associated purchases will be specific to the related project, maintenance programs or operations.

**Community and Stakeholder Engagement**

Council's Fleet and Procurement team continue to consult with local industry to improve confidence in Council's procurement systems, increase the administrative capability for local suppliers to respond to tenders and build healthy competition.

**CONCLUSION**

The tender process has been conducted in accordance with mandatory Council and Local Government requirements and the panel composition has been assessed, through an extensive evaluation process.

The proposed panel will not only provide Council with consistently competitive pricing through agreed discounts it will directly benefit the local economy and establish a sound set of business practices to increase public confidence its procurement administration.

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**IR21/005 LOCAL TRAFFIC COMMITTEE NO 4 FOR 2020-21**

**S030-T00018**

Responsible Officer: Warren Sharpe OAM - Director Infrastructure Services  
Attachments: Nil  
Outcome: 7 Connected and Accessible Places  
Focus Area: 7.1 Work in partnership to provide an integrated transport network  
Delivery Program Link: 7.1.2 Provide a safe efficient and integrated transport network  
Operational Plan Link: 7.1.2.4 Coordinate the Local Traffic Committee

**EXECUTIVE SUMMARY**

The Local Traffic Committee is primarily a technical review committee. It advises Council on traffic control matters that relate to prescribed traffic control devices or traffic control facilities for which Council has delegated authority.

The minutes of the Eurobodalla Local Traffic Committee meeting are included in this report for review. The main issues covered at the Eurobodalla Local Traffic Committee meeting, held 3 December 2020, are as follows:

- Signage – ‘Loading Zone’ on Church Street, Moruya Head
- Signage and Line marking – ‘One Way’, ‘No Entry’, ‘No Parking’ and ‘No Stopping’ signage and associated line marking on Annett Street, Mogo
- Signage – ‘No Stopping’ signage and linemarking on South Broulee Beach access road, Broulee
- Special Event – Filming at Mystery Bay.

**RECOMMENDATION**

THAT:

1. The minutes of the Eurobodalla Local Traffic Committee Meeting No 4 for 2020-21 be received and noted.
2. Council Plan No. 5156 Set BB Sheet 24 detailing the ‘Loading Zone’ signage to replace ‘No Stopping’ signage on Church Street, Moruya be approved.
3. Council Plan No. 5349 Set A Sheet 7 detailing the ‘One Way’, ‘No Entry’, ‘No Parking’ and ‘No Stopping’ signage and associated line marking on Annett Street, Mogo be approved.
4. Council Plan No. 5156 Set BB Sheet 26 detailing the ‘No Stopping’ signage and linemarking on South Broulee Beach access road, Broulee be approved.

**BACKGROUND**

The Eurobodalla Local Traffic Committee Meeting No 4 for 2020-21 was held on 3 December 2020. The meeting was attended by Councillor Anthony Mayne (Chair), Senior Constable Scott Britt (NSW Police), Michael Travers (Transport for NSW), Danielle Brice



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**IR21/005 LOCAL TRAFFIC COMMITTEE NO 4 FOR 2020-21**

**S030-T00018**

(representative for the Hon Andrew Constance MP), Dave Hunter (Traffic Coordinator), Tom Franzen (Transport and Stormwater Engineer) and Matt Cormick (minute taker).

**APOLOGIES**

Kate McDougall (Road Safety Officer).

**DEPUTATIONS**

Nil.

**MINUTES OF PREVIOUS MEETING**

The minutes of the Eurobodalla Local Traffic Committee Meeting No 3 for 2020-21 held on 3 December 2020 were confirmed and accepted.

**OUTSTANDING ITEMS FROM PREVIOUS MEETING**

Nil.

**ROAD TRANSPORT (SAFETY AND TRAFFIC MANAGEMENT) ACT FOR DETERMINATION**

**2021.RT.006 Signage - 'Loading Zone' on Church Street, Moruya**

The owner of the Monarch Hotel located at the corner of Vulcan Street (Princes Highway) and Church Street, Moruya has requested that a section of the No Stopping zone in Church Street be changed to a Loading Zone.

This 18m long section is between 15m and 33m from the traffic signals post on the southern side of the road and has been used by delivery vehicles since before the traffic signals were installed.

As part of Council's original streetscaping works undertaken in the 1990s, a concrete pad along this section was installed at the cost of the hotel owner. This pad allows unloading of goods without damaging the surrounding pavers.

Replacing the 'No Stopping' signage with 'Loading Zone' signage will allow service vehicles to undertake goods pick up and delivery.

Council Plan No. 5156 Set BB Sheet 24 detailing the 'Loading Zone' signage to replace 'No Stopping' signage, was reviewed by the Committee.

Recommendation:

That Council Plan No. 5156 Set BB Sheet 24 detailing the 'Loading Zone' signage to replace 'No Stopping' signage on Church Street, Moruya be approved.

**2021.RT.007 Signage and Line marking – 'One Way', 'No Entry', 'No Parking' and 'No Stopping' signage and associated line marking on Annett Street, Mogo**

Council is reconstructing the section of Annett Street from Sydney Street (Princes Highway) through to Charles Street in Mogo. Plans were developed in close consultation with businesses and landowners. Works are nearing completion (at the time of the LTC meeting).

The new road is 6.5m wide road with kerb and gutter on both sides and footpaths on both sides.

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**IR21/005 LOCAL TRAFFIC COMMITTEE NO 4 FOR 2020-21**

**S030-T00018**

To reduce the risk to all road users including pedestrians, it is proposed to regulate this section of Annetts Street as 'One Way' east bound.

Installing 'No Parking' signage on the southern side and 'No Stopping' signage on the northern side will allow set-down and pick-ups as well as optimising traffic flow.

Council Plan No. 5349 Set A Sheet 7, detailing the regulatory signage and line marking, was reviewed by the Committee.

Recommendation:

That Council Plan No. 5349 Set A Sheet 7 detailing the 'One Way', 'No Entry', 'No Parking' and 'No Stopping' signage and associated line marking on Annett Street, Mogo be approved .

**2021.RT.008 Signage and Linemarking - 'No Stopping' on South Broulee Beach access road, Broulee**

Residents have raised concerns that the parking arrangements on the access road between the carpark and beach at South Broulee Beach presents a risk to all road users.

Council Rangers have also raised concerns for some time that the current parking arrangement presents risks.

There is currently a section of 'No Parking' signage installed at the sealed cul-de-sac turnaround at the eastern end of the road.

This 150 metre sealed section of road between the carpark and beach cul-de-sac varies in width and vehicles currently park on both sides resulting in through vehicles unable to pass in most locations at busy periods.

On the south west (beach) side there is an emergency boat ramp that allows life-saving vehicles access to the beach.

To reduce the risk to all road users, it is proposed to install 'No Stopping' signage along the beach side of the beach access road where the road is narrow. Additionally yellow 'No Stopping' linemarking will be installed.

An unbroken BB painted centreline will also be installed at the western end, over the crest.

Council Plan No. 5156 Set BB Sheet 26, detailing the 'No Stopping' signage and linemarking on South Broulee Beach access road, was reviewed by the Committee.

Recommendation:

That Council Plan No. 5156 Set BB Sheet 26 detailing the 'No Stopping' signage and linemarking on South Broulee Beach access road, Broulee be approved.

**INFORMAL ITEMS FOR DISCUSSION**

**2021.SE.002 Special Event – Filming at Mystery Bay**

A film company will be undertaking activities on Mystery Bay Road, Schneider Drive, Casey Crescent and Lamont Young Drive on Thursday 10 December 2020.

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**IR21/005 LOCAL TRAFFIC COMMITTEE NO 4 FOR 2020-21**

**S030-T00018**

The exact time of day and duration of the filming will be determined on the day.

Filming on Mystery Bay Road will be undertaken under traffic control whilst filming on all other (low volume) roads will be undertaken using escort vehicles front and back of the filming vehicle.

Traffic Control Plans MOT-1 and MOT-2 "Mother Mountain" Mystery Bay 9/11/2020 was reviewed by the Committee.

**GENERAL BUSINESS**

Nil

**NEXT MEETING**

The next meeting of the Eurobodalla Local Traffic Committee will be held on Thursday 4 February 2020 in Council's Committee Room commencing at 9am (dependent on COVID-19 protocol at that time).

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**IR21/006 MORUYA CBD EAST - FORD STREET/FORD LANE ROUNDABOUT  
FUNDING**

**S014-T00007**

Responsible Officer: Warren Sharpe OAM - Director Infrastructure Services  
Attachments: Nil  
Outcome: 7 Connected and Accessible Places  
Focus Area: 7.1 Work in partnership to provide an integrated transport network  
Delivery Program Link: 7.1.2 Provide a safe efficient and integrated transport network  
Operational Plan Link: 7.1.2.1 Provide a safe efficient and integrated transport network

**EXECUTIVE SUMMARY**

Council has been successful in securing grant funding of \$50,000 for 2020-21 from Transport for NSW, to install a mountable roundabout at the Ford Street/Ford Lane intersection in Moruya.

The grant was formally accepted on 15 December 2020, and this report seeks a resolution formally endorsing the actions taken.

**RECOMMENDATION**

THAT Council endorses the actions taken to accept the grant funds offered by the NSW Government, to install a fully mountable roundabout at the Ford St intersection with Ford Lane, in Moruya.

**BACKGROUND**

The Traffic Committee has previously considered the Traffic Speed Management and Pedestrian Activation Plan for the Moruya East CBD, and identified that:

1. Road Safety is a high priority.
2. The Eurobodalla Road Safety Plan 2019-2022 adopts the Safe Systems approach in line with State and Federal plans.
3. Pedestrians are vulnerable road users and crossing roads within Central Business Districts present a much higher risk when speeds are above 40km/h.
4. The Moruya East CBD Plan identifies infrastructure sites that, once installed will reduce the risk to all road users.
5. Speed zone reduction to 40 or 30km/h is proposed, subject to approval by Transport for NSW
6. Timed parking is proposed, strategically placed to encourage high turnover to assist shoppers, businesses and people with mobility problems.

Council has already implemented some elements of the plan to improve pedestrian safety in Ford Street and Shore Street with positive feedback from the community and Chamber of Commerce President.

The installation of a mountable roundabout at the intersection of Ford Street and Ford Lane has been identified as an opportunity to reduce the risk to pedestrians and improve the functionality and safety of the Ford Street/Ford Lane intersection.

Council advocated directly to Transport for NSW to provide the full construction cost of the roundabout at \$50,000. The funding was confirmed by Transport for NSW and formally accepted in December 2020.

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**IR21/006 MORUYA CBD EAST - FORD STREET/FORD LANE ROUNDABOUT S014-T00007  
FUNDING**

**CONSIDERATIONS**

The offer of funding allows this next phase of the Moruya CBD pedestrian plan to be installed in the first quarter of 2021.

The roundabout design has been adapted to the 'brownfield' situation to take account of the major constraints of the site. The new traffic facility will provide a suitable location for a pedestrian refuge connecting to the existing shared pathway, reduce the speed of travel in Ford Street and provide a protected right hand turn lane to the IGA complex. The roundabout will also provide a significant improvement to the traffic flow for people exiting the main central car park areas back onto Ford Street Moruya.

The installation will also support the case for the implementation of a 30km/hr speed zone within Moruya CBD east by Transport for NSW.

The nature of the design of the roundabout, allows this particular facility to be installed using an innovative method whereby the central roundabout will be prefabricated off-site and installed at night to mitigate impacts to the Moruya CBD traffic and business activity. Prefabrication of the central island is already complete.

The proposed works have also been identified in the Eurobodalla Road Safety Plan 2019-22 endorsed by Council via the Local Traffic Committee which includes:

*6.2.4 Advocate to Transport for NSW to implement 30km/hr speed zones in Moruya CBD and Batemans Bay CBD including where necessary grant funding to implement speed control measures*

*6.4.5 Progressively implement additional speed management controls within Moruya CBD east to reduce the actual speed of travel and improve pedestrian movement.*

**Social Impact**

This roundabout and the associated pedestrian refuge facility will assist in slowing traffic in the eastern sector of Moruya CBD. The facility will also improve pedestrian and vehicle safety as well as the walkability of the CBD. The work is aimed at reducing road related trauma into the future.

**Economic Development Employment Potential**

This project seeks to support and help activate the Moruya CBD by better managing traffic speed and movement on these local roads and by improving walkability.

The funding for delivery of these works supports local employment during this difficult COVID-19 and post natural disaster period. The work will be undertaken using local people, ensuring the benefit of the grant funding is circulated within the local economy.

**Financial**

The construction cost of this roundabout is funded by the NSW Government.

**Community and Stakeholder Engagement**

The installation has been discussed with Moruya Chamber of Commerce President who is supportive of the work being undertaken within the Moruya CBD to improve pedestrian safety.

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**IR21/006 MORUYA CBD EAST - FORD STREET/FORD LANE ROUNDABOUT S014-T00007  
FUNDING**

The broader community will be informed through provision of information on Council's website; writing to residents, stakeholders, community groups; advertising on Council's noticeboard page in two local newspapers; and where overnight road closures are required, distributing a media release.

**CONCLUSION**

This report recommends that the actions taken to secure and accept the grant funding offered by Transport for NSW be formally endorsed by Council.

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## 15. DEALING WITH MATTERS IN CLOSED SESSION

In accordance with Section 10A(2) of the Local Government Act 1993, Council can exclude members of the public from the meeting and go into Closed Session to consider confidential matters, if those matters involve:

- (a) personnel matters concerning particular individuals; or
- (b) the personal hardship of any resident or ratepayer; or
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business; or
- (d) commercial information of a confidential nature that would, if disclosed;
  - (i) prejudice the commercial position of the person who supplied it, or
  - (ii) confer a commercial advantage on a competitor of the council, or
  - (iii) reveal a trade secret,
- (e) information that would, if disclosed, prejudice the maintenance of law; or
- (f) matters affecting the security of the council, councillors, council staff or council property; or
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege or information concerning the nature and location of a place; or
- (h) an item of Aboriginal significance on community land.

and Council considers that discussion of the material in open session would be contrary to the public interest.

In accordance with Section 10A(4) of the Local Government Act 1993 the Chairperson will invite members of the public to make verbal representations to the Council on whether the meeting should be closed to consider confidential matters.

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## EUROBODALLA SHIRE COUNCIL

### ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST

#### A GUIDING CHECKLIST FOR COUNCILLORS, OFFICERS AND COMMUNITY COMMITTEES

#### ETHICAL DECISION MAKING

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council's objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of interest?
- Do you stand to gain personally at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

#### CONFLICT OF INTEREST

A conflict of interest is a clash between private interest and public duty. There are two types of conflict: Pecuniary – regulated by the *Local Government Act* and Department of Local Government; and Non-Pecuniary – regulated by Codes of Conduct and policy, ICAC, Ombudsman, Department of Local Government (advice only).

#### THE TEST FOR CONFLICT OF INTEREST

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of "corruption" – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest.

#### IDENTIFYING PROBLEMS

**1st** Do I have private interests affected by a matter I am officially involved in?

**2nd** Is my official role one of influence or perceived influence over the matter?

**3rd** Do my private interests conflict with my official role?



Whilst seeking advice is generally useful, the ultimate decision rests with the person concerned.

## AGENCY ADVICE

Officers of the following agencies are available during office hours to discuss the obligations placed on Councillors, Officers and Community Committee members by various pieces of legislation, regulation and Codes.

CONTACT	PHONE	EMAIL	WEBSITE
Eurobodalla Shire Council Public Officer	4474-1000	council@eurocoast.nsw.gov.au	www.esc.nsw.gov.au
ICAC	8281 5999	icac@icac.nsw.gov.au	www.icac.nsw.gov.au
Local Government Department	4428 4100	dlg@dlg.nsw.gov.au	www.dlg.nsw.gov.au
NSW Ombudsman	8286 1000 Toll Free 1800 451 524	nswombo@ombo.nsw.gov.au	www.ombo.nsw.gov.au

Reports to Committee are presented generally by 'exception' - that is, only those items that do not comply with legislation or policy, or are the subject of objection, are discussed in a report.

Reports address areas of business risk to assist decision making. Those areas include legal, policy, environment, asset, economic, strategic and financial.

### Reports may also include key planning or assessment phrases such as:

*Setback* Council's planning controls establish preferred standards of setback (eg 7.5m front; 1m side and rear);

*Envelope* taking into account the slope of a lot, defines the width and height of a building with preferred standard of 8.5m high;

*Footprint* the percentage of a lot taken up by a building on a site plan.

Acronym	Meaning	Description
ACR	Australian Capital Region	The political and strategic grouping of the ACT government and 17 adjacent councils.
AEP	Annual Exceedance Probability	For floods expressed as a % eg 1% = 1:100 year event. The NSW Flood Guidelines nominate types of development and controls.
AHD	Australian Height Datum	Floor levels for buildings set to remain at or above flood level (expressed as 'freeboard').
APZ	Asset Protection Zone	Area to be cleared and maintained around habitable buildings in bushfire prone areas.
AS	Australian Standard	Standards set by national body as minimum construction, service, system, planning or design requirements.

<b>Acronym</b>	<b>Meaning</b>	<b>Description</b>
BCA	Building Code of Australia	Prescribes minimum standards or performance base for building construction.
CAMP	Companion Animal Management Plan	Required by state law, plan nominating management of dogs and cats and areas for access for the exercise of dogs (eg beaches and reserves).
CC	Construction Certificate	Floor plans approved by council or private certifier in compliance with development conditions and BCA.
COPW	Condition of Public Works Report	Required by state law to define the condition of infrastructure assets, the cost to upgrade to defined standards, the current costs of maintenance and desired levels of maintenance.
CP	Cultural Plan	A cultural plan enables identification of cultural assets, identity and needs as well as providing a framework to develop cultural initiatives to increase opportunities for residents.
CSR	Complaint and Service Request	Requests received from public by phone, letter, email or Councillor to attend to certain works (eg pothole) or complain of certain service or offence (eg dogs barking).
DA	Development Application	Required by state law to assess suitability and impacts of a proposed development.
DAP	Disability Action Plan	Council plan outlining proposed works and services to upgrade facilities to progressively meet Disability Discrimination Act.
DCP	Development Control Plan	Local planning policy defining the characteristics sought in residential, commercial land.
DECCW	Department of Environment, Climate Change and Water (formerly EPA, NPWS, DEC)	State agencies (former Environment Protection and National Parks), DNR managing state lands and natural resources and regulating council activity or advising on development applications.
DWE	Department of Water and Energy	State agency managing funding and approvals for town and country water and sewer services and State energy requirements.
DoP	Department of Planning	State agency managing state lands and regulating council activity or advising on development applications or strategic planning.
DLG	Department of Local Government	State agency responsible for regulating local government.
DoL	Department of Lands	State agency managing state lands and advising on development applications or crown land management.
DoC	Department of Commerce	State agency (formerly Public Works) managing state public water, sewer and buildings infrastructure and advising/supervising on council infrastructure construction.

<b>Acronym</b>	<b>Meaning</b>	<b>Description</b>
DoH	Department of Health	State agency responsible for oversight of health care (community and hospital) programs. Also responsible for public warning of reportable health risks.
DOTAR	Department of Infrastructure, Transport and Regional Development and Local Government	Federal agency incorporating infrastructure, transport system, and assisting regions and local government.
EBP	Eurobodalla Bike Plan	Strategic Plan identifying priorities and localities for cycleways in the Shire.
EIS	Environmental Impact Statement	Required for designated and state developments researching and recommending solutions to social, economic and environmental impacts.
EMP	Estuary Management Plan	Community based plan, following scientific research of hydrology and hydraulics, recommending actions to preserve or enhance social, economic and environmental attributes of estuary
EMS	Environmental Management System	Plans prepared by council (such as waste management and strategic planning) around AS14000.
EOI	Expressions of Interest	Often called in advance of selecting tenders to ascertain capacity and cost of private sector performing tasks or projects on behalf of council.
EP&A	Environment Planning & Assessment Act	State law defining types of development on private and public lands, the assessment criteria and consent authorities.
ESC	Eurobodalla Shire Council	
ESD	Ecologically Sustainable Development	Global initiative recommending balance of social, economic and environmental values in accord with 7 ESD principles.
ESS	Eurobodalla Settlement Strategy	Council strategy prepared with assistance of government to identify best uses and re-uses of urban lands, the appropriate siting of private and public investment (eg institutions, employment areas or high density residential) based on current and planned infrastructure and land capacity.
ET	Equivalent Tenement	Basis of calculation of demand or impact of a single dwelling on water and sewer system.
FAG	Financial Assistance Grant	Federal general purpose grant direct to local government based on population and other 'disability' factors.

<b>Acronym</b>	<b>Meaning</b>	<b>Description</b>
FSR	Floor Space Ratio	A measure of bulk and scale, it is a calculation of the extent a building floor area takes up of an allotment.
GIS	Geographic Information System	Computer generated spatial mapping of land and attributes such as infrastructure, slope, zoning.
IPART	Independent Pricing & Regulatory Tribunal	State body that reviews statutory or government business regulatory frameworks and pricing levels.
IPWEA	Institute Public Works Engineers Australia	Professional association.
IWCMS	Integrated Water Cycle Management Strategy (or Plan)	Council plan identifying risk and social, economic and environmental benefit of proposed augmentation to water, sewer and stormwater systems.
IWMS	Integrated Waste Management (Minimisation) Strategy	Council plan identifying risk and social, economic and environmental benefit of proposed augmentation of waste (solids, effluent, contaminated, liquid trade waste).
LEP	Local Environment Plan	The statutory planning instrument defining the zones and objectives of urban and rural areas.
LGAct	Local Government Act	State law defining the role of Mayor, Councillors, staff, financing, approvals etc.
LGMA	Local Government Managers Australia	Professional association.
LGNSW	Local Government NSW	Representative advisory and advocacy group for councils in NSW.
MOU	Memorandum of Understanding	Agreement in principle between parties (eg council and agency) to achieve defined outcomes.
NPWS	National Parks & Wildlife Service	Now merged into DECCW.
NRM	Natural Resource Management	
NVC	Native Vegetation Act 2003	State law defining means of protection of threatened legislation and approval processes to clear land.
OC	Occupation Certificate	Issued by council or private certifier that building is safe to occupy and in compliance with development conditions and BCA.
OSMS	On site sewage management system	Includes septic tanks, aerated systems, biocycles etc.
PCA	Principal Certifying Authority	The person or organisation appointed by applicant to inspect and certify structures.

<b>Acronym</b>	<b>Meaning</b>	<b>Description</b>
PIA	Planning Institute of Australia	Professional association.
POEO	Protection of the Environment Operations Act	State law outlining standards for emissions and discharges and penalties for pollution.
PoM	Plan of Management (usually for community land)	Council plan nominating type of uses for community land and range of facilities progressively to be provided on land.
PPP	Public Private Partnerships	
PTS	Public Transport Strategy	Council strategy to initiate mechanisms to promote and facilitate public transport (bus, taxi, community transport, cycles) in design of subdivisions, developments and council works.
REF	Review of Environmental Factors	Council examination of risk and social, economic and environmental benefit of proposed works, assessed against state planning, environment and safety laws.
REP	Regional Environment Planning Policy	Outlines compulsory state planning objectives to be observed in development assessment and strategic planning.
RFS	Rural Fire Service	State agency responsible for providing equipment and training for volunteer firefighter brigades, and the assessment and approval of developments in bushfire prone lands.
RLF	Regional Leaders Forum	The group of mayors and general managers representing the councils in the ACR.
RMS	Roads & Maritime Service	State agency responsible for funding, construction and maintenance of state roads, the approval of council works on arterial roads and development applications.
S64	S64 Contributions Plan	Developer contributions plan to enable, with council and state funds, the augmentation of water, sewer and stormwater infrastructure.
S94 S94A	S94 Contributions Plan S94A Contributions Plan Levy Plan	Developer contributions to enable construction of public infrastructure and facilities such as roads, reserves, carparks, amenities etc.
SCG	Southern Councils Group	Political and strategic grouping of councils along the NSW south coast from Wollongong to the border, lobbying government for assistance (eg highways) and resourcing sharing initiatives.
SCRS	South Coast Regional Strategy	Regional Strategy prepared by DoP for ESC, BVSC and part SCC to guide new LEPs.

<b>Acronym</b>	<b>Meaning</b>	<b>Description</b>
SEA	Strategic Environment Assessment	Spatial assessment of environmental constraints of land considered in design and assessment of subdivision and infrastructure.  Scientific research behind assessment of capacity of land and waterways in rural residential and urban expansion lands to sustain human settlement.
SEPP	State Environmental Planning Policy	Outlines compulsory state planning objectives.
SNSWLHD	Southern NSW Local Health Districts	State board commissioned with oversight of health care in Highlands, Monaro and Far South Coast.
SoER	State of the Environment Report	Required by state law, the comprehensive assessment (every four years) of the condition and the pressures on the social, economic and environmental features of the Shire and appropriate responses to address or preserve those issues.
SP	Social Plan	Required by state law, the comprehensive assessment (every four years) of the condition and the pressures on the social framework of the community, their services and facilities and economic interactions.
.....SP	Structure Plan	Plan promoting landuses and siting of infrastructure and facilities in towns (eg, BBSP – Batemans Bay Structure Plan).
SRCMA	Southern Rivers Catchment Management Authority	State agency commissioned with assessment and monitoring of health and qualities of catchments from Wollongong to the border, and determine directions and priorities for public and private investment or assistance with grants.
STP	Sewer Treatment Plant	Primary, secondary and part tertiary treatment of sewage collected from sewers before discharge into EPA approved water ways or irrigation onto land.
TAMS	Total Asset Management System	Computer aided system recording condition and maintenance profiles of infrastructure and building assets.
TBL	Triple Bottom Line	Commercial term coined to encourage business to consider and disclose social and environmental risk, benefit and costs in the conduct of business to guide investors as to the long term sustainability and ethics of a business. Taken up by Council to record the basis of prioritisation, the review of condition, the monitor of progress and the financial disclosure of preventative or maintenance investment in council based social and environmental activities.
ToR	Terms of Reference	
TSC	Threatened Species Conservation Act 1995	State law governing the protection of nominated species and relevant assessment and development controls.

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<b>Acronym</b>	<b>Meaning</b>	<b>Description</b>
WCF	Water Cycle Fund	Combination of water, sewer and stormwater activities and their financing arrangements.
WSUD	Water Sensitive Urban Design	Principle behind the IWCMS and council development codes requiring new developments to reduce demand and waste on water resources through contemporary subdivision and building design.